



CURRICULUM COMMITTEE

Approved Minutes

March 4, 2024 | 2:30 PM | Room 1054 + Zoom for Guests

Zoom information at the end of the Agenda

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Curriculum Committee Quorum: 6

Faculty/Voting:

Angela Amaya (Librarian; BSSL) - Z*
Amanda Castelli (SS) - P
Sue DeFuniak (PATH) - P
Debbie Fields (STEM) - P
Akihiko Hirose (BSSL) - P
Craig Kutil (Articulation Officer) - P
Stuart McElderry (BSSL Div. Dean) - P
Marty Nash (A&H) - P
Elizabeth Wing Brooks (A&H) - P
Michelle Zapata (SS) - A

Non-Voting/Ex. Off. Members:

Erick Bell (CC Chair) - P
Liz McWhorter (CC Support) - P
Danielle Bañuelos (Classified AS) - P
Joel Gagnon (SS Div. Dean) - A
Nan Ho (VP of Academic Svcs.) - P
Andrea Migliaccio (Classified AS) - Z*
So-Jin Moon (Classified A&R) - A
LPCSG Representative - A

Guests: David Everett (Z*), Lisa Everett (Z*), Joanna Jen, Mary Lauffer, Mike McQuiston (Z*)

*Z: Joined via Zoom

Call to Order at 2:42 pm

Erick Bell

Review and Approval of Agenda

Erick Bell

MSC: Wing Brooks/McElderry/Approved

Review and Approval of Minutes (02/05/2024)

Erick Bell

MSC: Castelli/Wing Brooks/Approved (DeFuniak abstains)

Public Comment

Please limit comments to three minutes. In accordance with the Brown Act, the Committee cannot discuss or act on items that are not already on the agenda.

First Readings:

Courses

Committee Members & Invited Faculty Presenters

**All courses listed below can be taken only 1 time for credit unless otherwise noted.*

New Credit Courses

FST 168 Chief Officer 3A Human Resource Management for Chief Fire

Officers: 1.5 Units (Lecture). Letter or P/NP. Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. Discipline: Fire Technology. (Effective Date: Fall 2024)

Note: SLOs being reviewed at the 03/11/24 SLO Committee meeting.

FST 169 Chief Officer 3B Budget and Fiscal Responsibilities for Chief Fire

Officers: 1 Unit (Lecture). Letter or P/NP. Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. Discipline: Fire Technology. (Effective Date: Fall 2024)

Note: SLOs were reviewed at the 02/26/24 SLO Committee meeting.

FST 170 Chief Officer 3C General Administration Functions for Chief Fire

Officers: 1.5 Units (Lecture). Letter or P/NP. Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. Discipline: Fire Technology. (Effective Date: Fall 2024)

Note: SLOs were reviewed at the 02/26/24 SLO Committee meeting.

FST 171 Chief Officer 3D Command of Expanding All Hazard Incidents:

1 Unit (Lecture). Letter or P/NP. Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. Discipline: Fire Technology. (Effective Date: Fall 2024)

Note: SLOs were reviewed at the 02/26/24 SLO Committee meeting.

Mike McQuiston presenting.

- Fire program wants this up and running ASAP to meet industry partners' needs
- Understanding that SLOs must be approved too; + Board approval, Catalog, etc.
- They are seeking a faster route to getting these courses approved.
 - > Can we find any more efficiencies?
- On 3/8, FST is meeting to propose some model ISA policy language.

