



# CTE Committee Minutes

March 22, 2022 | 1:00 -2:00 p.m. | ConferZoom

## MEETING MINUTES

**Present:** Helena Cruz, Danielle Bañuelos, Emerald Templeton, Amy Mattern, Vicki Shipman, Anne Kennedy, Dan Cearley, Melissa Korber, Matthew Jewett, Kristina Whalen, Dan Marschak, Jean O'Neil-Opipari

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### CTE Committee

#### Voting Members

Vicki Shipman  
Melissa Korber  
Steve Gunderson  
Emerald Templeton  
Kristina Whalen  
Rajinder Samra  
Helena Cruz  
Anne Kennedy  
Daniel Marschak  
Daniel Cearley  
Matthew Jewett

#### Non-Voting Members

Nan Ho  
Stuart McElderry  
Amy Mattern  
Joel Gagnon

### 1. Welcome / Call to Order

### 2. Review and Approval of Agenda – 3/22/2022

- Anne Kennedy /Dan Cearley – *Approved*

### 3. Perkins Core Indicator Presentation - 1:00 p.m. – 1:30 p.m.

- [Robin Harrington Perkins V Core Indicators Presentation](#)
- We need to improve on:
  - a. Core Indicator 2
    - TOP 01 - HORT/VWT, TOP 07 - CIS/CNT/CS, TOP 09 – ENGR TECH, TOP 10 – THEA/MUS/INTD, TOP 12 – EMS/PARAMEDIC, TOP 49 - WRKX
  - b. Core Indicator 3
    - TOP 9 – ENGR TECH, TOP 13 - ECE

### 4. Review and Approval of Minutes – [2/22/2022](#)

- Emerald/Anne – *Approved*

### 5. Action Items from [2/22/2022](#)

- Review and Approve [CTE Liaison Hiring Process](#)
  - Release job description and application 3/29/2022
  - Application due 4/12/2022 (two-weeks)
  - Interviews held in April 2022
  - Position announced in May 2022
- Helena Cruz/Dan Cearley – *Approved*
- Review and Approve [2022-2023 Shared Governance Worksheet](#)
  - Change: Co-Chairs moved to non-voting
- Emerald Templeton/Dan Cearley – *Approved*

### 6. CTE Curriculum Updates – Melissa Korber

- Credit
- Non-Credit
- Apprenticeship
  - Tesla Solar Apprenticeship
  - Wente Vineyards Apprenticeship
  - Statewide Behavioral Health Apprenticeship



## 7. CTE Funding – Vicki Shipman

- Perkins
  - Subgrants released ([link](#))
  - Subgrants Scoring Matrix Review, Revision, and Approval ([link](#))
  - Timeline
    - April 12, 2022 – Subgrant Applications Due
    - April 14, 2022 – Subgrants Sent to CTE Committee for Scoring
    - April 25, 2022 – CTE Committee Submit Subgrants for Ranking
    - April 26, 2022 – Subgrants Awarded
    - May 15, 2022 – Perkins Application Due to State via NOVA
- Dan Marschak/ Emerald Templeton – *Approved*
  
- Strong Workforce Program
  - Review Subgrant application ([link](#))
  - Timeline
    - TBD in May Meeting
  - New proposed timeline: Vicki will send out SWP applications and request to have them back by the May 24<sup>th</sup> 2022 meeting.
- 2022-2023 Position Control ([link](#))

## 8. CTE Outreach Updates

- Helena shared updates about upcoming outreach events.
- Anne and Matt are going to a First Responder Fair

## 9. Career & Employment Center

- Vicki shared the position is posted!

## 10. Other Business

- *None at this time*

## 11. Adjournment – Meeting adjourned at 2:13 p.m.

## 12. Next Regular Meeting: Tuesday, April 26<sup>th</sup> 2022

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