



- **ECON 1 (Principles of Microeconomics- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. Prerequisite: Math 55 or 55B and ENG 104. (Start Date: Fall 2017)
- **ECON 2 (Principles of Macroeconomics- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/ AS, UCT. Prerequisite: Math 55 or Math 55B and ENG 104 (Start Date: Fall 2017)
- **ECON 5 (Economic History of the United States- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
- **ECON 10 (General Economics- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, CSU T/ GE, IGETC, LPC GE AA/ AS, UCT. (Start Date: Fall 2017)
- *English Courses Presented by Jim Ott:* Modifications to ENG 100A include the course title, measurable objectives and textbooks. The updates to ENG 104 include measurable objectives. It was clarified that the W at the end of 104 has been used historically to indicate that this a workshop course. It was decided to amend the titles of ENG 100A to Integrated Reading and Writing I, ENG 104 to Integrated Reading and Writing II and ENG 104W Integrated Reading and Writing Workshop, in order to clarify the order that the courses should be taken in. These courses will move forward for voting next meeting.
  - **ENG 100A (Integrated Reading and Writing- 4 Units, 3 Lecture, 1 Lab)** Modified Course Proposal: NSC: P/NP, 1X. (Start Date: Fall 2017)
    - *Title Amended: Integrated Reading and Writing I*
  - **ENG 104W (Integrated Reading and Writing II Workshop- .75 Units, .75 Units Lab)** Modified Course Proposal: NSC: P/NP, 1X. Corequisite: ENG 104. (Start Date: Fall 2017)
    - *Title Amended: Integrated Reading and Writing Workshop*
- *Geology Courses Presented by Ruth Hanna:* These courses have been updated as part of the annual 5-year update. The language used was updated to align with the current C-ID wording, even though the courses, except GEOG 5 and GEOG 7, are already C-ID approved. It is being requested that the courses GEOL 5 and GEOL 7 together will satisfy C-ID Discipline: GEOL Course Number: 130. Distance Education is being requested for lab courses GEOL 1L, GEOL 3L and GEOL 12L in order to make the courses accessible to more students. Courses will move forward for voting next meeting.
  - **GEOL 1 (Physical Geology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/ AS, UCT, C-ID Discipline: GEOL, Course Number: 100. (Start Date: Fall 2017)
  - **GEOL 1L (Physical Geology Laboratory- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, UC T, CID Discipline: GEOL, Course Number: 100L. Prerequisite: GEOL 1 (May be taken concurrently) or GEOL 5 (May be taken concurrently) or GEOL 7 (May be taken concurrently). (Start Date: Fall 2017)
  - **GEOL 3 (Historical Geology- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: GEOL, Course Number: 110. (Start Date: Fall 2017)
  - **GEOL 3L (Historical Geology Laboratory- 1 Unit, 1 Unit Lab)** NSC: O, 1X, DE, CSU T/ GE, IGETC, UC T, C-ID Discipline: GEOL, Course Number: 110L. Prerequisite: GEOL 3 (May be taken concurrently) (Start Date: Fall 2017)
  - **GEOL 5 (Environmental Geology: Hazards & Disasters- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/GE, IGETC, LPC AA/ AS, UC T. (Start Date: Fall 2017)
    - *Amended: New Request C-ID Discipline: GEOL Course Number 130*
  - **GEOL 7 (Environmental Geology: Resources, Use Impact, & Pollution - 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/GE, IGETC, LPC AA/ AS, UC T. (Start Date: Fall 2017)