Committee Comments:

- EB: Can we simplify the title /remove “Chief Officer”? And it’s not on 171 [Liz: Add]. > Mike: *Jeff needs it there.*
- EB: What is AHJ? > Mike: *AHJ = Agencies Having Jurisdiction.* (All: Let’s use the acronym and spell it out.)
- EB: What’s next – VP approval, Board, Catalog > Can Academic Services fast-track it to be effective in Fall 24?
- AM: We’re in schedule production for Fall 2024 now – done at the end of March. Registration begins in April.
 - > CK: He doesn’t know that we need to have it before registration. It needs to be published in something before it’s advertised. Maybe we could have a “This section will be updated with new standalone courses...” / feasible given that it’s a virtual Catalog...
 - > EB: Could it be added later to the Schedule? → AM: Yes, as long as it’s advertised 30 days before class start
 - > NH: This would be a major change to a process that could affect our colleagues and the work they have to do. We haven’t really talked through this process with VP’s office, CC Chair, etc. Also: This has been discussed with Community Ed, just in case this doesn’t make Catalog & Schedule in time.
 - > MN: Audience – They’re waiting in the wings and already being pointed to this class by their supervisor?
 - > CK: They’re teaching them there / we don’t have to schedule & teach these classes on our campus?
 - Mike believes so – that they’re waiting in the wings and these courses would be taught off-site.
 - MN: Is there a shortage of people in these positions (in the near future or down the line)?
 - Mike: *He knows there’s an urgent need to get this done, but not sure RE: shortage.*
 - NH: Where are these professionals getting their training now?
 - Mike: *At least one private company does it. They’re seeking an in-house option for their employees.*
 - CK: He suggested that we look at campus policy (vs. Board) – we don’t want Board usurping power from LPC Academic Senate.
 - Mike: *That’s in line with what they’re thinking – he’s hoping these will be the exception.*
 - EB: Maybe it is approved for Fall 2024 but it doesn’t get *scheduled* until later...
 - SM: It’s a question of whether there’s bandwidth to do this work, but it’s *getting beyond our purview*. He’s in favor of supporting this; it’s setting a precedent. Context: They’re revenue-producing classes.
 - EB: It is and it isn’t. Sidebar: We don’t want to place undue burden on VP Academic Services.
 - CK: He’s not in favor of creating curriculum for money in this Committee. We should still have a robust review of curriculum here.
 - This is really for the students to get continuing education and get promoted.
 - For things like this, we could limit it by “This is when it’s okay...”
 - AM: She is fine with the exception of this effective date. But when it’s outside of our normal process, VP Academic Services office needs to be notified ASAP and then VPAS works with the Dept. on this.
 - CK: We just need to make sure we have it in something public first /before it’s scheduled.
 - Mike: *We had the industry partner organizations come to our new Fire Tech coordinator; and because of his background, it’s driving this.*
 - NH: It’s a great opportunity, and we want to be responsive to our industry partners.
 - Just recognize your own capacity as a committee, and when exceptions can be made. Where does this committee want to be in terms of other kinds of exceptions? Let’s reexamine our processes.
 - CK: Why don’t we have a policy come to the Committee for review and have it ready for future reference.
 - EB: I see the Committee’s okay with approving it for FA 24. But yes, we need to develop a policy.
 - We wouldn’t have a policy for a while though...
 - Per NH/Liz: It would be for April or May Board.
 - NH: Food for thought - Many programs have piloted through Community Ed. There’s no program coming through at this time /these courses don’t add to a certificate. Could Community Ed be an alternate option? This would still be in an ISA (instructional service agreement).
 - CK: What’s the benefit of getting college credit for this?
 - Mike: *He’s not certain, as Jeff is the author and knows the specifics.*
 - EB: His question to the Committee – do we bring this back for voting with a Fall 2024 effective date? *Yes.*

Modified Credit Courses

BUSN 18 Business Law: 3 Units (Lecture). Letter or P/NP. Recommended Course Preparation: BUSN 40 with a minimum grade of C. Recommended Course Preparation: ENG 1A with a minimum grade of C or ENG 1AEX with a minimum grade of C. Discipline: Law or Marketing or Business or Management. (Effective Date: Fall 2025)

Primary Modifications: Units, Grading Methods, Typical Texts.

Erick Bell presenting.

- Primary mod: Moving this from a 4-unit to a 3-unit course. And added Pass/No Pass.

