



College Council Minutes

December 14, 2023 3:30 p.m. – 4:30 p.m.
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Ashley Young, President <input checked="" type="checkbox"/> Craig Kutil, Vice President	<input checked="" type="checkbox"/> Aubrie Ross, President <input type="checkbox"/> Maria Gliddon, Vice President	<input type="checkbox"/> Brody Price, President <input type="checkbox"/> Alexa Sumitra, Vice President
Committee Chairs	Vice Presidents (3)	Other Committee Members or Guests
<input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input type="checkbox"/> Dr. Anette Raichbart, Budget Development <input checked="" type="checkbox"/> Heike Gecox, College Enrollment Management <input type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education	<input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input type="checkbox"/> Dr. Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services	<input type="checkbox"/> Shawn Taylor, Student Success & Equity Director <input checked="" type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input checked="" type="checkbox"/> Scott Miner, Guest Presenter

Attendance (Quorum = 9)

Agenda Item	Information/Discussion	Action/Date/Entity
1.	<p>Call to Order <i>For information</i></p> <p>All welcomed. Dr. Foster called the meeting to order at 3:34 p.m.</p>	None
2.	<p>Review & Approve Agenda <i>For action</i></p> <p>Agenda reviewed. Mr. Kutil/Ms. Woods/unanimous.</p>	Approved
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <p>November 16, 2023 Draft Minutes. Ms. Woods/Mr. Kutil/unanimous.</p>	Approved
4.	<p>Action Items <i>For action</i></p> <ul style="list-style-type: none"> • Piano Technology. Mr. Kutil/Ms. Young/unanimous <ul style="list-style-type: none"> ○ Presentation to Academic Senate ○ Program Map • College Governance <ul style="list-style-type: none"> ○ Shared Governance Committee Administrator Assignments <ul style="list-style-type: none"> ▪ Career Technical Education: Mr. Kutil/Ms. Korber/unanimous. 	<p>Approved</p> <p>Approved</p>

5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> • College Governance <ul style="list-style-type: none"> ○ Shared Governance Committee Administrator Assignments <ul style="list-style-type: none"> ▪ Accreditation Steering Committee: Ms. Ho reported the committee will meet next week and will vote on changes to Administrator Assignments. 	1/25/24 Action Item
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • Production Welder Program: Mr. Miner made a presentation on a new welding certificate, indicating it is a subset of what's already being offered. It is designed to work in conjunction with CCAP courses and there is much interest from high school students. Currently, 15 students are enrolled. <ul style="list-style-type: none"> ○ Welding Occupation Overview ○ Welding Salaries - 1 ○ Welding Salaries - 2 	1/25/24 Action Item
7.	<p>Information Items <i>For information - None</i></p> <ul style="list-style-type: none"> • 2025 Aspen Prize: Application Narrative: President Foster provided an update on LPC's participation in the 2025 Aspen Award. LPC was selected as one of 150 eligible community colleges out of 1,000 (Round 1). Round 2 will have 25 semifinalists chosen from 150 and then 10 finalists selected from 25. Round 3 will see 1 winner selected. LPC's narrative was submitted on December 12 and President Foster thanked all who helped to work on it, including Vicky Shipman, Nadiyah Taylor, John Rosen, Jared Howard, Kristy Woods, Shawn Taylor, and the Exec Team and many thanks to Rajinder Samra. 	None
8.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • Technology Committee: No report. • LPC Student Government: No report. 	