- *Amended: New Request C-ID Discipline: GEOL Course Number 130*
- **GEOL 12 (Introduction to Oceanography- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC AA/ AS, UCT. (Start Date: Fall 2017)
- **GEOL 12L (Intro to Oceanography Lab- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 1X, DE, CSU T/ GE, IGETC, LPC AA/ AS, UCT. (Start Date: Fall 2017)
- *Humanities Courses Presented by Jeremiah Bodnar:* Course Updates to the Humanities, Philosophy and Religious Studies courses include measurable objects and textbooks, as well as other small updates. These courses are being updated, in order that degree updates can be made. It was discussed whether the courses should be changed from Letter Grade to Letter Grade or Pass/ No Pass. While many students take these courses to transfer, there are also a lot of students who take these course just to satisfy general education requirements. Jeremiah Bodnar stated that he would discuss this with his colleagues and would let Craig Kutil know what decision had been made. Courses will move forward for voting next meeting.
- \*\* It was subsequently decided that the courses will move forward as Letter Grade or Pass/ no Pass
- **HUMN 7 (Contemporary Humanities- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
- **HUMN 28 (The Classic Myths- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
- *Music Courses Presented by Daniel Marschak:* Updates to the music courses include textbooks, measurable objects, and other wording changes. MUS 14 and MUS 15 are requested C-ID approval, in order to move forward with the Music AD-T. These courses will move forward for next meeting.
  - **MUS 14 (Jazz Workshop- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 4X, CSU T, LPC GE AA/ AS, UC T, **C-ID Discipline: Music, Course Number: 180.** (Start Date: Fall 2017)
  - **MUS 15 (Jazz Ensemble- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 3X, CSU T, UC T, **C-ID Discipline: Music, Course Number: 180.** (Start Date: Fall 2017)
  - **MUS 20 (Elementary Guitar, 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 1X, CSU T, **LPC GE AA/AS, UC T, C-ID Discipline: Music, Course Number: 160.** Strongly Recommended: MUS 6 (Start Date: Fall 2017)
  - **MUS 23A (Elementary Voice I, 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 1X, CSU T, **LPC GE AA/ AS, UC T, C-ID Discipline: Music, Course Number: 160.** Strongly Recommended: MUS 6 (Start Date: Fall 2017)
  - **MUS 33 (Student of Voice- 1 Unit, 1 Unit Lecture)** Modified Course Proposal: NSC: O, 4X, CSU T, LPC GE AA/ AS, UC T, **C-ID Discipline: Music, Course Number: 160.** Prerequisite: MUS 23B with a minimum grade of C. (Start Date: Fall 2017)
  - **MUS 42 (Vocal Repertoire- 1 Unit, 1 Unit Lab)** Modified Course Proposal: NSC: O, 4X, CSU T, LPC GE AA/AS, UC T, **C-ID Discipline: Music, Course Number: 160.** Prerequisite: MUS 23B or MUS 33 (May be taken concurrently). (Start Date: Fall 2017)
- *Philosophy Courses Presented by Jeremiah Bodnar:* These courses were included in the Humanities discussion. Please see above.
  - **PHIL 3 (Aesthetics-3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)

- **PHIL 5 (Feminist Philosophy- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
  - *Physics Courses Presented by Robin Rehagen:* These four courses are non-substantial changes to the current PHYS 8 - D series of courses. They are being updated to PHYS 1A-D, in order to change the order of the courses, as currently the math prerequisite for PHYS 8B is higher than PHYS 8C. Those courses are being reversed with the new course numbering. Currently students take the courses out of order. Other items such as methods of instruction, measurable objectives, methods of evaluation, and textbooks, were also updated. It was clarified that for UC Transfer PHYS 2AB and 1ABCD combined is only worth one series max of UC Credit. It is possible for students to take PHYS 1C and 1D concurrently, if they have satisfied the math prerequisite. These courses will move forward for voting next meeting.
    - **PHYS 1A (General Physics I- 5 Units, 4 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: PHYS, Course Number: 205. Prerequisite: Math 1 with a minimum grade of C. (Start Date: Fall 2017)
    - **PHYS 1B (General Physics II- 5 Units, 4 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: PHYS, Course Number: 215. Prerequisite: PHYS 1A with a minimum grade of C and Math 2 with a minimum grade of C. (Start Date: Fall 2017)
    - **PHYS 1C (General Physics III- 5 Units, 4 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T, C-ID Discipline: PHYS, Course Number: 210. Prerequisite: PHYS 1A with a minimum grade of C and Math 3 (May be taken concurrently). (Start Date: Fall 2017)
    - **PHYS 1D (General Physics IV- 3 Units, 2 Lecture, 1 Lab)** Modified Course Proposal: NSC: G, 1X, CSU T GE, IGETC, LPC GE AA/ AS, UCT, C-ID Discipline: PHYS, Course Number: 215. Prerequisite: PHYS 1B with a minimum grade of C and PHYS 1C with a minimum grade of C. (Start Date: Fall 2017)
  - *Religious Studies Courses Presented by Jeremiah Bodnar:* These courses were included in the Humanities discussion. Please see above.
    - **RELS 1 (Religions of the World-3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, DE, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
    - **RELS 2 (Bible: History and Literature-3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
    - **RELS 3 (Intro to Women's Spirituality -3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
    - **RELS 11 (The Nature of Islam -3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. (Start Date: Fall 2017)
- B. Programs:
- **Law Enforcement Certificate of Achievement-New Program**
    - *Presented by Mark Tarte:* This is a new certificate to mark the successful completion of the long standing POST Basic Training Academy program, which consists of one 29 Unit Course (AJ 9997). It will also serve as a way to track the amount of graduates from the program, as mandated by the state. This is a CTE program. This certificate will not be eligible for financial aid, as it is only a six-month program. Alternative funding has been discussed with the foundation. Most of the recruits, except for about five percent, are already employed by a law enforcement agency which pays for the program. This program will move forward for voting next meeting.
  - **Philosophy A.A.-T-Program Modification**