Committee Comments:

- AC: Is there a required zero-unit lab? > *Erick: No.*
- *Mary Lauffer: In her syllabus, she puts, "If you're transferring, it's always preferable to take this course for a grade." > She suggests pointing this out to the faculty.*
- NH: See Typical Texts -- It looks like there is a typo in an author name (#2 "Ring...") > *Erick will correct that.*

HEA 7 Introduction to Public Health: 3 Units (Lecture). Letter or P/NP. Prerequisites: N/A. Discipline: Health. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Measurable Objectives, Course Content, Typical Texts.

Lisa Everett presenting.

- In January, the AST in Public Health was updated to reflect TMC.
- The Articulation Officer (CK) also submitted HEA 1,3,7 for C-ID re-review (they were 3-4 years old)
 - o HEA 3&7: C-ID were sent back with conditional approval.
 - o HEA 7 is moving away from required texts – it will be ZTC in Fall '24.
- CK: He had to resubmit C-ID, so they see them as new.

Committee Comments:

- EB really liked the changes made to this course / it's taking a more relevant focus on content.

MUS 17A Jazz Combo 1: 1 Unit (Lab). Letter or P/NP. Repeatability: May be taken 4x. Recommended Course Preparation: MUS 18A with a minimum grade of C. Recommended Course Preparation: MUS 6 with a minimum grade of C. Enrollment Limitation: Audition Required. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Advisory Skills, Measurable Objectives, Course Content, Methods of Instruction, Methods of Evaluation, Typical Texts.

Dan Marschak presenting.

- Regular updates
- He made it more aligned with how they actually teach the class.

VWT 1 Wines of the Americas and Beyond: 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Culinary Arts/Food Technology. (Effective Date: Fall 2025)

Primary Modifications: Course Title, Catalog Description, Course Content, Texts, Equity Based Curriculum.

VWT 2 Wines of Europe: 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Culinary Arts/Food Technology. (Effective Date: Fall 2025)

Primary Modifications: Course Title, Catalog Description, Course Content, Texts, Equity Based Curriculum.

David Everett presenting.

- Things were looking dated /wanted to put a new light on here ('old world' & 'new world' are passé now).

Committee Comments:

- CK: So you're going to update your degrees (2) & certs (3)? Action. → *David: Yes.*
- EB: I see lots of acronyms. Do they need to be defined? → *David: They're more or less defined in the statement. It would be even more confusing if he added what they stand for (They're in Italian, French, and Portuguese).*

Advisory Requisites

FST 168 Chief Officer 3A Human Resource Management for Chief Fire Officers: Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. (Effective Date: Fall 2024)

FST 169 Chief Officer 3B Budget and Fiscal Responsibilities for Chief Fire Officers: Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. (Effective Date: Fall 2024)

FST 170 Chief Officer 3C General Administration Functions for Chief Fire Officers: Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. (Effective Date: Fall 2024)

FST 171 Chief Officer 3D Command of Expanding All Hazard Incidents: Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer. (Effective Date: Fall 2024)

Discipline Placement

FST 168 Chief Officer 3A Human Resource Management for Chief Fire Officers: Discipline: Fire Technology. (Effective Date: Fall 2024)

FST 169 Chief Officer 3B Budget and Fiscal Responsibilities for Chief Fire Officers: Discipline: Fire Technology. (Effective Date: Fall 2024)

FST 170 Chief Officer 3C General Administration Functions for Chief Fire Officers: Discipline: Fire Technology. (Effective Date: Fall 2024)

FST 171 Chief Officer 3D Command of Expanding All Hazard Incidents: Discipline: Fire Technology. (Effective Date: Fall 2024)

Second Readings:

Courses

Committee Members & Invited Faculty Presenters

**All courses listed below can be taken only 1 time for credit unless otherwise noted.*

New Credit Courses

FST 167 Incident Management of the Fire Fighter Emergency: 1 Unit (0.5 Lecture, 0.5 Lab). Letter or P/NP.

