



# Approved COLLEGE COUNCIL MINUTES

Thursday, May 16, 2019 | 2:30 – 4:30 p.m. | 1687

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### College Council

Quorum: 8

#### Members Present (non-voting):

Roanna Bennie, Interim President (Chair)

#### Members Present (voting):

Vacant, VP Academic Svcs

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

Kali Rippel, Technology

Rajinder Samra, IPEC

Melissa Korber, Academic Senate President

William Eddy, Facilities & Sustainability

Titian Lish, Resource Allocation

Tina Inzerilla, Acad. Senate VP/F/A Rep Cindy

John Ruys, Accreditation Steering

Donna Reed, Classified Senate V.P.

#### Members Absent:

Tom Orf, CEMC

Cindy Robinson, Classified Senate President

Mike Alvarez, LPC SEIU

Lylah Schmedel, LPCSG President

Hariel Colcol, LPCSG V.P.

#### Guests:

### 1. Call to Order

Ms. Bennie called the meeting to order at 2:32 p.m.

### 2. Review and Approval of Agenda

Ms. Lish/Mr. Garcia/unanimous.

### 3. Review and Approval of Minutes

Mr. Garcia/Ms. Inzerilla/unanimous.

### 4. Action Items

#### • 2019-2022 Student Equity Plan

Mr. Garcia gave an overview of the Student Equity Plan (SEP) and indicated that the report was approved by Academic Senate. It will be submitted electronically to the State Chancellor's Office via Nova. Mr. Garcia has hard copies should anyone need one. Ms. Korber/Mr. Samra/unanimous moved to approve the SEP.

#### • BP Review

- BP 1100 CLPCCD
- BP 2010 Board Membership
- BP 2015 Student Members
- BP 2100 Board Elections
- BP 2105 Election of Student Members
- BP 2110 Vacancies on the Board
- BP 2200 Board Duties and Responsibilities
- BP 2210 Officers
- BP 2220 Committees on the Board
- BP 2305 Annual Organizational Meeting
- BP 2310 Regular Meetings of the Board
- BP 2315 Closed Sessions

#### • AP Review

- AP 2015 Student Members
- AP 2110 Vacancies on the Board

Ms. Lish/Mr. Garcia/unanimous moved to approve BPs and APs.

- **Shared Governance Worksheet Updates**

- College Enrollment Management Committee (CEMC): no changes.
- College Council: The fifth bullet of the College Council charge will be changed to “Reviewing recommendations and processes to ensure the integration of planning and budget for allocation.” An eighth bullet will be added to the charge, “Reviewing, documenting, and reporting on accreditation standards linked to committee’s charge.” Mr. Garcia/Ms. Lish/unanimous. Added to voting members for College Council will be “Coordinator, Guided Pathways Committee.” Mr. Garcia/Ms. Brady/unanimous.
- Facilities & Sustainability Committee: Changes were made to the charge and membership of the committee:
  - Replacing “greater community” with “constituency groups and college.”
  - Adding “through College Council” on advisory link.
  - Adding “Ad Hoc Facilities and Sustainability Projects as needed. The Facilities and Sustainability Committee meeting provides a forum to discuss physical projects on campus and provide input.”
  - One faculty from Student Services was added.
  - Classified Senate President (or designee) was removed.
  - Total voting members was corrected to 15, making quorum 8.
  - Mr. Garcia/Ms. Brady/unanimous moved to approve noted changes.
- Health & Safety Committee: Changes were made to the Chairperson of the committee. The Chairperson is now “Security Supervisor” rather than “Safety Department Lead Officer.” Mr. Garcia/Ms. Korber/unanimous.

- **College Council: 2019-20 Meeting Dates**

Ms. Korber/Mr. Garcia/unanimous moved to approve 2019-20 meeting dates with one change from November 28 to November 21.

- **ACCJC Midterm Report**

Mr. Ruys gave an update on the Midterm Report and indicated they are working to have evidence up within the next week or two. Academic Senate has approved the report with the understanding that it is still being edited. Ms. Korber/Mr. Garcia moved to approve report with understanding it is still being edited; Ms. Rippel and Ms. Best abstained.

## 5. Old Business

- **Shared Governance Handbook: Faculty Association and SEIU Local 21 Representation** (page 74): The committee reviewed page 74 of the Shared Governance Handbook and agreed to review this agenda item again in the fall.

## 6. New Business

- **Curriculum Planning Priority/Planning Priorities**

Mr. Samra reported on IPEC's recommended LPC Planning Priority changes being submitted to Interim President Bennie. The first Planning Priority will be reworded. The second, third, and fourth priorities will be graduated. Updated/new LPC Planning Priorities are as follows:

- Implement the integration of all ACCJC standards throughout campus structure and processes.
- Increase student success and completion through change in college practices and processes; coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability and build capacity to resolve inequities.

It was noted that College Council does not vote on the LPC Planning Priorities as they go directly to the President.

- **Areas of Commendation and Concern**

Mr. Samra indicated that as we go through program reviews, IPEC will want to communicate some concerns that cannot be addressed through planning priorities. The areas of commendation and concern shared by Mr. Samra are:

Areas of Commendation:

- Level of inter-discipline partnerships/collaborations that we are having and community interactions.
- Bringing and holding special events for the community to the college including speakers and special events.
- AB705 planning for Math and English.
- Growth and contribution of Middle College program
- VPSS Office and the Health Center initiatives/projects

Areas of Concern/Opportunities:

- Staffing and workload issues.
- Sustainable revenue streams.
- Connections between program review and planning.
- Ability to grow programs.
- Effectiveness of eLumen.

Ms. Bennie indicated that three out of the five areas of concern are about having more money.

- **Standardizing Shared Governance Committee Members**

A full list of Shared Governance Committee positions was shared with the committee. It was questioned whether some of the positions were duplicated and whether a smaller list could be achieved. This agenda item will be brought back to the committee in the fall.

**6. Updates**

Ms. Korber indicated that the Academic Calendar for Spring 2020 is an ongoing discussion with the Calendar Committee and may result in a meeting. There is concern that the Board approved the calendar which has the semester starting before MLK Jr. day. There is concern about student success and access. It was noted that this decision affects enrollment.

It was reported that the VeriCite part of Canvas is ending. The Distance Ed Committee will investigate. The Academic Senate will vote on it next week.

Ms. Moore reminded the committee chairs to ensure their Shared Governance Committee web sites are kept up to date. This is especially critical when needing to search for Accreditation evidence.

**7. Adjournment** - Ms. Bennie closed the meeting at 4:28 p.m.**8. Next Regular Meeting:** August 29, 2019