



Draft College Council Minutes

March 28, 2024 2:30 p.m. – 4:30 p.m.

Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Chair	Faculty Association (1)	SEIU (1)
<p><input checked="" type="checkbox"/> Dr. Dyrell Foster</p>	<p><input checked="" type="checkbox"/> Heike Gecox</p>	<p><input checked="" type="checkbox"/> Jason Maxwell</p>
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<p><input checked="" type="checkbox"/> Ashley Young, President <input type="checkbox"/> Collin Thormoto, Vice President</p>	<p><input type="checkbox"/> Aubrie Ross, President <input type="checkbox"/> Maria Gliddon, Vice President</p>	<p><input type="checkbox"/> Brody Price, President <input type="checkbox"/> Delaney Roehrs, Vice President</p>
Committee Chairs	Vice Presidents (3)	Other Committee Members or Guests
<p><input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input type="checkbox"/> Vacant, Budget Development <input checked="" type="checkbox"/> Heike Gecox, College Enrollment Management <input checked="" type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education</p>	<p><input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input type="checkbox"/> Vacant, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services</p>	<p><input type="checkbox"/> Shawn Taylor, Student Success & Equity Director <input checked="" type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input type="checkbox"/> Craig Kutil</p>

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 2:33 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed: Ms. Young/Ms. Gecox/one abstention.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>January 25, 2024: Ms. Woods/Ms. Gecox/two abstentions.</p>	Approved
4.	<p>Action Items - none <i>For action</i></p>	
5.	<p>Old Business <i>For discussion</i></p>	None
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Climate Action Plan: Mr. Cearley reviewed the Climate Action Plan. He asked everyone to share the plan with their departments and provide feedback to him. • Shared Governance Worksheets for 2024-25 for the following committee were reviewed: <ul style="list-style-type: none"> ▪ Accreditation Steering Cmte: Changes are being proposed to the charge, chairmanship selection method, and membership. The committee highlighted the 2024 Accreditation Standards. 	None

- [Career Technical Education Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [College Enrollment Mgmt Cmte](#): No changes to the committee; however, there was a request to correct the Shared Governance Handbook to indicate “Chairperson is Faculty Member and 1 of the appointees of the College President.” The committee highlighted the 2024 Accreditation Standards.
- [Distance Education Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Faculty Hiring Prioritization Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Guided Pathways Steering Cmte](#): Changes are being proposed to the charge and chairmanship. The committee highlighted the 2024 Accreditation Standards.
- [Math & Language Equity & Achievement Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Professional Development Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Resource Allocation Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Program Review Cmte](#): Changes are being proposed to the charge, chairmanship selection method, membership, and term for committee participants. The committee highlighted the 2024 Accreditation Standards.
- [Student Equity & Achievement Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.
- [Student Learning Outcomes Cmte](#): Changes are being proposed to the chairmanship selection method and the committee membership. The committee highlighted the 2024 Accreditation Standards.
- [Technology Cmte](#): No changes to the committee. The committee highlighted the 2024 Accreditation Standards.

	<ul style="list-style-type: none"> ▪ College Council: College Council members reviewed the charge, reporting relationship, membership and participants. Changes are being proposed to the following committee members with changes noted in red: Academic Senate President or designee LPCSG President or designee Further, it was clarified that if any role was duplicated, such as Dr. Nan Ho as the VP of Academic Services and the Chair of the Accreditation Steering Committee, the quorum number would be reduced accordingly. 	
<p>7.</p>	<p>Information Items <i>For information - None</i></p> <ul style="list-style-type: none"> ● College Budget: Dr. Foster gave an overview the college budget and the anticipated state budget deficit of \$37.9 billion. ▪ RAC/FHPC Recommendations: Dr. Foster shared that the FHPC put forth a recommendation for a Computer Science faculty. This position will go through the Fall RAC process. ● No Town Meeting (April): Dr. Foster indicated that due to Spring Break, there will not be an April Town Meeting. ● Insight Team: Professional Development Center: Dr. Foster thanked all members who were part of the Insight Team who met regularly and brought forth a proposal for a Professional Development Center. The proposal will be discussed with the Exec Team and brought back to the Insight Team and College Council. ● RFP for Food Services: Dr. Foster reported that three bids have been received. VC Nicholas is leading that committee and hopes to have a food service provider in place by the fall semester. ● Ribbon Cutting: Public Safety/Adv. Mfg./Transportation, April 16: Campus community is invited. ● UC Merced/LPC MOU Signing Ceremony, April 16: Campus community is invited. 	<p>None</p>