Prerequisite: FST 23 with a minimum grade of C or Company Officer 2D: All-Risk Command Operations. Discipline: Fire Technology. (Effective Date: Summer 2025)

Note 1: SLOs reviewed/approved at 02/12/2024 SLO Committee meeting.

Note 2: This was on a previous agenda as FST 68.

Mike McQuiston presenting.

- Certification series for Chief Fire Officer to make more capable leaders and managers
- He made the requested revisions.

Modified Credit Courses

MUS 21A Beginning Piano: 1 Unit (Lab). Letter or P/NP. Recommended Course Preparation: MUS 6. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Distance Education, Advisory Skills, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts.

MUS 21B Intermediate Piano: 1 Unit (Lab). Letter or P/NP. Prerequisite: MUS 21A with a minimum grade of C. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Course Title, Distance Education, Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Typical Texts, Catalog Description.

MUS 31 Study of Piano: 1 Unit (Lab). Letter or P/NP. Prerequisite: MUS 21B with a minimum grade of C. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Advisory Skills, Measurable Objectives, Methods of Instruction, Typical Texts, Catalog Description.

Dan Marschak presenting.

- Catalog descriptions updated, per Committee request last time.

POLI 7 Introduction to American Government: 3-Unit Lecture; 0-Unit Lab. Letter or P/NP. Prerequisite: N/A. Discipline: Political Science. (Effective Date: Fall 2025)

Primary Modifications: Distance Education, Grading Methods, Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Texts, Units, Lab Content, Other Materials.

POLI 12 Introduction to California State and Local Government: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Political Science. (Effective Date: Fall 2025)

Primary Modifications: Distance Education, Grading Methods, Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Texts, Catalog Description.

POLI 20 Comparative Government: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Political Science. (Effective Date: Fall 2025)

Primary Modifications: Grading Methods, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts.

POLI 25 Introduction to Political Theory: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Political Science. (Effective Date: Fall 2025)

Primary Modifications: Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Distance Education.

POLI 30 International Relations: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Political Science. (Effective Date: Fall 2025)

Primary Modifications: Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Methods of Evaluation, Texts.

Joanna Jen presenting.

- The big question last time was, “Should POLI 7 be reduced to 3 units”?
 - o EB: Further discussion happened...
 - o It will now be a 3-unit class w/ a zero-unit lab.
 - o If it’s less expensive, then it’ll be more appealing, but it’ll be a bit experimental /remains to be seen – will enrollments increase? Anyways, this allows her to continue teaching it the way she has been.
- POLI 12 etc. – update to have HUMN requirement associated with POLI 25.

Committee Comments:

- Regarding POLI 7:
 - o AC: Is the POLI 7 zero-unit lab required? > Joanna: Yes.
 - o CK: Some business courses are currently like that. It shows up in the Schedule. It has to be a lab because it deals w/ # of hrs. you offer something in a term (no additional outside-of-class hours though).
 - o AC: This is students’ time (it’s not just a cost concern).
 - Joanna had asked what the Counseling faculty thought about this.
 - o CK: How often are students registering for classes in general based on our semester length? They aren’t – it’s just what’s available. Maybe they’re just fitting their life around it.
 - o AC is still skeptical about it.
 - o EB: It’s moving us closer to 3 units – this middle ground is a good start.
 - o EWB: How many programs/departments do a 0.5 lab unit?
 - NH: CTE programs do.
 - CK: That would increase the class time.
 - o AH: What would DE look like for this?
 - Joanna: It’s a lot of discussion.

