



CTE Committee Minutes

Tuesday, February 28, 2023 | 1:00 p.m. | 1687

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Co-Chairs	Support (Non-Voting)	Academic Deans (Non-Voting)
<input checked="" type="checkbox"/> Vicki Shipman, CTE Project Manager <input checked="" type="checkbox"/> Melissa Korber, CTE Liaison	<input checked="" type="checkbox"/> Danielle Bañuelos, Academic Services	<input checked="" type="checkbox"/> Amy Mattern, A&H <input checked="" type="checkbox"/> Kevin Kramer, PATH <input type="checkbox"/> Nan Ho, STEM <input checked="" type="checkbox"/> Stuart McElderry, BSSL
Voting Members (14)		Guests
<input type="checkbox"/> Emerald Templeton, Academic Services, At-Large <input type="checkbox"/> <i>Vacant</i> , Academic Services, At-Large <input checked="" type="checkbox"/> Kristina Whalen, VP Academic Services <input checked="" type="checkbox"/> Rajinder Samra, Director of RPIE <input checked="" type="checkbox"/> Helena Cruz, Classified A&H <input checked="" type="checkbox"/> Ana Del Aguila, Classified BSSL <input type="checkbox"/> Gary Wilkes, Classified STEM <input checked="" type="checkbox"/> Anne Kennedy, Classified PATH <input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services <input checked="" type="checkbox"/> Daniel Marschak, Faculty A&H <input type="checkbox"/> <i>Vacant</i> , Faculty BSSL <input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM <input type="checkbox"/> Scott Miner, Faculty PATH <input checked="" type="checkbox"/> Jill Oliveira, Faculty Counseling		<input checked="" type="checkbox"/> Jill Carbone

Membership 14 (Quorum = 8)

[CTE Committee Webpage](#)

Agenda Item	Information/Discussion	Action/ Assigned To
1.	Welcome/Call to Order <i>For information</i> <ul style="list-style-type: none"> Meeting called to order at 1:15 p.m. 	CTE Committee
2.	Public Comments <i>For action</i> <ul style="list-style-type: none"> <i>None at this time</i> 	N/A
3.	Review and Approval of Agenda – 2/28/2023 <i>For action</i> <ul style="list-style-type: none"> Anne motioned to approve, Rajinder seconded - Approved 	CTE Committee
4.	Review and Approval of Minutes – 1/24/2023 <i>For action</i> <ul style="list-style-type: none"> Jill motioned to approve, Ana seconded - Approved 	CTE Committee
5.	Action Items from Previous Meeting <i>For action</i> <ul style="list-style-type: none"> <i>None at this time</i> 	N/A
6.	CTE Curriculum Updates <i>For discussion</i> <ul style="list-style-type: none"> Credit Noncredit Apprenticeships <ul style="list-style-type: none"> <i>No updates for curriculum at this time</i> 	Melissa Korber
7.	CTE Funding <i>For discussion</i> <ul style="list-style-type: none"> Perkins <ul style="list-style-type: none"> Perkins Funding: 36% LPC/64% Chabot - but we don't know the exact amounts yet; estimating \$100,000. Perkins Subgrant Applications will be sent out by Vicki tomorrow 3/1/2023; following the layout in NOVA. <ul style="list-style-type: none"> Edits: Non-instructional F-hour rate updated to \$60.53, F-hour fringe benefit updated to 22.5% Perkins Subgrant Review Matrix will be due 4/18, and ranking will occur on 4/25. Applications due to the state in NOVA on 5/15. Strong Workforce Program <ul style="list-style-type: none"> <i>No updates from Strong Workforce Program at this time</i> 	Vicki Shipman

<p>8.</p>	<p>CTE Outreach Updates <i>For information</i></p> <ul style="list-style-type: none"> • CTE Open House 3/25 10:00 – 2:00 p.m. <ul style="list-style-type: none"> • 260 RSVPs so far • Food trucks, music, ECE activities • Career exploration activities • Business Studies – Career Panel • FST / EMS Information Night • Catalytic Converter Event • Science on Saturday 400+ students and families for these 	<p>Helena Cruz Anne Kennedy</p>
<p>9.</p>	<p>Career & Employment Center Updates <i>For information</i></p> <ul style="list-style-type: none"> • 2/15 Thank you for coming to the Career & Transfer Center open house! • 2/21 was our first Career Chat Tuesday – we had 20+ students come by and 3 employers. The next one is March 7th with Pacific Homecare, Nike, and Restoration Management Company (administrative and home restoration technician jobs). • 2/23 we tabled at the Club and Resource Fair and reached out to student clubs, offering to do career workshops at their meetings. • 2/23 we offered a LinkedIn SmartShop but no students attended; suspect that was because it was scheduled for after the Spring Resource Fair. We will offer this again on May 4th. We can also offer this workshop in classes and at student club meetings. • 3/8 is the ECE Virtual Career Fair. We have 14 employers registered so far. • 3/15 is the deadline for CV Path / UC Merced Research program. • 4/26 will be our Spring Career Fair. We have 17 employers registered so far. 	<p>Kristi Vanderhoof</p>
<p>10.</p>	<p>Other Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Career Jam Presentation - Jill Carbone <ul style="list-style-type: none"> ▪ Presentation ▪ Two \$0 noncredit courses that can be taken together or separate; offered during JAM Week (Fall 2024) ▪ Could also offer it in May for the students who are about to graduate ▪ CDCP Certificate of Completion - for students who are interested in workforce preparation ▪ This could be a great marketing tool because students do not need to be enrolled in any other courses • Economic Workforce Development Survey – Vicki Shipman <ul style="list-style-type: none"> ▪ This strategic plan was developed during the pandemic; want to highlight CTE program accomplishments and challenges we've had over the past three years. ▪ We are retaining an employer engagement specialist as an outcome from this survey. ▪ CTE Committee worked on this first, then we will send out to the campus ▪ <i>Idea:</i> spend time on this survey in every committee meeting adding to the document / workshopping it. 	<p>CTE Committee</p>

11.	Good of the Order <i>For Information</i> <ul style="list-style-type: none">▪ Naked Magazine! If you'd like copies please reach out to Melissa	
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Meeting adjourned at 2:00 p.m.

Next meeting: Tuesday, March 28, 2023 at 1:00 p.m. in 1687