



Budget Development Committee Meeting Minutes

October 31, 2024 at 9:00 am

Recorder: Andrea Anderson

LPC Mission Statement	LPC Planning Priorities	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Sean Brooks (Non-Voting Member)	<input type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Jason Maxwell
Administrator At-Large	PBC Members	Classified Professional on PBC
<input type="checkbox"/> Ken Cooper <input type="checkbox"/> Kevin Harral <input checked="" type="checkbox"/> Nan Ho	<input type="checkbox"/> Ashley Young <input checked="" type="checkbox"/> Rajinder Samra <input type="checkbox"/> Vacant	<input checked="" type="checkbox"/> David Rodriguez <input type="checkbox"/> Aubrie Ross
Classified Professionals	Faculty Member At-Large	LPC Administrative Services Officer
<input checked="" type="checkbox"/> Alesia High <input checked="" type="checkbox"/> Rabiah Choudry	<input checked="" type="checkbox"/> David Powers <input checked="" type="checkbox"/> Titian Lish	<input checked="" type="checkbox"/> Sui Song (Non-Voting Member)
LPCSG Student (1)		
<input type="checkbox"/> VP of Student Life		

Attendance (Quorum = 8)

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p>Call to Order <i>For information</i></p> <ul style="list-style-type: none"> Meeting called to order by S. Brooks at 9:10 am 	Sean Brooks
2.	<p>Review & Approve Agenda <i>For action</i></p> <ul style="list-style-type: none"> Agenda Approved by: D. Powers and T. Lish 	Approved/ D. Powers and T. Lish
3.	<p>Review & Approve Prior Minutes <i>For action</i></p> <ul style="list-style-type: none"> September Minutes Approved by: D. Powers and L. High 	Approved/ D. Powers and L. High
4.	<p>Action Items <i>For Action</i></p> <ul style="list-style-type: none"> None 	None
5.	<p>Old Business <i>For discussion</i></p> <ul style="list-style-type: none"> Review Budget <ul style="list-style-type: none"> Discuss Preliminary October Close We are ¼ way through the year and should have expended about 33% of our expenditures and should have 67% left of our budget. Currently, have expended about 36% of our expenditures, we have 64% left. Budget is roughly 45 million – 1.3 million dollars over, which we knew was part-time academic salaries We are currently looking at how to shift money for some of our salaries and benefits to be picked up by other funding sources. 	None

	<ul style="list-style-type: none"> ○ Rapid Planning Stage – In the new few months, review categorical funds, other funds in the compendium and seeing what we can do to shift some of those expenses. ○ Instructional Equipment Requests are in and will be forward on to RAC for consideration. <ul style="list-style-type: none"> ▪ RAC is 11/07 ▪ These requests will be funded either by, if there are successful by our bond or a lottery funds or instructional equipment funds ▪ We are unsure what’s available right now in terms of allocated funds, but before the RAC meeting, we will have those numbers if you are member or attending the RAC Meeting. ▪ The committee members will receive requests for funding submittals on Thursday, 11/07 and the committee and faculty members will rank and review and then be sent to consideration for funding in December. 	
6.	<p>New Business <i>For discussion</i></p> <ul style="list-style-type: none"> • PBC Agenda Review <ul style="list-style-type: none"> ○ PBC Agenda for tomorrow, 11/01 <ul style="list-style-type: none"> ▪ Reports Out from the DEMC ▪ Action Items: Approval of Classified Senate Rep/DO, Chasity Whiteside and Potential Goals FY 2024-2025 ▪ Identify Goals (Goal Setting Exercise) ▪ Updates: Budget Status Reports, Enrollment Data, SCFF and Future Agenda Items ○ Last Meeting VC Jonah Nicholas discusses various scenarios with enrollment and what would take to get off a hold harmless. <ul style="list-style-type: none"> ▪ There was a model about increasing enrollment, how to plug in supplemental COLA increases 	None
7.	<p>Updates <i>For information</i></p> <ul style="list-style-type: none"> • BDC Meetings <ul style="list-style-type: none"> ○ Next Meeting – December 4th at 11am • Chief Business Officers Conference <ul style="list-style-type: none"> ○ Information on how we continue to try to do more with the resources that we have. ○ The Governor’s Budget Release or Preliminary Budget Release Workshop – January 10th or January 17th <ul style="list-style-type: none"> ▪ We’ll get an indication of what we have for the Fiscal Year 2025-2026. 	

8.	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> • FTEF Allocation Discussion at DMC Meeting 11/01. <ul style="list-style-type: none"> ○ Full Time Equivalent Faculty Allocation to colleges is decided by DEMC and once approved it goes to the 2 colleges and we go through our planning process. ○ Faculty Association and the District are part of DEMC and CEMC Process. 	None
9.	<p>Future Agenda Items <i>For discussion</i></p> <ul style="list-style-type: none"> • None 	None

Meeting adjourned at 09:38AM

Next meeting: Wednesday, December 4th