- DB: Will this affect GE? > CK: No.
- AC: Why the heavy load on the Intro courses and not the other ones?
> *Joanna: Because it's American government. The others haven't changed so much.*

Advisory Requisites

FST 167 Incident Management of the Fire Fighter Emergency: Prerequisite: FST 23 with a minimum grade of C or Company Officer 2D: All-Risk Command Operations. (Effective Date: Summer 2025)

MUS 21B Intermediate Piano: Prerequisite: MUS 21A with a minimum grade of C. (Effective Date: Fall 2025)

POLI 7 Introduction to American Government: *All advisory requisites removed.* (Effective Date: Fall 2025)

POLI 12 Introduction to California State and Local Government: *All advisory requisites removed.* (Effective Date: Fall 2025)

POLI 20 Comparative Government: *All advisory requisites removed.* (Effective Date: Fall 2025)

POLI 25 Introduction to Political Theory: *All advisory requisites removed.* (Effective Date: Fall 2025)

POLI 30 International Relations: *All advisory requisites removed.* (Effective Date: Fall 2025)

Discipline Placement

FST 167 Incident Management of the Fire Fighter Emergency: Discipline: Fire Technology. (Effective Date: Summer 2025)

Distance Education

MUS 21A Beginning Piano: Fully Online – *removed “emergency only”*; Online with Flexible In-Person Component (OFI), Partially Online (PO) – *new.* (Effective Date: Fall 2024)

MUS 21B Intermediate Piano: Fully Online – *removed “emergency only”*; Online with Flexible In-Person Component (OFI), Partially Online (PO) – *new.* (Effective Date: Fall 2024)

POLI 7 Introduction to American Government: Fully Online (FO). (Effective Date: Fall 2025)

POLI 12 Introduction to California State and Local Government: Fully Online (FO). (Effective Date: Fall 2025)

POLI 25 Introduction to Political Theory: Online with Flexible In-Person Component (OFI) – *new*; Fully Online (FO) & Partially Online (PO) – *removed “emergency only.”* (Effective Date: Fall 2025)

Dan Marschak presenting.

- He mainly wanted to be sure that he could offer his MUS classes partially online.
- *Request to Liz/Erick: Please double-check on DE (partially online) for: 22A, 22B, 31, 35.*

New AA/AS GE Requests

POLI 25 Introduction to Political Theory: LPC GE: AA Degree – III. Humanities. (Effective Date: Fall 2025)

POLI 25 Introduction to Political Theory: LPC GE: AS Degree – III. Humanities. (Effective Date: Fall 2025)

Voting Items

Committee Members

Courses

**All courses listed below can be taken only 1 time for credit unless otherwise noted.*

Modified Credit Courses

MUS 18A Jazz/Pop Piano 1: 1 Unit (Lab). Letter or P/NP. Prerequisite: MUS 21A with a minimum grade of C. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Distance Education, Grading Methods, Advisory Skills, Measurable Objectives, Assignments, Methods of Evaluation, Typical Texts.

MUS 18B Jazz/Pop Piano 2: 1 Unit (Lab). Letter or P/NP. Prerequisite: MUS 18A with a minimum grade of C. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Distance Education, Advisory Skills, Measurable Objectives, Course Content, Methods of Instruction, Methods of Evaluation, Typical Texts.

MUS 22A Scoring for Film and Multimedia 1: 3 Units (Lecture). Letter or P/NP. Prerequisite: MUS 35 with a minimum grade of C (may be taken concurrently); or MUS 6; or MUS 8A. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Distance Education, Grading Methods, Advisory Requisites, Measurable Objectives, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Texts.

MUS 22B Scoring for Film and Multimedia 2: 3 Units (Lecture). Letter or P/NP. Prerequisite: MUS 22A with a minimum grade of C. Recommended Course Preparation: MUS 36 with a minimum grade of C. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Distance Education.

MUS 28 Keyboard Skills: 1 Unit (Lab). Letter or P/NP. Recommended Course Preparation: MUS 21B. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Advisory Requisites.

MUS 35 Introduction to Music Technology: 3 Units (Lecture). Letter or P/NP. Recommended Course Preparation: MUS 6 with a minimum grade of C and/or MUS 8A and/or MUS 21A. Discipline: Music. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Distance Education, Advisory Requisites, Measurable Objectives, Course Content, Typical Texts.

