



Budget Development Committee

May 28, 2021 | 8:30 am – 10:30 am | Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Budget Development Committee

Quorum: 7

Members (non-voting):

Chair, Anette Raichbart

Members Present (12 voting):

Administrator, At-Large-1, Kristian Whalen

Administrator, At-Large-2, Erick Bell

Faculty Member, At-Large-1, Tina Inzerilla

Faculty Member, At-Large-2, Ashley Young

Faculty-1 (appointed by F/A), Vacant

Classified Professional-1, Alesia High

Classified Professional-2, Stephany Chavez

SEIU Rep, Mike Alvarez

LPCSG Student-1, Vacant

PBC Member-2, Rajinder Samra

PBC Member-3, David Rodriguez

PBC Member-4, Sarah Thompson

PBC Member-5, Thomas Orf

PBC LPCSG Student-1, Vacant

Guest:

LPC Admin Services Officer

Sui Song

Member Absent:

PBC Member-1, Rajeev Chopra

1. Call to Order at 8:31 am

2. Review and Approve Agenda

Motion, Sarah Thompson

Second, Tina Inzerilla

Motion passed unanimously

3. May 21, PBC Debrief

- At the PBC meeting, discussion included funding the colleges first before M&O and District, the true-up, and the expenditure portion of the budget
- No resolution was met, and the conversation may continue over to the June PBC meeting

4. Position Control

- The unrestricted general fund and restricted/soft money cover the cost of position control
- When the soft money is exhausted, it is the college's responsibility to locate another funding source to cover salary expenses
- The Business Services Vice-Chancellor suggested allowing the District to manage the position control for the unrestricted general fund positions
- The committee addressed the potential backlog and constraints created by moving position control procedures to the District
- In the late 1990s and early 2000s, requests for positions routed through the District Office with limited action
- Currently, at the local level, LPC Admin Services works to ensure position control information is up to date and accurate
- While most positions on campus have a correlating position number Adjunct Faculty do not
- Historically, the Adjunct Faculty budget poses an end of the year challenge
- The committee agreed that an internal control system is integral to spending accountability; realistic budget messaging to constituent groups is critical as well
- The District agreed to pay a \$1500 return to work incentive stipend to the Faculty from LPC's CARES Act funding
- The committee suggested asking PBC the pros and cons of position control moving to the District Office
- The FTES split concerns committee members because traditionally, there are programs at LPC's sister college funded off the top

5. CARES Act*

- CARES Act updates are now a standing agenda item
- The committee reviewed current year expenditures of salaries, benefits, supplies, services, and equipment
- Total allocation thus far is 11 million 207
- The District receives 10% of the indirect charged back

- Financial Aid received an allocation designated specifically for their use
- The deadline to spend CARES 1 and 2 funding is May 2022 and CARES 3/ARP by September 2023
- The primary function of the ARP funding is to plan and prepare for campus reopening and working to increase enrollment
- The committee suggested providing a campuswide memo outlining the purpose of the return to work stipend while clearly defining the \$1500.00 as a one-time occurrence

6. Good of the Order

No topics addressed

7. Adjournment at 9:40 am