



## College Council Minutes

### September 26, 2024 / 2:30 PM

*Recorder: Angelica Cazarez*

LPC Mission Statement	LPC Planning Priorities 2024		
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Equity: Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Student Success: Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>	<p>Health &amp; Wellness: Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.</p>
Chair	Faculty Association (1)	SEIU (1)	
<input type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> David Powers	<input checked="" type="checkbox"/> Jason Maxwell	
Academic Senate (2)	Classified Senate (2)	Student Senate (2)	
<input checked="" type="checkbox"/> Ashley Young, President <input checked="" type="checkbox"/> Ashley McHale, Vice President	<input type="checkbox"/> Aubrie Ross, President <input checked="" type="checkbox"/> Maria Glidden, Vice President	<input checked="" type="checkbox"/> Angelo Mercado, LPCSG President <input type="checkbox"/> Isabella Qiu, LPCSG Vice President	
Committee Chairs	Vice Presidents (3)	Guest	
<input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input checked="" type="checkbox"/> Sean Brooks, Budget Development <input checked="" type="checkbox"/> David Powers, College Enrollment Management <input type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Jill Carbone, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education	<input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services <input checked="" type="checkbox"/> Mr. Sean Brooks, Administrative Services	<input type="checkbox"/> Vacant, Director of Special Programs, Student Success & Equity <input type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input type="checkbox"/> (Guest) <input type="checkbox"/>	

**Attendance (Quorum = 11)**

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p><b>Call to Order</b> <i>For information</i></p> <p>2:31 PM</p>	None
2.	<p><b>Introductions &amp; Welcome New Members</b> <i>For information</i></p> <p>All welcomed by N.Ho. roundtable of introductions and charge as it pertains to College Council.</p>	None
3.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <p><a href="#">September 26, 2024 Agenda Reviewed</a>: D.Powers/A.Mercado/ Unanimous</p>	Approved
4.	<p><b>Review &amp; Approve Draft Minutes</b> <i>For action</i></p> <p><a href="#">May 16, 2024 Reviewed</a>: A.Young/C.Woerner – Abstain: D.Powers, A.Mercado, T.Lish, S.Brooks, J.Carbone, A.McHale</p>	Approved
5.	<p><b>Action Items</b> <i>For action</i></p> <p><a href="#">Shared Governance Handbook 2024-2025</a></p> <p>N. Ho, reviews the Shared Governance Handbook reviews glossary, and explains the College Planning Priorities lifecycle. Notes that one Planning Priority needs to be added (Health and Wellness). Reviews types of committees and subgroups, participatory governance, as well as the committee’s academic year timeline and their roles. Roberts rules and quorum were also reviewed. Committees are reviewed, members, quorum, reporting structure, ACCJC accreditation standards and which align/relate to the work of those committees. She notes new task force: Global Engagement Task Force and Climate Action Plan Task Force.</p>	<p><b>1. Add Planning Priority on Mental Health</b></p> <p><b>2. Future action: Review update Student Grievance Task Force</b></p> <p><b>3. Review Charge: Facilities and</b></p>

	<p>A request was submitted to review the Student Grievance Task Force and identify any revisions to be corrected in a future meeting with charge and title.</p> <p><u>Motion to approve Shared Governance Handbook with anticipated changes that will be reviewed at the 11.21.24, College Council Meeting.</u> D.Powers/T.Lish – Unanimous</p>	<p><b>Sustainability, Health and Safety, and Budget.</b></p> <p><b>Approved</b></p>
<p><b>6.</b></p>	<p><b>Old Business</b> <i>For discussion</i></p> <p>Shared Governance Worksheets:</p> <ul style="list-style-type: none"> <li>a. Budget and Development Cmte</li> <li>b. Facilities &amp; Sustainability Cmte</li> <li>c. Health &amp; Safety Cmte</li> </ul>	<p><b>Review Charge and present at next CC meeting.</b></p>
<p><b>7.</b></p>	<p><b>New Business</b> <i>For discussion</i></p> <p>1. Shared Governance Worksheets:</p> <ul style="list-style-type: none"> <li>a. Accreditation Steering Committee – Change Adopted last spring: Added one student representative as there was no student representation in the steering committee (there is representation on the expanded committee for accreditation). Consideration was given and after conversations regarding this assignment and this member having voting rights it was decided that they would be a nonvoting member, as for it to not affect quorum.</li> </ul> <p><u>Motion to approve the change in charge to the Accreditation Committee to add 1 non- voting student representative.</u> D.Powers/A.Young – Unanimous</p> <p>2. Shared Governance Committee Assignments – For Information The committee assignments were reviewed and presented to the committee for review and information. If any updates are needed please send to A. Cazarez.</p>	<p><b>Accreditation steering committee charge update. Approved</b></p>
<p><b>8.</b></p>	<p><b>Information Items</b> <i>For information</i></p> <p>Facilities Master Plan Presentation N.Ho reviewed the Facilities Master Plan presentation schedule that includes all senates including Student Government,</p>	<p><b>None</b></p>