VWT 10 Introduction to Viticulture: 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Course Content, Methods of Evaluation, Texts.

VWT 20 Introduction to Enology: 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Measurable Objectives, Methods of Instruction, Assignments, Typical Texts, Other Materials.

VWT 25 Sensory Analysis of Wines: 3 Units (Lecture). Letter Grade. Prerequisites: N/A. Discipline: Culinary Arts / Food Technology. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Methods of Evaluation, Typical Texts.

VWT 31 Fall Vineyard Operations: 3 Units (2 Lecture, 1 Lab). Letter Grade. Recommended Course Preparation: VWT 10 with a minimum grade of C. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Course Content, Methods of Evaluation, Typical Texts, Other Materials.

VWT 32 Spring Vineyard Operations: 3 Units (2 Lecture, 1 Lab). Letter or P/NP. Prerequisites: VWT 10 with a minimum grade of C. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Course Content, Methods of Evaluation, Typical Texts, Other Materials.

VWT 33 Summer Viticulture Operations: 1 Unit (0.5 Lecture, 0.5 Lab). Letter or P/NP. Prerequisite: VWT 10 with a minimum grade of C. Discipline: Agriculture Production. (Effective Date: Summer 2025)

Primary Modifications: Measurable Objectives, Course Content, Methods of Evaluation, Typical Texts, Other Materials.

VWT 41 Fall Winery Operations: 3 Units (2 Lecture, 1 Lab). Letter or P/NP. Prerequisite: VWT 20 with a minimum grade of C. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Advisory Requisites, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Other Materials.

VWT 42 Spring Winery Operations: 3 Units (2 Lecture, 1 Lab). Letter Grade. Prerequisite: VWT 20 with a minimum grade of C. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Catalog Description, Course Content, Methods of Instruction, Assignments, Methods of Evaluation, Typical Texts, Other Materials.

VWT 45 Food and Wine Pairing: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Culinary Arts / Food Technology. (Effective Date: Fall 2025)

Primary Modifications: Units, Methods of Instruction, Methods of Evaluation, Typical Texts.

VWT 47 Wine Regions/Wines of California: 3 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Agriculture Production. (Effective Date: Fall 2025)

Primary Modifications: Typical Texts.

VWT 55 Wine Service and Sales: 2 Units (Lecture). Letter or P/NP. Prerequisite: N/A. Discipline: Culinary Arts / Food Technology. (Effective Date: Fall 2025)

Primary Modifications: CSU Transfer, Course Content, Methods of Evaluation, Typical Texts.

MSC: Kutil/Wing Brooks/Approved

Other Voting

Distance Education

MUS 18A Jazz/Pop Piano 1: Fully Online – *removed “emergency only”*; Online with Flexible In-Person Component (OFI), Partially Online (PO) – *new*. (Effective Date: Fall 2025)

MUS 18B Jazz/Pop Piano 2: Fully Online – *removed “emergency only”*; Online with Flexible In-Person Component (OFI), Partially Online (PO) – *new*. (Effective Date: Fall 2025)

MUS 22A Scoring for Film and Multimedia 1: Fully Online, Online with Flexible In-Person Component (OFI), Partially Online (PO). (Effective Date: Fall 2025)

MUS 22B Scoring for Film and Multimedia 2: Fully Online, Online with Flexible In-Person Component (OFI), Partially Online (PO). (Effective Date: Fall 2025)

MUS 35 Introduction to Music Technology: Fully Online, Online with Flexible In-Person Component (OFI), Partially Online (PO). (Effective Date: Fall 2025)

New Credit for Prior Learning (CPL) S.O.P.

See attached document.

