



CTE Committee Minutes

9/27/2022 1:00 p.m.

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Co-Chairs (Non-Voting)	Support (Non-Voting)	Academic Deans (Non-Voting)
<p><input checked="" type="checkbox"/> Vicki Shipman <input checked="" type="checkbox"/> Melissa Korber</p>	<p><input type="checkbox"/> Danielle Bañuelos</p>	<p><input type="checkbox"/> Amy Mattern <input type="checkbox"/> Kevin Kramer <input type="checkbox"/> Nan Ho <input type="checkbox"/> Stuart McElderry</p>
Voting Members (14)	Guests (2)	
<p><input checked="" type="checkbox"/> Emerald Templeton, Academic Services, At-Large <input type="checkbox"/> Steve Gunderson, Student Services, At-Large <input type="checkbox"/> Kristina Whalen, VP Academic Services <input type="checkbox"/> Rajinder Samra, Director of RPIE <input checked="" type="checkbox"/> Helena Cruz, Classified A&H <input checked="" type="checkbox"/> Ana Del Aguila, Classified BSSL <input checked="" type="checkbox"/> Gary Wilkes, Classified STEM <input checked="" type="checkbox"/> Anne Kennedy, Classified PATH <input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services <input type="checkbox"/> Daniel Marschak, Faculty A&H <input type="checkbox"/> Vacant, Faculty, BSSL <input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM <input type="checkbox"/> Mike McQuiston, Faculty PATH <input checked="" type="checkbox"/> Jill Oliveira, Faculty Counseling</p>	<p><input checked="" type="checkbox"/> Gina Del Carlo, <i>Earn & Learn</i> <input checked="" type="checkbox"/> Alejandro Sandoval, <i>Earn & Learn</i></p>	

Membership 14 (Quorum = 8)

Agenda Item	Information/Discussion	Assigned To
1.	Call to Order <i>For Discussion</i>	Melissa Korber
2.	Review & Approve Agenda – 9/27/2022 <i>For action</i> <ul style="list-style-type: none"> Jill Oliveira motioned to approve, Anne Kennedy seconded – Agenda approved 	CTE Committee
3.	Review & Approve Prior Minutes – 8/23/2022 <i>For action</i> <ul style="list-style-type: none"> Anne Kennedy motioned to approve, Jill Oliveira seconded – Minutes approved 	CTE Committee
4.	Action Items from Previous Meetings <i>For action</i> <ul style="list-style-type: none"> <i>None at this time</i> 	Melissa Korber
5.	CTE Committee Charge <i>For discussion</i> <ul style="list-style-type: none"> Melissa shared the revised CTE Committee Charge from last meeting and opened the conversation for discussion. The committee reviewed the main change which was the addition of, “...make recommendations, and report out on outcomes...” Vicki provided some context for the revision by sharing that originally our charge was to implement and make recommendations for the EWDS plan, but given that we have implemented it we want to update our charge to include a reporting out on the work we are doing related to the plan. Voting on this revision will be an action item at next month’s meeting – 10/25/2022 	Melissa Korber Vicki Shipman
6.	Earn & Learn Demonstration: ELENA Employer CRM <i>For discussion</i> <ul style="list-style-type: none"> Gina Del Carlo from Earn & Learn gave a short ten minute presentation of ELENA, which is a cloud-based web portal that offers users the ability to collaborate. Some key features of ELENA include access to ongoing employer engagement, work-based learning activity tracking, employer work-based learning pledge forms, and real-time reports and dashboards (aligned with SWP, Perkins, and CTEIG). Recording of the ELENA Demonstration. 	Gina Del Carlo Alejandro Sandoval

Agenda Item	Information/Discussion	Assigned To
7.	<p>CTE Curriculum Updates <i>For information</i></p> <ul style="list-style-type: none"> • <i>None at this time</i> 	Melissa Korber
8.	<p>CTE Funding <i>For discussion</i></p> <ul style="list-style-type: none"> • Vicki shared the Strong Workforce Program budget spreadsheet for Local Fund 333280; LPC's FY 22/23 final allocation was \$650,058.92 which is 37% of the total allocation, with Chabot College receiving the other 63%. • Vicki also reported on Perkins funding sharing that we received \$393,212.96, then we received a memo from the state saying they were going to increase with an augmentation so we received an additional \$76,525 which is 36% of the total allocation, with Chabot College receiving the other 64%. • Employee Compensation increases (~11%) will impact all of our CTE funding, so we need to leverage the augmentation with the employee compensation increases. <ul style="list-style-type: none"> ○ More information on this in October's meeting pending FA approval 	Vicki Shipman
9.	<p>CTE Outreach Updates <i>For information</i></p> <ul style="list-style-type: none"> • Helena shared they attended an automotive show and highlighted our AUTO and WLDT programs, there is an upcoming Manufacturing Week tour with LAM Research on 10/6, an Art Walk where photography and the Veteran's center will have a display, and the Nor Cal Journalism Association of Community Colleges is going to be taking place on 10/22. In addition, I am working on a graphic design internship with Peter Kuo. • Anne shared that we are in prime College Career/Job Fair season, so outreach has been busy putting those events together. In addition, the "Getting Down to Business" series with Dr. Tracey Coleman is coming up, and is aimed at high school students interested in Business degrees. We just finished wrapping up filming for VWT, BUSN, and MUS, so stay tuned for those new videos. 	Anne Kennedy Helena Cruz
10.	<p>Career & Employment Center Updates <i>For information</i></p> <ul style="list-style-type: none"> • We had our first Job Fair on 9/14! We had 11 employers and it was in great attendance. Our next planned Job Fair is on 10/18 from 3:00 – 6:00 p.m. The TVCC is having a job fair on 9/29 which will have approximately 50 employers at it, this has been shared across campus and on Handshake. 	Kristi Vanderhoof

<p>11.</p>	<p>Other Business <i>For information</i></p> <ul style="list-style-type: none"> Vicki asked the committee to review the Economic & Workforce Development Strategic Plan with the lens of what we have accomplished this past year. Vicki will create a Matrix and we will review it next meeting and start filling out the outcomes. 	<p>Vicki Shipman</p>
<p>12.</p>	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> <i>None at this time</i> 	<p>CTE Committee</p>

Meeting adjourned at 1:57 p.m.

Next meeting: Tuesday, October 25th, 2022 at 1:00 p.m.