- *Presented by Jeremiah Bodnar:* This is an update to an already approved program. The courses have been updated in order to increase articulation, combinations of courses and allow students more opportunities to transfer. This program will move forward for voting next meeting.
  - **Teaching Intermediate Piano Certificate of Achievement-** Program Modification
    - *Presented by Daniel Marschak:* This is an update to a program that Las Positas has offered for the last ten years. We are, as far as we know, the only Community College in the state that offers a program like this. MUS 38 is being added to the program. This program will move forward for voting next meeting.
  - **English A.A.-T-**Program Modification
    - *Presented by Michael Sato:* Michael Sato stated that they reconfirmed the requirements for the degree. This program will have the same electives as the English AA. Units were updated in List B. In order to submit English AA modification, non-English courses that are part of the program will need to be updated. This program will move forward for voting next meeting.
- C. Deactivations: *Presented by Craig Kutil:* Mark Tarte requested that AJ 9957, AJ 9962, AJ 9970, AJ 9978, and AJ 9984 be removed from the list for deactivation. All of these course deactivations have been requested by faculty. Math 71 was never offered as a one semester course, instead it is offered as Math 71A and Math 71B over two semesters. The programs for deactivations were found in CurricUNET with only the program name having been entered, no units or program description. Many of these degrees are pre-1992 before the college was individually accredited. The majority of these programs were not under a current course descriptor. These programs are not in the Chancellor's Office Curriculum Inventory. Many of the paper records have been lost. This will serve as an official deactivation. There are two programs Web Design/ Development Certificate of Achievement and Real Estate A.A., which are not yet listed for deactivation as they were awarded to students. More research will be completed before those programs will be deactivated. These deactivations will move forward for voting next meeting.

### Courses

- AJ 9955: Officer Safety: Field Tactics for Uniform Assignments
- AJ 9956: Impact Weapons
- ~~AJ 9957: Basic S.W.A.T~~ **Removed**
- AJ 9959: Survival Shooting Instructor Course
- ~~AJ 9962: Weaponless Defense Inst Update~~ **Removed**
- AJ 9966: Basic Defense Tactics
- AJ 9967: S.W.A.T Leadership
- AJ 9968: Enhanced Basic S.W.A.T
- ~~AJ 9970: Defensive Tactics Instructor~~ **Removed**
- AJ 9971: Dynamic Clearing Tactics
- AJ 9972: Deliberate Clearing Tactics
- AJ 9973: S.W.A.T Team Leader
- AJ 9976: Canine Handling

- ~~AJ 9978: Tactical Breaching~~ **Removed**
- ~~AJ 9984: Firearms Instructor Update~~ **Removed**
- AJ 9989: Offcr Safe/ Fld Tact/ PI CI Assy
- AJ 9991: Submachine Gun Operator
- AJ 9996: Submachine Gun Instructor
- CIS 9974: Microsoft Access- Level 3
- CNT 70: Computer Forensics II
- HORT 64: Basic Floristry
- HORT 65: Intermediate Floristry
- HORT 66: Advanced Floristry
- MATH 71: Applied Math for Technicians

## Programs:

- Community Service Officer- Certificate of Achievement
- Game Programming- Certificate of Achievement
- Web Programming Fundamentals- Certificate of Achievement
- UNIX/Linux System Administration- Certificate of Achievement
- Entry Level Baking- Certificate of Achievement
- Animation- Certificate of Achievement
- Digital Imaging- Certificate of Achievement
- Digital Video- Certificate of Achievement
- eCommerce- Certificate of Achievement
- Print Media- Certificate of Achievement
- Screen Media- Certificate of Achievement
- Web Production- Certificate of Achievement
- Web Publishing- Certificate of Achievement
- Medical Receptionist- Certificate of Achievement
- Phlebotomy Technician- Certificate of Achievement
- EKG Technician- Certificate of Achievement
- Microsoft System Administration- Certificate of Achievement
- A+ Preparation- Certificate of Achievement
- Computer Support Technician 1- Certificate of Achievement
- Arboriculture- Certificate of Achievement
- General Horticulture- Certificate of Achievement
- Greenhouse and Nursery Management- Certificate of Achievement
- Home Horticulture- Certificate of Achievement
- Landscape Construction- Certificate of Achievement
- Landscape Design- Certificate of Achievement
- Landscape Gardener- Certificate of Achievement