(Effective Date: Spring 2024)

MSC: Kutil/DeFuniak/Approved

Discussion Items

- **Work Experience Education District Plan** Mary Lauffer
 - You’ll see a plan that was drafted by our administrators & the District.
 - She’s reviewed the Plan and she admires it / it’s very well done.
 - We’re required to have our own plan at our District (don’t have to present to CCCCO though).
 - P. 6 covers the major changes that she described the last time she presented to Curriculum Cmte.
 - This needs to be approved by this Committee and LPC Academic Senate.
 - It’s not a drastic departure from the plan we had before.
 - *EB: When are you planning to do the course mods to the work experience courses?*
 - Mary is working on them now, but she’s awaiting some confirmations.
 - They’ll be effective in Fall 2025.
 - CK: She’ll have until Fall 2024 to bring them to the CC.
- **[Tabled] Independent Study course description language** Erick Bell
- **Program-Based GE & GE Patterns** Erick Bell
 - Because we have added ETHS to our GE pattern, we have some AS degrees (30ish) that now have an extra course – he’ll email faculty to see if they want to remove it (mainly CMST).
 - CK: He would say any program modification should be for Fall 2025.
 - CK: Note that Program-based GE is no longer a GE area.
 - It literally needs to be deleted from the Catalog. It’s an update to the GE pattern (not their program).
 - EB showed an example, an Automotive Technology A.S.
 - At some point, faculty were asked to add it, but it no longer needs to be there.
 - *Erick/Liz are working with faculty on these – revisions will be shared on 3/18 and 4/15.*
- **Recruitment - Title 5 Associate Degree Graduation Requirements Task Force** Craig Kutil
 - Craig created a TF Charge, which Liz screen-shared.
 - He invited CC members to join the TF and said it would be nice to have someone from each Division.
 - *EB: Can CC members please recruit someone from their Division if they /CC member can’t serve?*
 - Timeline: He hopes to get to #1 by the end of Spring ’24.
- **[Tabled] Curriculum Committee Charge** Erick Bell

Informational Items

- **FST Course Renumbering:**
 - The newest FST courses are now FST 160, 161, 162, 163, 164, 165, 166, 167, 168, 170, 171.
 - Refer to the Numbering page in the Curriculum Handbook.
- **ACCJC Distance Education Substantive Change submission** Nan Ho, Liz McWhorter
 - Nan and Liz gave a recap of our data. We hit all the thresholds.
 - Our team is now working on gathering documentation for accreditation.
- **Administrative Program Revisions:**
 - Administrative Assistant AA (Major Units: 39-43; Total Units: 61-65)
 - Art: Emphasis in Painting AA (Major Units: 36; Total Units: 61)
 - Business Administration AA (Major Units: 35-37; Total Units: 60-62)
 - Graphic Design AA (Major Units: 33; Total Units: 60-61)

Reports

- **Vice President's Report** Nan Ho
 - The Call for a New Curriculum Committee Chair ended; a Chair has been selected.
 - Craig Kutil is the new CC Chair, effective in Fall 2024.
- **Chair's Report** – N/A Erick Bell
- **Articulation Officer's Report** – N/A Craig Kutil

Good of the Order – N/A

Adjournment at 4:35 pm by Erick Bell *Kutil/Approved*

Next Meeting: Monday, March 18, 2024

Zoom Information:

Meeting ID: 936 6521 1263 / Password: 185960 / Call-In #: 6699006833

<https://cccconfer.zoom.us/j/93665211263?pwd=eXpiVENvSG5aT2tMWkdjRiBiTG1tdz09>

NOTE FOR COMMITTEE MEMBERS ON NEW BROWN ACT REQUIREMENTS TO ATTEND VIA ZOOM:

To attend by zoom, committee members must send a request showing "just cause." Just cause is defined as follows:

"(2) "Just cause" means any of the following:

- A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely. "Child," "parent," "grandparent," "grandchild," & "sibling" have the same meaning as they do in Section 12945.2.
- A contagious illness that prevents a member from attending in person.
- A need related to a physical or mental disability as defined in Sections 12926 and 12926.1 not otherwise accommodated by subdivision (g).
- Travel while on official business of the legislative body or another state or local agency.

Please contact Erick Bell for requests.