	Town Meeting, Executive team and Facilities and Sustainability Committee.	
9.	<p><b>Updates</b> <i>For information</i></p> <ul style="list-style-type: none"> <li>• <b>Technology Committee:</b> Nothing to report</li> <li>• <b>LPC Student Government:</b> LPCSG President, A.Mercado, indicated they swore in their officers from the special elections at Senate meeting yesterday: 16 senators and 13 candidates. 30 clubs are applying to be reinstated and there is still a lot more interested. This year’s cohort consists of 24 members in student government with 8 executive board members and 16 senators.</li> <li>• <b>SEIU:</b> Nothing to report</li> <li>• <b>Faculty Association:</b> D.Powers: Executive Board to determine the preliminary 26/27 pending Board of Trustees approval.</li> <li>• <b>College Enrollment Management Committee:</b> D. Powers 11.6% up from last year at this time, courses 94% to capacity.</li> <li>• <b>Academic Senate:</b> Ms. Young shared that the focus is academic integrity as it relates to Artificial Intelligence, and dishonesty on the classroom.</li> <li>• <b>Classified Senate:</b> A.Ross updated leadership, Paula Rose will be Treasurer, Suzanne Kholer will be secretary, and Amy Rel will be ambassador. J. Maxwell and A. Ross will be working on Flex week, Caring Campus will begin each Monday of the month. J.O’Neil-Opipari and A. Ross will be leading a flex day session.</li> <li>• <b>Guided Pathways Committee:</b> J.Carbone reported that the college received the HSI grant for \$3 million over the course of 5 years. Excited about Lucent Advise use to track student progress that includes being able to send automated messages, the committee is excited to possibly be able to have a deeper data dive into their priority support populations. J. Carbone also mentions that they have received some funding from East Bay Agile Network to help students transfer to CSU East Bay and get student on-site to their campus.</li> </ul>	<b>None</b>

- **Accreditation Steering Committee:** R. Samra mentioned the committee reviewed the Midterm Report Calendar and noted that the report is due October 2026. They also addressed how to operationalize the accreditation process to make it meaningful for the campus community.
- **VP Academic Services:** N.Ho shared information about the legislation that will impact students. One of those are common course numbering and all the work that surrounds that change, and the Cal Getc standards.
- **Budget Development Committee:** S. Brooks Invited all to attend next meeting.
- **VP Administrative Services:** S. Brooks will share new budget update at Town Meeting in November to review for the first 3 months of the FY 2024-2025. He shared the pivot to online Follett student store.
- **VP Student Services:** J.Wilson announced that there were approximately 2,200 new students this fall. They all received welcome packets, and all students received an email on the illustrated GP guide. All students have been packaged for Financial Aid. The Cultural Community Center will be completed by January 2025, all program such as Puente, Pride Center, Dream Center, Prayer and Meditation room, as well as AAPI Movement will all be hosed there.
- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** R. Samra shared what was reviewed at the first committee meeting for the year. Welcomed new members, reviewed charge, the planning priorities, and reviewed data on LPC transfers to private and out of state institutions, as well as the results for the 2022-2023 career and technical education outcomes survey
- **Resource Allocation Committee:** T. Lish mentioned the committee has their first meeting of the semester. The committee is waiting on instruction equipment requests to funnel in, they will be ranked in November. The Classified Administrative positions request will start rolling out.
- **Career Technical Education:** Ms. Korber mentions they have had two meetings since the beginning of the semester. She mentioned that R. Samra reported on some data regarding reporting outcomes. She also mentioned that she will be signing off on credit for prior learning as part of the duties.

	<ul style="list-style-type: none"> <li>• <b>Student Equity &amp; Access:</b> J. Wilson reported on Budget and what cultural events have been funded this year, and an update on the Dean of Special Programs Student Equity and Success. They expect this position to be filled by March 2025.</li> <li>• <b>Marketing &amp; Communications:</b> C. Woerner is working with 30,000 new leads (addresses and email addresses) with children in their households. He has two new student ambassadors in his team.</li> </ul>	
10.	<b>Good of the Order</b> <i>For information</i>	None
11.	<b>Future Agenda Items</b> <i>For Action</i> <ol style="list-style-type: none"> <li>1. Review update Student Grievance Task Force</li> <li>2. Review Charge: Facilities and Sustainability, Health and Safety, and Budget.</li> </ol>	None

**Meeting adjourned at 4:04 PM**

**Next meeting: November 21, 2024 at 2:30 PM**