- Restoration Landscaping- Certificate of Achievement
- Dental Administrative Assistant- Skill Certificate
- ESL Workplace Success- Certificate of Completion
- Dental Hygiene- A.S.
- Communications- A.A.
- Sociology- A.A.
- Women's Studies- A.A.
- Liberal Studies (for Elementary School Teaching) A.A.
- Psychology (transfer preparation)- A.A.
- Radiologic Technology- A.S.
- General Business (Occupational)- A.S.
- Computer Applications/ Business Technology- A.S.

6. Second Reading of Curriculum Proposals/ Presentations:

A. Courses

- **VCOM 53 (Photoshop I– 3 Units- 1 Units Lecture, 2 Unit Lab)** Modified Course Proposal SC: O, 1X, CSU T. Strongly Recommended: VCOM 50 with a minimum grade of C and/ or VCOM 51 with a minimum grade of C. (Start Date: Fall 2017)
  - *Presented by Peter Kuo:* The Curriculum Committee previously had some concerns with regards to the Skills Analysis, as none of the skills had been marked with a high enough degree of importance to appear on the Course Outline. That has now been corrected. This course will move forward for voting next meeting.

7. Voting on Curriculum Proposals:

A. Courses

- **ANTR X (Archaeology Field Lab, 1 Unit, 1 Unit Lab)** New Course Proposal: O, 1X, CSU T, UC T. Prerequisite: ANTR 2 May be taken concurrently (Start Date: Fall 2017)
- **ANTR X0 (Anthropology of Sex and Gender, 3 Units, 3 Units Lecture)** New Course Proposal: O, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T. Strongly Recommended: Eligibility for ENG 1A (Start Date: Fall 2018)
- **ANTR XX (Native American Cultures of North America –3 Units, 3 Units Lecture)** New Shared Course Proposal: O, 1X, IGETC, CSU GE, LPC GE AA/AS, UC T. (Start Date: Fall 2018)
- **ANTR XXX (World Prehistory in Archaeological Perspective–3 Units, 3 Units Lecture)** New Course Proposal: O, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UC T (Start Date: Fall 2018)
- **ANTR 5 (Cultures of the U.S. in Global- 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: O, 1X, CSU T/GE, IGETC, LPC GE AA/ AS, UC T (Start Date: Fall 2017)
- **ENG 104 (Integrated Reading and Writing- 4 Units, 3 Units Lecture, 1 Unit Lab)** Modified Course Proposal: NSC: P/N, 1X, DE. Prerequisite: ENG 100A with a minimum grade of C or appropriate skill level demonstrated through the English assessment process (Start Date: Fall 2017)
  - *Title Amended:* Integrated Reading and Writing II

- **HUMN 3 (FLM-Drama-Mus-Vis Art-Lyr Poet-3 Units,3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/ GE, IGETC, LPC GE AA/AS, UCT. (Start Date: Fall 2017)
  - *Tabled until Grading Option can be Discussed \*\** It was subsequently decided that the courses will move forward as Letter Grade or Pass/ no Pass
- **HUMN 6 (Nature and Culture, 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, CSU T/GE, IGETC, LPC GE AA/AS, UCT. (Start Date: Fall 2017)
  - *Tabled until Grading Option can be Discussed \*\** It was subsequently decided that the courses will move forward as Letter Grade or Pass/ no Pass
- **HUMN 10 (The American Style 3 Units, 3 Units Lecture)** Modified Course Proposal: NSC: G, 1X, DE, CSU T/ GE IGETC, LPC GE AA/ AS, UCT. (Start Date: Fall 2017)
  - *Tabled until Grading Option can be Discussed \*\** It was subsequently decided that the courses will move forward as Letter Grade or Pass/ no Pass
- **KIN BX2 (Box Aerobics 2, 1-2 Units, 1-2 Units Lab)** New Course Proposal: O, 1X, CSU T/ GE, LPC GE AA/AS, UC T Strongly Recommended: KIN BX (Start Date: Fall 2017)
- **MATH 50 (Core Intermediate Algebra, 4 Units, 3 Units Lecture, 1 Unit Lab)** Modified Course Proposal: O, 1X, DE, LPC GE AA/ AS. Prerequisite: MATH 65 with a minimum grad of C or MATH 65B with a minimum grade of C. (Start Date: Fall 2017)
- **PHTO XXX (Photoshop and Lightroom for Photographers, 3 Units, 1 Unit Lecture, 2 Units Lab)** New Course Proposal: O, 1X, CSU T, LPC GE AA/AS. Prerequisite: PHTO 56 with a minimum grade of C (Start Date: Fall 2017)
- **VCOM 50 (Graphic Design/ Digital Media Fundamentals- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T, C-ID Discipline ARTS, Course Number 250. (Start Date: Fall 2017)
- **VCOM 51 (Color Theory for Design- 3 Units, 1 Unit Lecture, 2 Units Lab)** Modified Course Proposal: SC: O, 1X, CSU T, UC T, C-ID Discipline ARTS, Course Number 270. (Start Date: Fall 2017)
- **VCOM XXX (Photoshop and Lightroom for Photographers, 3 Units, 1 Unit Lecture, 2 Units Lab)** New Course Proposal: O, 1X, CSU T, LPC GE AA/AS. Prerequisite: PHTO 56 with a minimum grade of C (Start Date: Fall 2017)

