



# CTE Committee Minutes

Tuesday, January 24, 2023 | 1:00 p.m. | 1687

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Co-Chairs	Support (Non-Voting)	Academic Deans (Non-Voting)
<input checked="" type="checkbox"/> Vicki Shipman, CTE Project Manager <input checked="" type="checkbox"/> Melissa Korber, CTE Liaison	<input checked="" type="checkbox"/> Danielle Bañuelos, Academic Services	<input checked="" type="checkbox"/> Amy Mattern, A&H <input checked="" type="checkbox"/> Kevin Kramer, PATH <input type="checkbox"/> Nan Ho, STEM <input type="checkbox"/> Stuart McElderry, BSSL
Voting Members (14)		Guests
<input checked="" type="checkbox"/> Emerald Templeton, Academic Services, At-Large <input type="checkbox"/> <i>Vacant</i> , Academic Services, At-Large <input checked="" type="checkbox"/> Kristina Whalen, VP Academic Services <input checked="" type="checkbox"/> Rajinder Samra, Director of RPIE <input checked="" type="checkbox"/> Helena Cruz, Classified A&H <input checked="" type="checkbox"/> Ana Del Aguila, Classified BSSL <input type="checkbox"/> Gary Wilkes, Classified STEM <input type="checkbox"/> Anne Kennedy, Classified PATH <input checked="" type="checkbox"/> Kristi Vanderhoof, Classified Student Services <input checked="" type="checkbox"/> Daniel Marschak, Faculty A&H <input type="checkbox"/> <i>Vacant</i> , Faculty BSSL <input checked="" type="checkbox"/> Jeffery Weichert, Faculty STEM <input type="checkbox"/> Scott Miner, Faculty PATH <input checked="" type="checkbox"/> Jill Oliveira, Faculty Counseling		<input type="checkbox"/> <i>None during this meeting</i>

**Membership 14 (Quorum = 8)**

[CTE Committee Webpage](#)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<b>Welcome/Call to Order</b> <i>For information</i> <ul style="list-style-type: none"> <li>Meeting called to order at 1:02 p.m. and committee members introduced themselves since this was our first in-person meeting.</li> </ul>	<b>CTE Committee</b>
2.	<b>Public Comments</b> <i>For action</i> <ul style="list-style-type: none"> <li><i>None at this time</i></li> </ul>	<b>N/A</b>
3.	<b>Review and Approval of Agenda – <a href="#">1/24/2023</a></b> <i>For action</i> <ul style="list-style-type: none"> <li>Revised agenda to move Career Jam presentation to next month’s meeting</li> <li>Jill motioned to approve, Dan seconded - Approved</li> </ul>	<b>CTE Committee</b>
4.	<b>Review and Approval of Minutes – <a href="#">11/22/2022</a></b> <i>For action</i> <ul style="list-style-type: none"> <li>Emerald motioned to approve, Rajinder seconded – Approved</li> <li><i>Jill Oliveira abstained</i></li> </ul>	<b>CTE Committee</b>
5.	<b>Action Items from Previous Meeting</b> <i>For action</i> <ul style="list-style-type: none"> <li><i>None at this time</i></li> </ul>	<b>N/A</b>
6.	<b>CTE Curriculum Updates</b> <i>For discussion</i> <ul style="list-style-type: none"> <li>Credit</li> <li>Noncredit</li> <li>Apprenticeships <ul style="list-style-type: none"> <li>Tesla-Solar Energy <ul style="list-style-type: none"> <li>STEM Division, Jennifer Decker – Coordinator</li> <li>Coming soon: Summer 2023</li> </ul> </li> </ul> </li> </ul>	<b>Melissa Korber</b>

