



CTE Committee Minutes

May 24, 2022 | 1:00 – 2:00 p.m. | Zoom

MEETING MINUTES

Present: Anne Kennedy, Melissa Korber, Vicki Shipman, Matthew Jewett, Amy Mattern, Emerald Templeton, Helena Cruz, Jean O-Neil-Opipari, Kevin Kramer, Kristina Whalen, Nan Ho, Rajinder Samra, Stuart McElderry, Danielle Bañuelos

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

CTE Committee

Voting Members

Steve Gunderson
Emerald Templeton
Kristina Whalen
Rajinder Samra
Helena Cruz
Anne Kennedy
Daniel Marschak
Daniel Cearley
Matthew Jewett

Non-Voting Members

Vicki Shipman
Melissa Korber
Danielle Bañuelos
Nan Ho
Stuart McElderry
Amy Mattern
Kevin Kramer

1. Welcome / Call to Order

- Meeting called to order at 1:05 p.m.

2. Review and Approval of Agenda – 5/24/2022

- Anne Kennedy/Matt Jewett – Approved

3. Review and Approval of Minutes – 4/26/2022

- Matt Jewett /Helena Cruz – Approved

4. Action Items from 4/26/2022

- *None at this time*

5. CTE Curriculum Updates – Melissa Korber

- Credit
- Non-Credit
- Apprenticeship
 - Anne Kennedy shared our new [Apprenticeship Webpage](#)
 - Matthew Jewett shared that his program will be writing a Stand Alone Fire Certification course, fire academy fitness concurrent course and updating the fire academy class this summer for fall 2022 review.

6. CTE Funding – Vicki Shipman

- **Perkins**
 - Submitted [CLPCCD 2022/2023 Application](#)
 - State approval mid-June
 - [2022/2023 Budget](#)
 - The state increased our allocation ~\$28k
- **Strong Workforce Program**
 - 2022/2023 allocation mid-June

7. CTE Outreach Updates – Anne Kennedy and Helena Cruz

- Summer outreach planning efforts are taking place with Sarah Bettencourt
- Anne shared that her and Helena are planning outreach events and activities for fall 2022.
- Helen shared the AUTO program is adopting Tuition and Tool Reimbursement w/ Subaru



8. Career & Employment Center

- We have selected a candidate for this position and they will go to BOT in June 2022, and will support us here on campus.
- Dr. Kristina Whalen shared that we will have an Employer Engagement Specialist.
 - [DRAFT Scope of Work](#)

9. Other Business – CTE Committee

10. Adjournment

11. Next Regular Meeting: Fall 2022 - Tuesday, August 23

A new calendar invitation will go out for next semester's meetings

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