#### MOTION to APPROVE Course Outlines:

MSC: Ott / Woods / Approved

#### B. GE/ Transfer Pathways

- **ANTR X: Archaeology Field Lab--** CSU T, UC T
- **ANTR X0: Anthropology of Sex and Gender--** CSU T/ GE, IGETC, LPC GE AA/AS, UC T
- **ANTR XX: Native American Cultures of North America--** IGETC, CSU GE, LPC GE AA/AS, UC T
- **ANTR XXX: World Prehistory in Archaeological Perspective --** CSU T/ GE, IGETC, LPC GE AA/AS, UC T
- **KIN BX2: Box Aerobics--** CSU T/ GE, LPC GE AA/AS, UC T
- **PHTO XXX: Photoshop and Lightroom for Photographers--** CSU T, LPC GE AA/AS
- **VCOM 50: Graphic Design/ Digital Media Fundamentals--** C-ID Discipline ARTS, Course Number 250
- **VCOM 51: Color Theory for Design--** C-ID Discipline ARTS, Course Number 270



- **VCOM XXX: Photoshop and Lightroom for Photographers--** CSU T, LPC GE AA/AS

**MOTION to APPROVE GE/Transfer Pathways:**

MSC: Amaya / Schatz / Approved

C. Requisites

- **ANTR X: Archaeology Field Lab--** Prerequisite: ANTR 2 May be taken concurrently
- **ANTR X0: Anthropology of Sex and Gender—** Strongly Recommended: Eligibility for ENG 1A
- **ENG 104: Integrated Reading and Writing--** Prerequisite: ENG 100A with a minimum grade of C or appropriate skill level demonstrated through the English assessment process
  - *Title Amended:* Integrated Reading and Writing II
- **KIN BX2: Box Aerobics--** Strongly Recommended: KIN BX
- **PHTO XXX: Photoshop and Lightroom for Photographers--** Prerequisite: PHTO 56 with a minimum grade of C
- **MATH 50: Core Intermediate Algebra--** Prerequisite: MATH 65 with a minimum grad of C or MATH 65B with a minimum grade of C
- **VCOM XXX: Photoshop and Lightroom for Photographers--** Prerequisite: PHTO 56 with a minimum grade of C

**MOTION to APPROVE Requisites:**

MSC: Woods/ Ott / Approved

D. Programs

- **Communication Studies A.A.-T-** New Program

**MOTION to APPROVE Programs:**

MSC: Woods / Amaya / Approved

E. DE

- **ENG 104: Integrated Reading and Writing**
  - *Title Amended:* Integrated Reading and Writing II

**MOTION to APPROVE DE:**

MSC: Ott / Owens / Approved

F. Deactivations:

- Courses:
  - AJ 62: The Justice System
  - AJ 90: Reserve Module A: Arrest/ Contrl
  - AJ 91: Reserve Module A: Firearms
  - AJ 92: Reserve Module B, Part I
  - AJ 93: Reserve Module B, Part II