7.	<p><b>CTE Funding</b>  <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• Perkins</li> <li>• Strong Workforce Program <ul style="list-style-type: none"> <li>• Vicki is working with faculty to finish projects</li> <li>• Still working on budget, due to the 11% increase</li> </ul> </li> </ul>	Vicki Shipman
8.	<p><b>CTE Outreach Updates</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• <i>February is Career Technical Education Month!</i> ♥</li> <li>• Month-long social media campaign (weekly posts on Facebook, Instagram, and LinkedIn)</li> <li>• 2/7 Amador Valley High School Trade/Apprenticeship Fair</li> <li>• 2/15 Get Set Program Tour with Girls from LVHS and DHS (tour of automotive/welding and engineering tech)</li> <li>• 2/16 CTE Fair with LVHS</li> <li>• 2/22 CTE Fair at Granada High School (AJ, Fire, Computer Studies, Theater program, ECE all participating)</li> <li>• <u>TENTATIVE</u>: 3/25/2023 Open House from 10 a.m. – 2 p.m. Academic/Resource Fair, Campus Tours, Program Spotlight and Information Sessions. Academic Departments, Financial Aid, Counseling, and Student Government and Clubs will be in attendance. More information soon...</li> </ul>	Helena Cruz Anne Kennedy
9.	<p><b>Career &amp; Employment Center Updates</b>  <i>For information</i></p> <ul style="list-style-type: none"> <li>• Upcoming Events: <ul style="list-style-type: none"> <li>• 2/15 <a href="#">Career Center Open House</a> for faculty and staff, Wed. Feb. 15, 4:00-5:30 p.m.</li> <li>• 3/8 ECE Virtual Job Fair, Wed. Mar. 8, 2:00-4:00 p.m., online</li> <li>• 4/26 Spring Career and Resource Fair, Wed. April 26, 10:00-1:00 p.m., quad (42 tables reserved)</li> <li>• Employer tabling on Tuesdays in 1600 (near counseling), up to 5 employers per day: <ul style="list-style-type: none"> <li>▪ Feb 7 (hopefully) and Feb 21, March 7 and 21, May 9</li> </ul> </li> </ul> </li> <li>• The Career Center website has been updated! <a href="http://www.laspositascollege.edu/careercenter/index.php">http://www.laspositascollege.edu/careercenter/index.php</a></li> <li>• UC Merced Research Summer Undergraduate Research Institute <ul style="list-style-type: none"> <li>• Applications open on Feb. 3<sup>rd</sup></li> <li>• Only 10 students will be selected to participate</li> <li>• UC Merced is paying for our students to participate, and for food and lodging expenses</li> <li>• Our students will be paired with faculty and graduate student to pick a project</li> <li>• Contact Kristi Vanderhoof or Dr. Kristina Whalen for more information</li> </ul> </li> </ul>	Kristi Vanderhoof

10.

**Other Business**

*For discussion*

- **Benefits of Short-Term CTE Classes** – Kristina Whalen
  - [CCC Benefits of Short-Term Sequenced Courses Leading to a Degree or Certificate](#)
  - CCC encourages schools to offer 8-week format
  - This format is friendly to the working adult
  - 8-week courses findings from literature:
    1. Success in compressed courses requires effective time management including diligence in studying, avoiding procrastination, perseverance, and schedule adjustments (both academic and personal/work schedules).
    2. The compressed course schedule frequently provides evidence of accomplishment, which stimulates motivation and fuels perseverance.
    3. Immersion in subject matter while enrolled in fewer concurrent courses enhances focus and contributes to academic success.
    4. Knowledge retention contributes to success in compressed courses.
    5. Innovative instructional methods and supportive faculty contribute to academic success in compressed courses.
      - Source: [Academic performance in compressed courses : a phenomenological study of community college student success](#), Laurie A. Boeding, College of Professional Studies northeastern University Boston, Massachusetts, June 15, 2016
  - **Ask:** If you are ready to put your courses into the 8-week format, please reach out to Dr. Whalen to do so.
  - Create and offer FastTrack 1 and FastTrack 2 courses; what kinds of questions do you need answered to make this happen?
    - If 16-week course, would you compress into two 8-week courses?
    - How do lab hours factor into this format?
    - Would there be a loss of learning community?
- **New Employer Engagement Specialist** – Kristina Whalen
  - Bethany McCormick
  - [Scope of Work/Representative Duties](#)
  - Vicki shared Beth will be secured an office on campus
- **EWD Survey Updates** – Vicki Shipman
  - [Economic Workforce Development Review Report FA 2022](#)
  - [Economic Workforce Development Survey](#)
  - New deadline to complete 2/15/2023
    - Danielle will send out again to the CTE Committee

**CTE  
Committee**

11.	<p><b>Good of the Order</b>  <i>For Information</i></p> <ul style="list-style-type: none"> <li>Dan Marschak shared that if anyone is having an event that they would like music at, please reach out to him and he will try to get his music students to attend.</li> </ul>	
	<p><b>CTE Committee Announcements/Homework</b>  <b>Reminder:</b> Please fill out the Economic Workforce Development Survey by <b>February 15<sup>th</sup></b> 2023. Thank you!  <a href="https://forms.office.com/r/e4gWq8DRqw">https://forms.office.com/r/e4gWq8DRqw</a></p>	

**Meeting adjourned** at 2:00 p.m.

**Next meeting:** Tuesday, February 28, 2023 at 1:00 p.m. in 1687