- **SEIU:** Mr. Alvarez reported that SEIU elections were held and that the SEIU LPC VP and Chief Shop Steward are vacant. President Foster thanked Mr. Alvarez for his significant support and leadership during the last few years.
- **Faculty Association:** Ms. Gecox reported that F/A elections are coming up in February. President Foster thanked her for her continued leadership.
- **College Enrollment Management Committee:** Ms. Gecox shared that CEMC met last week and determined the final allocation for each division, which would be forwarded to Dr. Ho today. VP Ho indicated that the Discipline Plans for AY 2024/25 would be distributed with the deadlines to the Division Deans and Discipline Lead Faculty/Discipline Coordinators CEMC Co-Chair Discipline Plan memo for 2024-25 today. The completed discipline plans are due to the division deans by February 1, 2024.
- **Academic Senate:** Ms. Young reported that Mr. Kutil's position as VP is now complete. Mr. Collin Thormoto will assume the VP position in spring.
- **Classified Senate:** Ms. Ross reported that Classified Senate voted to approve a resolution to oppose the compressed calendar at their December 7, 2023 meeting. She hopes to present this at the next Chancellor's Council meeting.
- **Guided Pathways Committee:** Ms. Woods shared that there would not be a Guided Pathways Steering Committee on December 15. Ms. Jill Carbone sent an email announcing the Academic & Career Pathways Canvas site will go live in January, 2024. Lastly, Ms. Woods shared that the LPC Guided Pathways web site is getting a makeover.
- **Accreditation Steering Committee:** Dr. Ho reported that the Accreditation Steering Committee will meet next week.
- **VP Academic Services:** Dr. Ho shared that the CCAP Agreement with Dublin was approved at the December Board of Trustees meeting. Academic Services is working strategically on spring enrollment and looking at additional resources to add.
- **VP Administrative Services/Budget Development Committee:** President Foster shared that VP Raichbart's last day on campus will be Friday, December 15, with her official last day at LPC on January 2, 2024. The Business Office processes should remain the same at this time. The VP Administrative Services position has been posted and will close on January 19. Dr. Wilson will be the committee chair. The Budget Development Committee will be meeting in February. During the RAC and Budget Development Committee discussion (see below), Mr. Samra indicated that PBC is now starting to focus on planning,

which is relatively new. Further we may need to discuss some of that here. At the May meeting, LPC and Chabot will present on priorities each is working on, which then may become district-wide priorities.

- **VP Student Services:** Dr. Wilson reported that there has been an uptick in fraud, at both campuses and across the state. Faculty are being asked to take a close look at their rosters. Admissions & Records and Financial Aid are being extra careful. Student Services will hold normal hours next week with the exception of December 20 and 21, where they will close at 1:00 p.m. due to scheduled vacations.
- **Facilities and Sustainability Committee:** Ms. Ross shared that Ms. Jean O’Neil-Opipari was voted as the Classified Senate Tri-Chair on the committee.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra reported that the IPEC meeting was held right before today’s College Council meeting. The conversation focused on the health and wellness recommendation as a planning priority.
- **Resource Allocation Committee:** Ms. Lish shared that she submitted the IER recommendations memo to Dr. Foster. The committee recommends purchasing all items with the exception of the Secure Locking System for 4239 which the committee believes does not meet the IER definition. They will suggest that a different funding source be considered for the purchase of that item. Ms. Lish also reported that the committee, along with VP Raichbart, considered whether some of the Budget Development Committee work should go back to RAC. Council members agreed this requires more discussion given that the BAM has already been resolved so perhaps the Budget Development Committee is not needed or may not need to meet as often. There was a reminder that the Budget Development Committee was also created as a way for LPC members to strategize before the PBC meetings.
- **Career Technical Education:** Ms. Korber reported the committee met at the end of November. Credit for prior learning will be added as a standing item to the agenda along with credit by exam. Ms. Korber reported that Ms. Shipman updated the committee on comprehensive local needs assessment being done at the district, which was put off during the pandemic. They may also be looking at SCFF metrics.
- **Student Equity & Access:** No report.
- **Marketing & Communications:** Mr. Woerner reported that the spring district-wide marketing and enrollment campaign is going strong. They are kicking off the summer/fall planning process tomorrow. They conducted a series of student focus groups this summer that will inform the plan.

<p>9.</p>	<p>Good of the Order <i>For information</i></p> <p>President Foster indicated that the district will be using a consultant for an upcoming Facilities Master Plan update across the district. This is our chance to re-envision our campus as we continue to identify our needs.</p>	<p>None</p>
<p>10.</p>	<p>Future Agenda Items <i>For discussion</i></p> <ul style="list-style-type: none"> • LPC Plan for AB928 and AB 1705 Compliance 	<p>None</p>

Meeting adjourned at 4:14 p.m.

Next meeting: January 25, 2024, 2:30 – 4:30 p.m.