- AJ 9901: Reserve Officer Level III/Pt 1
- AJ 9902: Reserve Officer Level III/Pt 2
- AJ 9903: Reserve Officer Level II
- AJ 9904: Report Writing Review
- AJ 9905: Tactical Rifle/ Carbine Operat
- AJ 9906: Rappel Master
- AJ 9953: Officer Safety: Field Tactics for Plainclothes Assignments
- AJ 9960: Officer Safety: Field Tactics for Plainclothes Assignments
- AJ 9974: Techniques of Teaching
- AJ 9977: Advanced Teaching Techniques
- APCA 9701: Worker Safety & Tool Skills
- APCA 9702: Apprentice Carpenter & Trade
- APCA 9703: Construction Math/ Wk Drawings
- APCA 9704: Foundations and Floors
- APCA 9705: Residential Blueprint Reading
- APCA 9706: Structural Framing
- APCA 9707: Form Detail/Construc/Erection
- APCA 9708: Exterior Finish
- APCA 9709: Blueprint Reading
- APCA 9710: Concrete-Precast & Prestressed
- APCA 9711: Interior Finish
- APCA 9712: Level & Layout Instruments
- APCA 9713: Engineered Structural Systems
- APCA 9714: Interior Systems
- APCA 9715: Stair Building
- APCA 9716: Roof Framing
- APCA 9717: Intro to Welding & Cutting
- APPD 9706: Sheet Metal Field Install-3B
- APPD 9707: Pattern Drafting/ Parallel Line
- APPD 9714: Rough Framework- 3B
- APPD 9715: Commercial Buildings- 4A
- APPD 9730: Fund. Of A/C & Refrig VI
- APPD 9731: Fund. Of A/S & Refrig VII
- APPD 9738: Vacuum Tech for Piping Sys
- APPD 9739: Simplified Isometric Drawing
- ARTS 11: Design, Materials, and Color
- ARTS 150: Landscape Sketching
- ARTS 150B: Landscape Sketching II
- ARTS 151: Watercolor Painting
- ARTS 151A: Watercolor Painting I

- ARTS 151B: Watercolor Painting II
- ARTS 151C: Watercolor Painting III
- ARTS 151D: Watercolor Painting IV
- ARTS 154: Exploring the Drawing Media
- ARTS 156: Painting with Water Media
- AUTO 9950: Scan Tester Diagnostics
- AUTO 9951: On Board Diagnostics II
- AUTO 9952: Advanced HVAC System Diagnosis
- AUTO 9953: Vibration Correction
- AUTO 9954: Engine Mechanical Diag/ Measurmt
- AUTO 9955: Air Bag Systems
- AUTO 9956: Chassis Electronics
- AUTO 9957: Rear Axle Propshaft
- AUTO 9958: Foundation Brakes/ ABS Sys Serv
- AUTO 9959: Automatic Transmiss/ Trans-Axle
- AUTO 9960: Body Controller
- AUTO 9961: GM Vehicle Entertainment Sys
- AUTO 9962: GM Diesel Engine Performance
- AUTO 9963: GM Powertrain Performance
- AUTO 9965: Basic Clean Air Car Course
- AUTO 9966: Enhanced Clean Air Car Course
- AUTO 9967: Auto Electrical/ Electronic Sys
- AUTO 9968: Engine Performance Systems
- AUTO 9969: Advanced Engine Performance
- AUTO 9970: 2005 Update Course
- AUTO 9973: Automotive Lab
- AUTO 9974: 2007 Update Course
- AUTO 9975: Alternative Fuel Systems
- CIS 78: Becoming a Virtual Professional
- CIS 81: Digital Media- Workplace I
- CIS 91: Integr. Soft Skills/ Tech Prof
- CIS 9105: E-Commerce Web Technology
- CIS 9704: Introduction to Local Area Net
- CIS 9706: Novell: System Manager 2.2
- CIS 9707 Novell: System Manager 3.11
- CIS 9708: Novell: Service and Support
- CIS 9709: Novell: Networking Technogl
- CIS 9766: C++ for Business Majors
- CIS 9770: Novell: System Administration
- CIS 988B: Introduction to Microcomputers

