

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

CTE Committee 2023-2024

Committee Co-Chairs

Vicki Shipman
Melissa Korber

Committee Support

Danielle Bañuelos

Voting Members

Vacant, Academic Services at-large
Nan Ho, VP Academic Services
Rajinder Samra, Director RPIE
Lilibeth Juarez, Classified A&H,
Vacant, Classified BSSL
Anne Kennedy, Classified PATH
Jean O'Neil-Opipari, Classified STEM
Kristi Vanderhoof, Classified SS
Jonathan Brickman, Faculty A&H
Ana Del Aguila, Faculty BSSL
Jeffrey Weichert, Faculty STEM
Vacant, Faculty PATH
Jill Oliveira, Faculty SS
Gurshan Brar, LPCSG Representative

Non-Voting Members

Thomas Orf, Dean STEM
Kevin Kramer, Dean PATH

Voting Members = 14 Quorum = 8

[Career Technical Education Committee](#)

Agenda Items

1. Welcome /Call to Order

- Meeting called to order at 1:02 p.m.
- The committee went around and did introductions for our new member, Lilibeth.

2. Public Comment

- *None at this time*

3. Review and Approval of Agenda

- 11/28/2023
- Motion to approved the agenda Jill Oliveira, Kristi Vanderhoof seconds
- Melissa proposed an amendment under “Other Business” to include an update on the Perkins CLNA.
 - Motion to approve agenda as amended; Rajinder Samra, Anne Kennedy seconds; Motion passes, the committee approved.

4. Review and Approval of Minutes

- [9/26/2023](#)
 - Motion to approve the minutes from September Anne Kennedy, Ana Del Aguila seconds. Motion passes, the committee approved.
- 10/24/2023 – *Note: Quorum not met; unofficial minutes are available on the CTE Committee webpage.*

5. New Business

- Welcome the new A&H Outreach Specialist
 - The committee welcomed Lilibeth Juarez, the new Arts & Humanities Outreach Specialist. Lilibeth is located in the 4000 building.

6. Action Items

- Vote and approve [CTE Committee Membership Changes](#)
 - Motion to approve the CTE committee membership changes Jill Oliveira, Kristi Vanderhoof seconds. No Discussion; Motion passes, the committee approved.

7. CTE Curriculum – Melissa Korber/Danielle Bañuelos

- Credit
- Noncredit
- Apprenticeships
 - [CTE Curriculum Report](#)
 - There were a lot of apprenticeship course/program deactivations due to the apprenticeships never taking off. Vicki shared with the committee that for us to be able to remove these items from the college catalog and our curriculum inventory, they had to go through the Curriculum Committee for approval/follow the process for deactivation.

8. CTE Funding – Vicki Shipman

- Perkins
- Strong Workforce Program
- CTE funding remains status quo – Vicki shared that she is pushing faculty to finish their projects for this semester. We'll either roll funds over or work with Administrative Services to offset funds. The biggest challenge with regard to funding is the global supply chain issue.

9. Credit for Prior Learning – Melissa Korber

- **Credit by Exam Subcommittee**
 - The subcommittee had its first convening last month on 10/25. The subcommittee discussed revisions to both student and faculty CPL request forms, revising the language about CPL in our college catalog, and looking into best practices for getting funding to institutionalize CPL in our district. The initial meeting went well. We are meeting again on Monday 12/11 to share updates.
- **4th Annual CPL Summit**
 - The 4th Annual CPL Summit was held virtually on Friday 11/3. Melissa shared some highlights from the summit including that colleges are finding CPL is great for college enrollment as a whole because it lures students in, opens the door for students to get credit for skills they have attained elsewhere and ultimately helps speed up the process of them getting through degree programs.

