



COLLEGE COUNCIL MINUTES: CARES ACT ALLOCATION

April 15, 2020 | 1:00-2:30 pm | Zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum: 9

Non-Voting Members:

Dyrell Foster, President (Chair)

Members Present:

Kristina Whalen, V.P., Academic Svc & Accreditation Steering Cmte
Anette Raichbart, V.P., Administrative Services
William Garcia, V.P., Student Services
Rajinder Samra, IPEC
Tom Orf/Tina Inzerilla, CEMC
Titian Lish, Resource Allocation
Meghan Swanson-Garoupa, Technology
LaVaughn Hart, Guided Pathways
Sarah Thompson, Academic Senate President
David Rodriguez, Classified Senate President
Melissa Brown, Classified Senate V.P.
Alina Verzi, LPCSG Vice President
Mike Alvarez, LPC SEIU

Members Not Present:

Elena Cole, Academic Senate V.P.
Mike Ansell, Facilities & Sustainability
Blessing Nkrumah, LPCSG President

Guests Present:

Andi Schreibman, Nan Ho, Stuart McElderry,
Tamica Ward, Angie Lopez, Himani Tiwari,
Amy Mattern, Emerald Templeton, Ken Cooper

Agenda Item

1. Call to Order @ 1:02 p.m.

Foster

2. CARES Act Allocation

Dr. Foster indicated that LPC will receive a total of \$2.875 million in funding as part of the CARES Act Allocations – Federal Stimulus Package to help with immediate needs related to the Coronavirus. Of that \$2.875 million, 50 percent will be for emergency financial aid grants to students while the remaining 50 percent will be as direct assistance to the college. A District-wide task force will be meeting later this week to define the process of allocating the funds. Dr. Foster asked this committee and guests for their input on the first allocation and the second allocation.

3. First Allocation - Emergency Financial Aid Grants to Students

Dr. Foster indicated that the first allocation will provide direct cash financial aid grants to students for their expenses related to the disruption of campus operations such as food, housing, course materials, technology, health care, and child care. Ms. Schreibman proposed focusing on all financial aid applications, not just financial aid recipients. The reason for this is that the Financial Aid Office already has all of the student's information and it would be very easy to process financial aid for those students. At the same time, she proposes encouraging all students to apply for financial aid before the June 30 deadline.

4. Second Allocation - Direct Assistance to Colleges

Dr. Foster indicated this funding is to be allocated to institutions to defray expenses, cover lost revenues, reimburse for expenses already incurred, and costs of transition to Distance Education. Ideas from the group include:

- Defray Expenses
- Cover Lost Revenues
 - Performing Arts events
 - Athletic events
 - Facility rentals
 - Child Development Center
 - Community Education

- Reimbursement for expenses already incurred
 - Laptops for students and staff
 - Hotspots for students
 - Flip phones for staff
 - Equipment purchased by Faculty or Classified Professionals to work from home, such as cameras, printers, etc.

- Costs of transition to Distance Education
 - Professional development: Majority of faculty have not gone through training at LPC. Lack of personnel. Can use OEI but limited in space.
 - Closed captioning for instructors (fully funded through December per State Chancellor)
 - Additional support for students who are reluctant or having difficulty transitioning to being an online learner
 - Technology for students; minimize digital divide
 - Equipment (supplied by LPC or purchased by staff member) (noted above as well)
 - Development of non-credit support courses for online education journey
 - A method for students to sign their financial aid documents on line (ex. SmartSheets, FormStack, DocuSign). Other colleges have reported a 30% increase in enrollment with this ability

- Other
 - Market courses that satisfy CEUs for students
 - Pay a third party for learning disability testing
 - Infrastructure needs to assist students effectively:
 - Limitations of current phone system:
 - Redirect phone calls
 - System to capture voicemail and create email to send to appropriate department/person
 - Staff training needed to support any new systems/infrastructure changes

5. Action Items

Mr. Samra and Mr. Rodriguez will present preliminary student survey results at the April 23 College Council meeting. Over 1800 responses were received that could provide additional data on the use of the CARES Act Allocation.

6. Adjournment @ 1:56 p.m.

7. Next Regular College Council Meeting: April 23, 2020

Please note additional ideas submitted after meeting on next page.

CARES Act Allocation Ideas Submitted After Meeting

Second Allocation - Direct Assistance to Colleges

- Fund some F hour compensation for faculty to have a **DE Work Party** in the summer. This is an idea that was offered in a webinar hosted by Marty Alavardo on the new requirement for the DE addendum. As you know the courses do need to go through the local curriculum approval process by the end of Fall. If we do not use summer, there is a poor chance that all that needs to get will get done.
- Move the Career Center to a virtual environment via Handshake. Stakeholder support includes: Terrance Thompson, William Garcia, Kristina Whalen, Mary Lauffer, and Anne Kennedy. Cost \$10,500.
<https://www.joinhandshake.com/> (Corporate Website)
<https://ucdavis.joinhandshake.com/login> (UC Davis Page)
- Faculty non-instructional compensation to move CTE certificates to online (CS, CIS and CNT low hanging fruit) and to create new online certificates (e.g. Data Analytics).