



# CTE Committee Minutes

January 25, 2022 | 1:00 - 2:00 pm | Zoom

## Meeting Minutes

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### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

### CTE Committee

#### Voting Members

Vicki Shipman  
Melissa Korber  
Steve Gunderson  
Emerald Templeton  
Kristina Whalen  
Rajinder Samra  
Helena Cruz  
Anne Kennedy  
Daniel Marschak  
Daniel Cearley  
Keith Level  
Scott Miner

#### Non-Voting Members

Nan Ho  
Stuart McElderry  
Amy Mattern  
Erick Bell

### 1. Welcome/Call to Order

- Meeting called to order at 1:07 pm
- Welcome Matthew Jewett from PATH Division

### 2. Review and Approval of Agenda – 1/25/2022

- Vicki shared the revised agenda Anne Kennedy moved to approve, Daniel Cearley seconded– motion passed.

### 3. Review and Approval of Minutes – 11/23/2021

- Daniel Cearley, moved to approve, Rajinder Samra, seconded – motion passed.

### 4. Action Items from 11/23/2021

- Shared Governance Form Approval
- Anne Kennedy motioned to approve, Melissa Korber seconded – motion passed.

### 5. CTE Curriculum Updates - Melissa Korber

- Credit
- Non-Credit
- Apprenticeship
  - *Please see October minutes for specifics on these updates*

### 6. CTE Funding - Vicki Shipman

- SWP Augmentation - \$407,859 (63\37 Chabot\LPC)
  - 1<sup>st</sup> year 70\30, then changed to 65\35, then changed again to 63\37 per the District. These numbers are determined based on the number of CTE students.
  - Rajinder offered to look into this data further for us.
- LPC: \$150,907
- District Projects under consideration
  - Local projects are able to move forward per VP Whalen

### 7. CTE Outreach Updates - Anne Kennedy and Helena Cruz

- Anne provided an update on the CTE Video Productions
  - Helena shared that they are working on new videos for Interior Design and Music, and in addition shared an update on two new CTE Flyers.
- CTE Month – February
  - Been working with Tri-Valley Collaborative, we are having a CTE Career Education session on February 16<sup>th</sup> at 5:30 pm. and are working on high school outreach events.



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## 8. Career & Employment Center

- Stuart McElderry shared that we are awaiting a response to our request to announce

## 9. Other Business - Vicki Shipman

- **Comprehensive Local Needs Assessment**
  - CCCCCO Memo
    - Update CLNA new deadline May 15, 2022
    - #1 and #5 – Priority!
    - We have not implemented our local economic and workforce development strategic plan. Vicki recommends leveraging our local economic and workforce development strategic plan into the CLNA.
  - Vice Chancellor Rowland Meeting 1/20/22 at 11:30 am
  - Decision; Consultants - WestEd and Robin Harrington
  - District Wide Meetings to convene mid-February
- **Flex Day Presentations - Tuesday March 8th 2022**
  - Planned presentations?
    - Anne said she and Helena might be hosting a Work Based Learning session but they are still working on the planning for it.
    - Rajinder asked for why types of CTE data would be helpful and he'll put a CTE data presentation together (not for FLEX Day, but in general)
- **Grants Development - Burt Peachy**
  - Burt will be helping the college with grants development for the next two years.

### Action Items for 2/22/2022

- CTE Liaison Process
  - Develop the process and vote on at next meeting.

## 10. Adjournment

## 11. Next Regular Meeting: February 22, 2022