- CIS 9901: Web Development: XML Basics
- CIS 9902: Learn Office Apps: On Demand
- CIS 9903: Office 2007: What's New
- CIS 9950: Novell-Netware 2.2/3.x Install
- CIS 9954: Novell- Netware4.xinstal&Config
- CIS 9957: Windows 95 Fundamentals
- CIS 9958: Programming in Visual Basic
- CIS 9959: Windows NT Workstation Fund
- CIS 9960: Support Windows NT Workstation
- CIS 9961: Excel: Introduction to Excel
- CIS 9963: Basics for WordPerfect
- CIS 9964: Basics for WordPerfect Windows
- CIS 9965: Basics for Microsoft Word
- CIS 9966: Desktop Publish/ Presentation
- CIS 9967: Microsoft Access
- CIS 9968: Microsoft Excel
- CIS 9969: Windows
- CIS 9970: Microsoft Words
- CIS 9971: Microsoft Word- Level 2
- CIS 9972: Microsoft Word- Level 3
- CIS 9973: Microsoft Access- Level 2
- CIS 9975: Microsoft Excel- Level 2
- CIS 9976: Microsoft Excel- Level 3
- CIS 9979: Internet and Web Essentials
- CIS 9980: Building Web Sites
- CIS 9982: Web Page/DHTML/CSS/JavaScript
- CIS 9983: Web Programming- JavaScript
- CIS 9984: Voice Recognition Doc Process
- CIS 9987: Desktop Support Tech
- CIS 9988: Web Development- Dreamweaver I
- CIS 9989: Web Development: FrontPage I
- CIS 9990: Oracle SQL/ Database Des/ Prog
- CIS 9991: Intro to Game Program Concepts
- CIS 9992: Web: PHP Programming, MySQL
- CIS 9993: Create Web Interact w/ Flash
- CIS 9995: Computer Skills for Workplace
- CIS 9996: Internet Business Fundamentals
- CIS 9997: Network Technology Foundations
- CIS 9998: Web Site Developmnt Foundation
- CIS 9999: Web Develop: Dreamweaver II

- CNT 51A: CompTIAs A+ Essentials Cert.
- CNT 51B: Comp TIA's A+ Practical Application Certification
- CNT 7210: CCNP Bootcamp Certification Prep
- CNT 7302: Podcasting, Video, and Radio Streaming
- CNT 9901: Wireless Network/ Security/ SOHO
- CNT 9903: Security/ Firewalls/ VPN
- CNT 9906: Desktop Support Tech
- CNT 9908: Whitehat Hacker Security Train
- CNT 9909: Microsoft Win Security/ Network
- CNT 9910: Linux Desktop Secur/ Linux +
- CNT 9911: Internet Radio/ Podcast/ Stream
- CNT 9912: Special Topics in CNT
- CNT 9913: MS Small Business Server
- CS 30: C++ Programming
- CS 34: Advanced Java Programming
- CS 35: Advanced Visual Basic Programming
- CS 39: Java Servlets and JSP
- BUSN 84: Wrkplace Safety, Security, Hlth
- ECD 73: Family Child Care Provider
- ECD 82: Communication and Behavior Guidance for the School-Age Child
- FST 86: Wildland Firefighter 1-Basic
- FST 90A: Fire Fighter I Cert Prep
- FST 90B: Fire Fighter I Cert Prep B
- FST 92: Fire Fighter II Cert Prep
- FST 95: Work Experience
- FST 96: Work Experience Seminar
- HIST 4A: History of Western Civilization
- HLTH 51A: Basic Medical Terminology
- HLTH 51B: Disease Proc/Adv Med Term
- HLTH 57: Allied Health Career Exploration
- HLTH 8: Human Sexuality
- HORT 68: Orchard & Vegetable Gardening
- HORT 69: Advanced Landscape Design
- HORT 70: Introduction to Viticulture
- HORT 9953: Seasonal Flower Gardens
- HORT 9954: Vegetable Gardening
- HORT 9955: Landscape Plant Design
- HSCI 51A: Basic Medical Terminology
- HSCI 51B: Adv. Medical Term & Disease
- HSCI 57: Allied Health Career Expl

- HUMN 1: Philosophy, the Sciences, Epic Poetry
- HUMN 40: Introduction to Opera
- INTD 66: Special Needs Design
- POLI 45: Selected Topics in Political Science
- PSCN 10A: Career Assessment Testing
- PSCN 11: Interpersonal Relationships
- PSCN 7: Contemporary Issues
- RECL 71L: Fundamentals of Backpacking
- VCOM 63IN: Internship Website Multimedia
- VCOM 66: Internship
- Programs
  - Family Childcare Certificate of Achievement

**MOTION to APPROVE Course Deactivations:**

MSC: Woods / Amaya / Approved

**MOTION to APPROVE Program Deactivations:**

MSC: Amaya / Schatz / Approved

8. Discussion Items

**Course Descriptor Mapping**

**Craig Kutil**

Craig Kutil stated that for Communication Studies the course numbers will transfer directly from the SPCH to CMST. Next semester one of his goals is to further investigate the history of the 9 and 29 Courses and whether those courses are still needed. If so, they will need to be updated. These will be submitted to the Curriculum Inventory as non-substantial changes, with the updated course outlines. However, 29 courses do not have course outlines. Thus, when Biology changed their descriptor from BIOL to BIO they created course outlines for their 29 courses (including Botany and Zoology). They did not update their 9 courses. He will ask Communication Studies if they will want to keep the 29 and if not the course will be deactivated. The course descriptor will be changed through an administration revision function in CurricUNET. The course numbers will also transfer directly across from the PSCN to PCN. The deactivation of PSCN 9 will be discussed by Student Services.