	<ul style="list-style-type: none"> • T-Mobile service on campus: T-Mobile is working to enhance services and accessibility. Users are encouraged to use their cell phones and report any issues to Wendy Pinos to pass along to T-Mobile. 	
<p>8.</p>	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Technology Committee: Mr. McQuiston shared that Scott Vigallon reported he is preparing training and resource materials for the upcoming plan to transition faculty using Canvas quizzes to the “New Quizzes” tool being rolled-out by Canvas. The tentative timeline for transition to the new tool is (depending on what Canvas tells Scott Vigallon): <ul style="list-style-type: none"> ○ Summer & Fall 2024: Conduct training for faculty on New Quizzes ○ Spring 2025: Faculty begin migrating to New Quizzes in their classes <p>Note: Mr. McQuiston shared after the meeting that the following web page is dedicated to the upcoming change: https://www.laspositascollege.edu/onlinelearning/faculty/canvas/new_quizzes.php</p> <ul style="list-style-type: none"> • LPC Student Government: LPCSG President, Brody Price, provided this Update for College Council. • SEIU: Mr. Maxwell indicated that special elections to fill the Site VP, Site Secretary, and Site Secretary for the District will be held. Mr. Maxwell will be running for the Site VP. • Faculty Association: Ms. Gecox reported that elections closed on Monday and she will be F/A President; David Powers will be Vice President. • College Enrollment Management Committee: Ms. Gecox shared that she continues to send out the weekly enrollment reports. A special committee for the “Ugly Sheet” met. She will provide an update. They will incorporate the new SCFF calculations. • Academic Senate: Ms. Young reported that there was not a resolution on the alternate academic calendar. Faculty are divided. Senate elections are coming up. There are plans for an event for part-time faculty to discuss health coverage and other topics. • Classified Senate: No update. 	<p>None</p>

- **Guided Pathways Committee:** Ms. Woods reviewed the following [PowerPoint update](#) for Council members.
- **Accreditation Steering Committee:** Dr. Ho briefly discussed the [ACCJC Midterm Report template](#). The focus is on outcomes not processes and the continuous transformation of an organization.
- **VP Academic Services:** No report.
- **VP Administrative Services:** Dr. Foster, as acting VP, indicated that there is a lot of interest in facility rentals and much of Kiley Zieker's time is spent in that area. She is also getting numerous internal requests to reserve rooms. Dr. Foster reminded Council members that LPC staff has the ability to reserve their own rooms in 25Live. Feedback from Council members regarding this subject include 1) 25Live is not user friendly; 2) Deans' offices are so very busy; 3) requesters need to be notified when event moves from tentative to confirmed; and 4) just because a facility is available doesn't mean that any needed support services are available.
- **Budget Development Committee:** No report.
- **VP Student Services:** VP Wilson shared that Mr. Shawn Taylor, Director of Student Equity and Access, and LPC's ombudsman, has submitted his resignation. VP Wilson will take on these roles for the time being. Commencement is scheduled for Friday, May 24 with two sessions. Faculty need to order their regalia.
- **Facilities and Sustainability Committee:** Mr. Cearley reported that the Facilities Master Plan is being reviewed and updated with a contracted consultant. The timeframe is now until the fall, although it was noted that many of the faculty are not on campus during the summer.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra indicated that the committee is going through the process of reviewing and updating the college planning priorities. The committee will be recommending a planning priority on health and wellness in the workplace.
- **Resource Allocation Committee:** Ms. Lish indicated there was not a meeting in April due to Spring Break. In May, the committee will finalize the calendar and documents for next year. There is a difference in District threshold (lower) and State's threshold (higher) in the IE Request process. One frustration the committee is dealing with is having to get multiple quotes which is a requirement from the District; the faculty feels that task should fall back to the District Office as it is wasting a lot of faculty time.

	<ul style="list-style-type: none"> • Career Technical Education: Ms. Korber indicated the committee has met twice since the last College Council meeting. Time was devoted to local needs assessment, quote indicators, and where they might be. There is a significant need for outreach to non-traditional students. They had a presentation on the reporting process for the comprehensive needs assessment. The contractor is WestEd. • Student Equity & Access: No report. • Marketing & Communications: Mr. Woerner shared that the LPC Open House is scheduled for this weekend. They've received a tremendous amount of positive feedback so far from community members and future students; the Outreach Team has done a fabulous job. The New Hawk Day is Saturday, April 20th. District Marketing is getting ready to launch the summer/fall marketing campaign with an "Invest in You" expansion – invest in your family/career/future/you. 	
<p>9.</p>	<p>Good of the Order <i>For information</i></p> <p>It was discussed that part of being a caring campus is supporting others. If things aren't moving through the system (such as trying to get a conference paid for), it takes away from our underlying job.</p> <p>Additional discussion was made on the use of technology to support what we are doing, how we show up and communicate, K-12 re-routing, pre-payments, etc.</p> <p>Ms. Gecox gave an update on mental health at LPC, indicating they have done 4 trainings, have 2 associates, and are adding another trainee.</p>	<p>None</p>
<p>10.</p>	<p>Future Agenda Items <i>For discussion</i></p>	<p>None</p>

Meeting adjourned at 4:22 p.m.

Next meeting: April 25, 2024, 2:30 – 4:30 p.m.