



# CTE Committee Minutes

February 22, 2022 | 1:00 -2:00 p.m. | Zoom

## MEETING MINUTES

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### CTE Committee

#### Voting Members

Vicki Shipman  
Melissa Korber  
Steve Gunderson  
Emerald Templeton  
Kristina Whalen  
Rajinder Samra  
Helena Cruz  
Anne Kennedy  
Daniel Marschak  
Daniel Cearley  
Keith Level  
Matthew Jewett

#### Non-Voting Members

Nan Ho  
Stuart McElderry  
Amy Mattern

### 1. Welcome / Call to Order

### 2. Review and Approval of Agenda – 2/22/2022

- Anne Kennedy / Dan Cearley – approved

### 3. Review and Approval of Minutes – [1/25/2022](#)

- Dan Marschak / Dan Cearley – approved

### 4. Action Items from 1/25/2022

- Review and Approve process for selecting CTE Liaison
  - Dan Cearley / Helena Cruz – approved
  - Process: March 2022 - We will send out an email to the campus asking that if interested please apply, here is the process, then afterwards there would be a selection of a CTE Liaison. If more than one person applies, then you conduct interviews with Vicki and the Academic Senate president.
- Review and Approve CTE Liaison Statement of Work ([link](#))
  - Update to include College Council attendance
  - Anne Kennedy / Dan Cearley – approved
- Review and Approve Updated Shared Governance Worksheet (21-22) ([link](#))
  - **Changes:** Chairmanship - The CTE Committee Chaired by the CTE Project Manager **and** the CTE Faculty Liaison.
  - Dan Cearley / Anne Kennedy – approved
- Review and Approve New Shared Governance Worksheet (22-23) with ACCJC Standards – due 4/1/2022 ([link](#))
  - Add: I.B.3.
  - Anne Kennedy / Helena Cruz – approved
  - We will discuss this more at next month's meeting.

### 5. CTE Curriculum Updates – Melissa Korber

- Credit
  - 21<sup>st</sup> Century Policing Certificate
- Non-Credit
- Apprenticeship

### 6. CTE Funding – Vicki Shipman

- **Perkins**
  - Comprehensive Local Needs Assessment
    - WestEd Proposal ([link](#))
    - Being looked at again by the District to see what WestEd could do for us, since they can't meet the deadline of the original list of activities.
    - Vicki & Christina Read will write the updated plan - draft in March 2022.



### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### CTE Committee

#### Voting Members

Vicki Shipman  
Melissa Korber  
Steve Gunderson  
Emerald Templeton  
Kristina Whalen  
Rajinder Samra  
Helena Cruz  
Anne Kennedy  
Daniel Marschak  
Daniel Cearley  
Keith Level  
Matthew Jewett

#### Non-Voting Members

Nan Ho  
Stuart McElderry  
Amy Mattern

- Robin Harrington Proposal ([link](#))
- Consultant Presentations on 3/22/2022
- **Strong Workforce Program**
  - Local
  - Regional
- **Perkins and SWP 2022-2023**
  - Vicki working with BUSN office on position control, this will affect our Perkins and SWP funding.
  - Vicki will bring subgrant applications to review at next meeting; then we'll have to select approved subgrant projects as a committee to fund.

#### 7. CTE Outreach Updates – Anne Kennedy and Helena Cruz

- Anne shared that they are busy with a lot of upcoming outreach opportunities!
- Helena shared 2/24/2022 – Actor's Conservatory CTE Information session and 3/3/2022 – Technical Theater CTE Information Session, and the end of April will be a FST CTE Information Session.

#### 8. Career & Employment Center

- Request to announce submitted to HR by Student Services

#### 9. Other Business

#### 10. Adjournment

#### 11. Next Regular Meeting: Tuesday - March 22, 2022