**Discipline List**

**Craig Kutil**

Craig Kutil stated that we will need to come up with a system by which we will approve the discipline list. While some of the discipline selections should be straight forward, others will require more discussion. He stated that he would like to request from Human Resources a list of all of the disciplines that faculty have been hired under. If the discipline is switched for a course from what HR currently had on file, the faculty member may no longer be able to teach that course. We believe that the HR department assumed that the department was the same as the discipline. He proposes that the Deans will return their portion of the completed discipline list by November 27<sup>th</sup>. He stated that at other community colleges the course discipline is a major discussion when approving curriculum. The disciplines will be brought for first reading and approved in stages starting with some of the straight forward discipline selections and

moving then to disciplines that will require more discussion. It was discussed that perhaps the Dean's could discuss the Discipline List at the next division meeting to further finalize the discipline decisions. If requested, Craig Kutil will attend the division meetings. The first discipline selections will be brought for first reading in December to the Curriculum Committee. Roanna Bennie will reach out to Human Recourses to receive a list of what disciplines faculty are currently hired under.

## **Non-Credit**

**Craig Kutil**

Craig Kutil discussed how Las Positas College has never had a non-credit program before. We are trying to further understand non-credit and how the Curriculum Committee will approve non-credit. He stated that he hopes that the Academic Senate will provide guidelines on how the Curriculum Committee will approved non-credit. Non-credit is free to students and aids underserved students. These courses are repeatable, not subject to some basic skills limitations and have flexible scheduling options. Non-credit also offers certificate options, such as Certificates of Completion. Non-credit Certificates will be submitted to the Curriculum Inventory. Non-credit will generate FTES. It was discussed whether TOP Codes should appear on the Course Outline of Record for all courses. Roanna Bennie stated that non-credit is being negotiated this week at the District. There is synergy around the idea of having three identified levels of non-credit that correlate to pay- for instance having the lower level for courses like non-credit tutoring and having at the top CCDP courses where faculty are creating exams and preparing for lecture. We would need to come up with guidelines of how we will place courses in each of these levels. Craig Kutil stated that he will begin with the help of Kristy Woods and others to create the new non-credit pages in CurricUNET. We will be working in tandem with the union. It was suggested to reference the non-credit PowerPoints provided on Blackboard.

## 9. Reports

### **Vice President's Report**

**Roanna Bennie**

Roanna Bennie reported that she and Madeline Wiest had completed the Pre and Co requisite Survey, which was submitted to the state. She stated that she received the letter from the Chancellor's Office to certify all of the non-substantial changes that both she and the Curriculum Chair will need to sign.

### **Chair's Report**

**Craig Kutil**

Craig Kutil reported that he believes that the document that Roanna Bennie received actually will certify all non-substantial changes, as well as stand-alone courses. It was stated at the Curriculum Institute that the only courses that the Chancellor's Office needs to approve are non- credit and new courses for new programs. Currently the existing Curriculum Inventory does not have a function to distinguish those course groups, so all new courses and substantial changes are being reviewed by Chancellor's Office. This new process will not speed up the current Curriculum year to year process. Our Curriculum Committee has one of the fastest turnaround time for curriculum. There are courses in Assist that need to be removed including old course descriptors and the defunct 49's. These courses, if not already deactivated, will be formally brought to the Curriculum Committee for deactivation at the next meeting. There are still a lot of courses that still need to be updated, but some of them are in departments that do not have a full-time faculty member. This is an issue that will need to be discussed next semester and along with creating a five-year process to update courses. There are changes that are being made to CurricUNET so some dates will be automatically entered.

### **Articulation Officer's Report**

**Marina Lira**

Marina Lira reported that she has several items that she would like to discuss at the next meeting, including a new law AB 1985, the Liberal Arts AA can't be updated until courses in every emphasis are updated, student services are moving forward with the Social Work AD-T.

10. Good of the Order: Craig Kutil stated that the Academic Senate passed a resolution that you AD-Ts can be submitted even if it includes courses that are still pending C-ID approval. This will mean that we should be able to put AD-Ts through quicker.
11. Adjournment at 4:38 PM
12. Next Regular Meeting (November 21st, 2016)