



CTE Committee Minutes

10/25/2022 1:00 p.m.

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Co-Chairs (Non-Voting)	Support (Non-Voting)	Academic Deans (Non-Voting)
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Vicki Shipman, CTE Projects Manager <input checked="" type="checkbox"/> Melissa Korber, CTE Liaison 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Danielle Bañuelos, Academic Services 	<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Amy Mattern, A&H <input checked="" type="checkbox"/> Stuart McElderry, BSSL <input checked="" type="checkbox"/> Kevin Kramer, PATH <input type="checkbox"/> Nan Ho, STEM
Voting Members (14)	Guests	
<ul style="list-style-type: none"> <input checked="" type="checkbox"/> Emerald Templeton, Academic Services, At-Large <input type="checkbox"/> Steve Gunderson, Academic Services, At-Large <input checked="" type="checkbox"/> Kristina Whalen, VP Academic Services <input checked="" type="checkbox"/> Rajinder Samra, Director of RPIE <input checked="" type="checkbox"/> Helena Cruz, Classified A&H <input checked="" type="checkbox"/> Ana Del Aguila, Classified BSSL <input type="checkbox"/> Gary Wilkes, Classified STEM <input checked="" type="checkbox"/> Anne Kennedy, Classified PATH <input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services <input checked="" type="checkbox"/> Daniel Marschak, Faculty A&H <input type="checkbox"/> <i>Vacant</i>, Faculty BSSL <input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM <input checked="" type="checkbox"/> Scott Miner, Faculty PATH <input type="checkbox"/> Jill Oliveira, Faculty Counseling 	<ul style="list-style-type: none"> <input type="checkbox"/> <i>None during this meeting</i> 	

Membership 14 (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order <i>For information</i> <ul style="list-style-type: none"> Meeting called to order at 1:02 p.m. 	Melissa Korber
2.	Review & Approve Agenda – 10/25/2022 <i>For action</i> <ul style="list-style-type: none"> Jill Oliveira motioned to approve, Anne Kennedy seconded – Agenda approved 	CTE Committee
3.	Review & Approve Prior Minutes – 9/27/2022 <i>For action</i> <ul style="list-style-type: none"> Anne Kennedy motioned to approve, Jill Oliveira seconded – Minutes approved 	CTE Committee
4.	Action Items <i>For action</i> <ul style="list-style-type: none"> ELENA Implementation - Committee Vote to implement <ul style="list-style-type: none"> Helena Cruz, motioned to approve, Rajinder Samra seconded – Approved 	Melissa Korber Vicki Shipman
5.	CTE Certificate Presentation <i>For discussion</i> <ul style="list-style-type: none"> Presentation/Data Rajinder shared a brief presentation of certificates awarded from academic year 2016-2017 to 2012-2022. The data from the presentation showed we are not meeting our institution set standards Most significant data is the decrease in certificates awarded in Customer Service, Small Business Management, Fire Service Technology, and Fire Academy: Fire Suppression, and various ECD certificates. Why is there a decrease? <ul style="list-style-type: none"> There are students that have earned the certificate but just have not applied for it. Our low enrollment numbers post-pandemic Question: Is there a way our system can recognize when a student has completed or is close to completing a certificate and let them know/tell them to apply? <ul style="list-style-type: none"> DegreeWorks Question: Can we auto-award without processing the graduation application? <ul style="list-style-type: none"> Maybe? We'll need to look into this 	Rajinder Samra

<p>6.</p>	<p>CTE Curriculum Updates <i>For discussion</i></p> <ul style="list-style-type: none"> • Credit • Noncredit • Apprenticeships <ul style="list-style-type: none"> • Boatworks (2 certificates) • Teamsters (7 certificates) • Construction Labor (3 certificates) • Behavioral Health (2 certificates) 	<p>Melissa Korber</p>
<p>7.</p>	<p>CTE Funding <i>For information</i></p> <ul style="list-style-type: none"> • CTE Budget Update • Perkins <ul style="list-style-type: none"> ○ Used augmentation to increase wages by 11%, and put the balance into marketing. • Strong Workforce Program <ul style="list-style-type: none"> ○ All projects have been submitted into NOVA, we are just waiting for Dr. Theresa Fleischer-Rowland to review and approve. ○ Local: Added incentive funds to base funds for a total of \$886,189; used incentive funds for new program, Aviation Maintenance Technician. ○ Regional: Added incentive funds to base funds for a total of \$457,404; used to fund original projects plus the new earn & learn/work-based learning software we just voted on. 	<p>Vicki Shipman</p>
<p>8.</p>	<p>CTE Outreach Updates <i>For information</i></p> <p>October 2022 10/4 – Kimball High School College and Career Fair 10/6 – Lam Research Tour 10/8 – Artwalk in Livermore 10/14 – High School Counselors' Breakfast at LPC 10/18 – Job and Internship Fair 10/19 – Technical Theater and Actors Conservatory Presentation at LVHS 10/20 – Flex-Day Steinway Cross-Department Info Session 10/22 – NorCal Journalism Association Community College Conference 10/22 – 22 Challenge for Veterans (CTE Presence) 10/24 – Tri-Valley College and Career Fair 10/26 – Monte Vista High School LPC Info Session</p> <p>November 2022 11/4 – Tracy High School College and Career Fair 11/9 – Robert Half Virtual Recruitment Job Fair/ Paid Apprenticeship Opportunities 11/10 – Employee Panel/Info Session with LLNL/IT Operations (CNT/Cyber Security) 11/29 – Parent Info Night 11/29 – CAT Etching Event with Livermore PD 11/30 – Getting Down to Business Info Session</p>	<p>Anne Kennedy Helena Cruz</p>

<p>9.</p>	<p>Career & Employment Center Updates <i>For information</i></p> <ul style="list-style-type: none"> • 10/18 Job and internship fair; we had a total of 81 individuals attend the fair. • 10/25 Engineering Tech interview workshop • 10/26 manufacturing job fair (virtual) being put on by Bay Area Community Colleges • 11/9 Earn and Learn Recruitment (virtual) • 11/10 LLNL IT jobs info session • 11/16 EDCE apprenticeship fair 	<p>Kristi Vanderhoof</p>
<p>10.</p>	<p>Other Business <i>For discussion</i></p> <ul style="list-style-type: none"> • EWD Strategic Plan Successes and Gaps Matrix <ul style="list-style-type: none"> ○ Economic and Workforce Strategic Plan ○ Homework – due 11/15/2022 by 12:00 p.m. ○ CTE Committee Homework: Please review the Economic Workforce Strategic Plan and fill out the EWD Strategic Plan Matrix by 12:00 p.m. Tuesday, November 15th and email to Danielle Bañuelos. 	<p>Vicki Shipman</p>
<p>11.</p>	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • <i>None at this time</i> 	<p>CTE Committee</p>

Meeting adjourned at 1:57 p.m.

Next meeting: Tuesday, November 22*, 2022 at 1:00 p.m.

**Last meeting before the holiday break; we will reconvene in January 2023.*