10. CTE Outreach – Anne Kennedy/Lilibeth Juarez

- LPC Preview Night held on Thursday 11/2 was a huge success! Anne shared that we had over 450 members of the community RSVP and attend. They circulated a survey afterwards; and it seems like everyone's favorite part of LPC Preview Night was getting to meet and talk to faculty from each individual discipline and meet face-to-face with our support areas to get their questions answered.
 - Although this is great news, our latest challenge with getting such a great turn out at our events is that our facilities are not big enough for everyone that would like to attend so we need to come up with other areas we can host events.
- This Wednesday 11/29 we will have 44 AVID students from Kimball High School in Tracy here to tour our campus.
- This Thursday 11/30 in partnership with Alameda County Office of Education and Earn & Learn, we are hosting an Apprenticeship and Internship Fair and will be leading campus tours! We have about 11 Alameda County High Schools in addition to our local service area High Schools that will be attending.
- On Friday 12/1, there will be an ESL Open House with campus tours.
- We have been working with Ben Tarquin to have some more short videos made for our CTE programs to highlight and promote EMS, AJ, AUTO, and CS.
- Overall, outreach as a whole is going really well and the outreach team has been extremely busy responding to the incredible amount of outreach requests we receive. Anne shared that we get requests from all over, including from outside our service area.

11. Career & Employment Center – Kristi Vanderhoof

- **Events**
 - A lot of students have been coming to Career Center lately!
 - On Wednesday 10/25 & Thursday 10/26 – LPC had their Student Club fair, we invited employers to come attend and table.
 - On Wednesday 11/8 we hosted a Student and Alumni Internship Panel and had 75 students attend.
 - On Wednesday 11/15 LLNL hosted an information session focused on information technology operations like IT and cybersecurity; Kristi is now vetting students for IT internships at LLNL.
- **Learning-Aligned Employment Program (LAEP) Update**
 - Kristi shared that we are working with UNCLE Credit Union to try to get students placed. At this time, students still have not been placed but we are working on it; students apply but are not always eligible. There is another LEAP meeting on Friday 12/1 to discuss this further. The main student groups priority is STEM and first-generation college students.

- Vicki asked if we will be in compliance of placing a student within this fiscal year, Kristi says we will meet compliance of placing a student this fiscal year ending June 30, 2024 and shared that the process of placing students takes 3-4 weeks to promote, have students apply, screen them and check for eligibility, then meet with employer.
- Anne shared that other colleges in the consortia are having the same challenge and have not successfully launched LEAP either, so we are not alone in this hardship.
- Vicki suggested that if we aren't going to make it/place a student we should request an exception, and provide an explanation as to why it hasn't happened yet.

12. Other Business

• Draft Scope Perkins CLNA 2024

- [Draft CLPCCD Perkins CLNA](#)
- Vicki provided some background on the CLNA by sharing that we did this originally in 2020, then got a pass because of the pandemic, but we no longer get a pass so... we are preparing our Perkins application for 2024. Theresa Fleischer Rowland and David Reed from the district are taking the lead on this project, and this afternoon we are meeting with WestEd to revise our existing Perkins CLNA to ensure alignment with the CLNA requirements of the California Community College Chancellor's Office.
- The CLNA (comprehensive local needs assessment) addresses the needs of our community - Chabot's service area and Las Positas' service area, - and involves a number of elements such as student performance data, especially gaps among sub-groups of special population; labor market needs; educator development; equity and access, for special populations, and program size, scope and quality.
- Although the cost of this report is to be determined, Chabot thinks they can cover majority of it for us.
- CLNA due March 15th 2024
- CTE Committee Member's Role: Vicki requested that CTE Committee members participate in the stakeholder engagement activities outlined in the draft scope.
- Once the core indicator information has been identified, we will have Robin Harrington come and present her accountability overview for the CLNA like she did in Spring 2022.
- Danielle shared that our previous CLNAs can be found on our CTE webpage.

13. Good of the Order

- Rajinder will be giving a presentation on the new SCFF Metrics at our January meeting.
- Vicki gave a shout out to our Outreach Specialists for everything they plan and host for our campus.
- Melissa shared that the issue of us making quorum every meeting is a concern and is on our radar, and we will look into what options are available for maybe attending by Zoom if good cause is shown as the LPC Academic Senate allows.

14. Adjournment

- Meeting adjourned at 1:56 p.m.

No December Meeting - Happy Holidays

Next Regular Meeting: January 23, 2024 at 1:00 p.m.