



# Budget Development Committee

September 29, 2020 | 1:00 pm – 3:00 pm | Zoom

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

### Budget Development Committee

Quorum: 7

#### Members (non-voting):

Chair, Anette Raichbart

#### Members Present (16 voting):

Administrator, At-Large-1, Kristian Whalen  
Administrator, At-Large-2, William Garcia  
Faculty Member, At-Large-1, Tina Inzerilla  
Faculty Member, At-Large-2, Ashley Young  
Faculty-1 (appointed by F/A), Vacant  
Classified Professional-1, Alesia High  
Classified Professional-2, Stephany Chavez  
SEIU Rep, Mike Alvarez  
LPCSG Student-1, Vacant  
PBC Member-1, Rajeev Chopra  
PBC Member-2, Rajinder Samra  
PBC Member-3, David Rodriguez  
PBC Member-4, Sarah Thompson  
PBC Member-5, Thomas Orf  
PBC LPCSG Student-1, Vacant

#### 1. Call to Order at 1:02 am

#### 2. Review and Approve Agenda

Motion to approve, Tina Inzerilla

Second, David Rodriguez

Motion passed unanimously

#### 3. Review and Approve 9/11/20 Minutes

Motion to approve, Tina Inzerilla

Second, David Rodriguez

Update to FAWN to FON as the correct acronym

Abstention, Rajeev Chopra

#### 4. Review Adopted Budget

- The Chancellor's Office extended the deadline to October 1
- Personnel continues as the biggest budget allocation
- District manages position control and includes benefit costs
- Ideally the goal is to make no changes the tentative budget
- Discretionary (four thousand) accounts over ten-thousand dollars were the only ones to receive a 5% cut
- There were not cuts to salaries
- Travel, conferences, overtime, student assistants, and supplies accounts were cut
- Divisions can view their budget the next morning after the October Board meeting

#### 5. Discuss Budget Data

- Reviewed in agenda item 4

#### 6. Review Expenditure Analysis

- The committee reviewed the expenditure spreadsheet received at the PBC meeting
- The percentage of salaries in the most recent year is 97.08 which does not include the 2% increase
- The committee felt contract services might require assigning the cost under personnel and not services/discretionary
- A system of checks and balances is the best way to manage position control and ensure funds are available
- Overspending is seen across the board at the District, Chabot and LPC
- There are some discrepancies on the expenditure spreadsheet
- In 4, 5, and 6, there is 1,034,760
- In the 1 and 2 there are part timers without a position control number
- 4000 are supplies at \$192,353.00
- 5000 are services
- 6000 are capital outlay

- In 2011, 4,5, and 6 were at 1.2 million
- Additional money was not given to the colleges to cover the salary increases
- The opportunity to move to a new BAM should take place after the current position control issues are fixed.

## **7. November Special PBC Meeting Scheduling**

- The committee agreed to meet on 11/20 at 8:30 am
- No meeting prior to the December PBC meeting due to the Thanksgiving holiday

## **8. Good of the Order**

- The ability to make minor cuts made in spring schedule might make a minimal impact on fall schedule cuts
- Retirement at LPC is not significant and will not have effect on the budget
- Students have addressed the challenges experience with online learning and desire to take some classes in person

## **9. Adjournment at 1:15 pm**

