



## College Council Minutes

January 27, 2022 2:30 p.m. – 4:30 p.m.  
Recorder: Sheri Moore

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Heike Gecox for Thomas Orf	<input checked="" type="checkbox"/> Mike Alvarez
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Sarah Thompson, President <input checked="" type="checkbox"/> Craig Kutil, Vice President	<input checked="" type="checkbox"/> Jean O'Neil-Opipari, President <input type="checkbox"/> Elizabeth McWhorter, Vice President	<input checked="" type="checkbox"/> Kyle Johnson, President <input checked="" type="checkbox"/> Lara Wiedemeier, Vice President
Committee Chairs	Vice Presidents (3)	Guests
<input checked="" type="checkbox"/> Dr. Kristina Whalen, Accreditation Steering <input checked="" type="checkbox"/> Anette Raichbart, Budget Development <input type="checkbox"/> Thomas Orf, College Enrollment Management <input type="checkbox"/> Russell Jensen, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Kristy Woods, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology	<input checked="" type="checkbox"/> Dr. Kristina Whalen, Academic Services <input checked="" type="checkbox"/> Anette Raichbart, Administrative Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services	

**Attendance (Quorum = 9)**

Agenda Item	Information/Discussion	Action
1.	<p><b>Call to Order</b> <i>For information</i></p> <p>All welcomed. Quorum met with 13 voting members; meeting commenced at 2:31 p.m.</p>	None
2.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <p>Agenda reviewed, no discussion had. President Foster asked for a motion to approve, Mr. Kutil moved, Mr. Orf seconded, one abstention.</p>	January 27, 2022 agenda approved
3.	<p><b>Review &amp; Approve Prior Minutes</b> <i>For action</i></p> <p>The minutes were reviewed. President Foster asked for a motion to approve, Mr. Johnson moved, Mr. Kutil seconded, two abstention.</p>	December 9, 2021 minutes approved
4.	<p><b>Action Items</b> <i>For action</i></p>	None
5.	<p><b>Old Business</b> <i>For discussion</i></p> <p><b>COVID-19 Update</b></p> <ul style="list-style-type: none"> <li>• <a href="#">Plans for Spring 2022 Web Site</a> <ul style="list-style-type: none"> <li>○ SEIU MOU (June 5, 2022)</li> <li>○ Training for Classified Professionals</li> <li>○ Vaccine Verification Process</li> <li>○ COVID Cases &amp; Contact Tracing</li> <li>○ FAQs</li> </ul> </li> </ul> <p>The Plans for Spring 2022 web site was shared with the Council. Dr. Foster indicated the College is mainly working to keep everyone informed. The Plans for Spring 2022 web site was shared with the Council. City</p>	None

	<p>Health has provided testing for students and faculty, including walk-ins. They have also been instrumental in helping to staff the vaccine verification tables. Classified Professionals recently completed training on how to respond to students and/or visitors who are not wearing a mask. Dr. Foster shared that District leadership have been diligent in following the COVID data and another communication will come out from the District soon. Robert Semas is on contract as LPC's COVID contact tracer. We are researching additional support for Rob; please contact Ms. Moore if you know of anyone who can assist.</p>	
	<p><b>Budget Update</b></p> <ul style="list-style-type: none"> <li>• Ms. Raichbart shared the <a href="#">Governor's January Budget Proposal</a>. She also shared LPC's Budget showing expenditures of 48.23% as of December 31, 2021 and reviewed the CARES (HEERF) Budget. The current balance of HEERF III is \$2,484,996 which is expected to be spent by September, 2022. Ms. Raichbart discussed the student allocation and the institutional allocation of the HEERF funds. Expectation from the federal government is that both allocations are to be spent at the same frequency. The auditors recently approved a plan to use the student allocation portion for debt relief. Administrative Services and Student Services are working on a plan to contact students with outstanding balances in order to get their approval to pay the balances, allowing the holds to be removed so that student may register for late-start spring classes or summer classes. Discussion occurred about other ways to entice students back, including free college for all first-time, full-time students regardless of income. Oversight of this program needs to be identified.</li> </ul>	<p><b>None</b></p>
<p>6.</p>	<p><b>New Business</b> <i>For discussion</i></p> <ul style="list-style-type: none"> <li>• <b>Accreditation: ACCJC</b> <ul style="list-style-type: none"> <li>○ <a href="#">Peer Review Team Visits</a></li> <li>○ <a href="#">Peer Review Team Roster</a></li> <li>○ <a href="#">Formative/Summative Comp. Review Process</a></li> </ul> </li> </ul> <p>Dr. Whalen shared the dates for the Meet &amp; Greet with LPC Leadership and the Accreditation Team (February 22, 2022) and the date for the Open Forum/Listening Session with the Campus Community (February 23, 2022). She also reviewed the ISER Peer Review Team Members and the Formative/Summative Comprehensive Review Process. The Visual Representation of the Process and Glossary can be found on page 2.</p>	<p><b>None</b></p>

	<ul style="list-style-type: none"> <li>• <b><u>LPCSG Student Rights – COVID-19</u></b> Mr. Johnson shared the <a href="#">LPC Student Government Students Rights – COVID-19</a> document and indicated that students are unaware of their rights when they are exposed to COVID-19 and must quarantine. LPCSG wants to communicate that quarantining is an effective and positive action for staying safe and not a punishment. Their goal is to make sure each student has a fair and equal opportunity for an education in this current environment. This document was recently shared and passed by the Academic Senate and the Classified Senate.</li> </ul>	<p><b>Action item for February 24, 2022 meeting</b></p>
	<ul style="list-style-type: none"> <li>• <b>Shared Governance</b> <ul style="list-style-type: none"> <li>○ <a href="#">Shared Governance Handbook</a></li> <li>○ <a href="#">Worksheets for 2022-23</a></li> <li>○ <a href="#">Proposed New Format for Minutes</a></li> </ul> </li> </ul> <p>Dr. Foster indicated it is time to begin 1) discussing any changes to the Shared Governance Handbook, 2) notifying the Shared Governance Committee Chairpersons/Support to review their charge and membership for updates for 2022-23; and 3) discussing updates to any documents related to the shared governance process.</p> <p>Ms. Thompson indicated that Academic Senate has noted the need to define and include “Advisory Committee” in the Shared Governance Handbook. Dr. Whalen recommended that each Shared Governance Committee identify the accreditation standards to which the committee could provide evidence and that the standards for each committee be included in the Shared Governance Handbook. It was recommended a new format for Shared Governance Committee minutes be used. Members of College Council agreed on all three items. The new minutes’ format will be shared with each committee prior to the fall 2022 committee meetings.</p>	
7.	<p><b>Information Items</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <a href="#">Guidance For Emergency Transition to Online Instruction for Spring 2022</a> Dr. Foster shared and briefly discussed the Guidance for Emergency Transition to Online Instruction for Spring 2022.</li> <li>• <a href="#">Suspension of Specified Grading-Related Regulations Due to the COVID-19 State of Emergency</a> Dr. Foster shared and briefly discussed the Suspension of Specified Grading-Related Regulations Due to the COVID-19 State of Emergency.</li> </ul>	None

	<ul style="list-style-type: none"> <li> <b>Prioritizing Equity</b>            Dr. Foster discussed that he would be inviting members of the campus community to be a part of the President’s Advisory Council on Race and Equity, continuing the work that began during the Call to Action in the President’s Task Force. The Advisory Council will provide a long-term vision and direction and will meet quarterly.         </li> </ul> <p>Dr. Foster also discussed intentional connections with the community, such as the Livermore Rotary and Innovation Tri-Valley (ITV). He was recently tasked to co-chair Diversity, Education, and Inclusion as part of ITV. ITV includes many businesses, industries, and educational partners. The purpose is to provide best practices and a welcoming and inclusive environment for all in the tri-valley.</p>	
8.	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li> <b>LPC Student Government:</b> Mr. Johnson reported that the Student Government was reviewing everything on their to-do list and trying to strategize on how to get everything done. They will have a new Student Trustee as of tomorrow after 11:00 p.m. There are some vacancies on the executive board and with senators. They are working on a resolution on inclusive language, reviewing and updating their constitution, and looking to do a flex day proposal.         </li> <li> <b>SEIU:</b> Mr. Alvarez reported that the SEIU meetings will be held the third Friday of each month from 12:00-1:00 p.m. for the spring semester. The MOU allowing the continued hybrid workplace model was signed on January 14, 2022.         </li> <li> <b>Faculty Association:</b> Ms. Gecox reported that the FA is in continuous discussions to make sure faculty have what they need. Negotiations continue next week in regards to reassigned time. She complimented M&amp;O for the cleanliness of the campus. Ms. Gecox thanked the President and the Vice Presidents for always having an open door and being willing to listen. They want to continue that relationship.         </li> <li> <b>Academic Senate:</b> Ms. Thompson reported that most of the fall advisory committees are coming to the end of their tasks so the next meeting or two having a lot of resolutions going forward in terms of recommendations regarding faculty diversification, anti-racism advisory committee, and the AAPI resolution advisory committee. The advisory committees that are continuous are the LGBTQ+ resolution implementation and the Audit Advisory committee. For spring Academic Senate will be moving forward with elections, gearing up for Staff Appreciation, and joining with LPCSG to have an advisory committee with the goal to bring the “life” back into student life.         </li> </ul>	None

- **Classified Senate:** Ms. O’Neil Opipari thanked Dr. Foster, Dr. Whalen, Dr. Wilson and VP Raichbart for their support of the Classified Senate training/presentation with Patricia Gonsman. The training/presentation addressed all of the needs from the Classified Senate Survey regarding the return to campus. She also mentioned that LPC was approved for Caring Campus and she will be meeting with Dr. Wilson to plan next steps. Ms. O’Neil Opipari indicated Classified Senate was planning for a virtual and in-person Classified Senate Flex Day.
- **Guided Pathways Committee:** Ms. Woods gave an update from the CA Guided Pathways Demonstration Project retreat held in early January. The GP Committee made a commitment this semester to creating and making a student-facing semester/milestone calendar for students, listing the important things students need to do this semester outside of their classes to be successful. The Committee will also be looking at pathway websites and piloting equity work for student success teams to do.
- **Accreditation Steering Committee:** Dr. Whalen indicated that the Accreditation Steering Committee has not met this semester yet but they are ready to support the President’s Office on any inquiries from the ISER Peer Review Team. Dr. Whalen posed the question, “Who owns the quality-focused essay and what do we do with it now?”
- **College Enrollment Management Committee:** VP Whalen provided an update on college enrollment, comparing this spring with last spring. All colleges, with the exception of Ohlone, is down roughly 18%. Mr. Samra is tracking the numbers by modality. VP Whalen also indicated the discipline plans would be approved in the CEMC meeting scheduled for January 28, 2022.
- **VP Academic Services:** VP Whalen indicated they are working on developing the schedule for summer and fall. Drafts are due on January 31.
- **VP Administrative Services/Budget Development Committee:** VP Raichbart indicated the Budget Development committee has met once since December’s College Council meeting.
- **VP Student Services:** VP Wilson reported that planning for two in-person commencement ceremonies on Saturday, May 28, 2022 is continuing. They are looking for volunteers and support. More information to come.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** No report.

	<ul style="list-style-type: none"> <li>• <b>Resource Allocation Committee:</b> Ms. Lish reported that RAC is meeting on February 3, 2022, and that they have given Dr. Foster the Classified and Administrative Position Requests. The committee is going into the second round of Fall Instructional Equipment Requests (IERs) and will be submitting those to Dr. Foster when complete.</li> <li>• <b>Technology Committee:</b> Mr. McQuiston reported, via Chat, that the first Technology Committee meeting for the semester is scheduled for February 7, 2022.</li> </ul>	
9.	<p><b>Good of the Order</b> <i>For information</i></p> <p>None.</p>	None
10.	<p><b>Future Agenda Items</b> <i>For discussion</i></p>	

**Meeting adjourned 4:05 p.m.**

**Next meeting: February 24, 2022**