



# ACADEMIC SENATE MINUTES

May 8, 2024 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

### Non-Voting Members:

President: Ashley Young  
Student Government: Anya Joshi  
Faculty Association: Heike Gecox

### Voting Members:

President-Elect: vacant  
Vice President: Collin Thormoto  
Secretary: Christina Lee  
Treasurer: Ashley McHale  
BSSL: Robin Roy, Daniel Cearley  
A & H: John Kelly, Catherine Suarez  
STEM: David Montelongo, Jennifer Siders, Moh Daoud  
PATH: Scott Miner  
Student Services: Christina Lee, Julie Nguyen  
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order and quorum established at 2:31 pm
- 2. Confirmation of Senators attending by Zoom:** none
- 3. Review and Approval of Agenda:** motion to approve (Ashley McHale)/seconded (Dan Cearley)/discussion? none/approved
- 4. Review and Approval of Minutes (April 24, 2024)** attached: motion to approve (Ashley McHale)/seconded (Dan Cearley)/discussion? Requested edits to minutes from Christina Lee: For 8.11, for Student Services, please add the following text so that it reads: *Student Services: counselors are on the task force. There are differing opinions, but they are all represented on the task force.*  
  
For 9.3. Division Feedback, there was no information included from Student Services. Please include the following: *Student Services: Mixed responses regarding the alternative compressed calendar. Need more information before making the decision (i.e., how would a sample schedule look like especially for science/math majors). Others felt there wasn't sufficient data that showed students performed at or at a better rate in a compressed calendar. Wondered whether or not students would be successful in a faster paced term while taking 15 units.*  
  
Motion to approve with the above amendments: (Ashley McHale)/seconded (Collin Thormoto)/approved
- 5. Public Comments (3 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.* None
- 6. Action Items:** none
- 7. Consent Items:** motion to approve 7.1 (Collin Thormoto)/seconded (John Kelly)/ approved  
  
7.1 District hiring committee for Vice Chancellor of Human Resources: David Powers
- 8. Presentation:** DEI Standards and Measures (Erick Bell and Michelle Gonzales): attached  
Section 29F of the Faculty Agreement says that each college creates its own DEI standards and measures; section 29F.1 outlines the

coordination between our two colleges and district. The LPC team is Erick Bell, Michelle Gonzales, with help from Collin Thormoto on writing standards.

There is a Chabot team that has done earlier work on DEI (started in 2000).

The role of DEIACT is collaboration, with Chabot, and with campus equity groups.

Professional development opportunities will be brought to LPC, across all divisions, to strengthen results.

An advisory group will be established.

The draft CLPCCD Observation of Instruction was shared (click on the presentation link).

Question: this will be part of evaluations in the future. Will the evaluation form be looked at in its entirety? They are just working on the DEI portion; send other changes to Heike Gecox.

Next steps: create a webpage, establish an advisory group, present at Fall Convocation, host Fall Flex Day workshop, present updates for Division meetings and meet with other Senates.

It is emphasized that this is collaborative, and they are open to input and feedback. Suggestions about discipline-specific training.

Funding question: the chancellor supports this effort, and there is SEA funding possible. The Chabot team had to go for grants.

## **9. Reports**

8.1 LPC Student Government (Aanya Joshi): they have had end of year events and swearing in new officers.

8.2 UndocuAlly (Teri Ann Bengiveno)

8.3 Curriculum Committee (Erik Bell): Craig Kutil will assume the chairperson role. There is a new process for CPL. They have moved away from CurricuNet and are using Meta, which will go live on Monday. Changes are not allowed in CurricuNet at this time. There will be faculty training at the end of this semester.

8.4 CEMC/DEMC Committee (Ashley Young): there is a new measurement for productivity to be voted on. Many factors are involved in determining productivity.

Questions have come up that will be discussed Friday. The 60/40 split is being looked at to be based on the last years' numbers (a 3-year rolling average). The allocation for 2024-25 has been set.

8.5 Faculty Association (Heike Gecox)

**8.6 DE Committee (Scott Vigallon):**

1. On Monday, faculty were notified about New Quizzes training dates this summer, along with the transition timeline and a solicitation to enroll in the New Quizzes resources site in Canvas. There will be workshops on three New Quizzes topics, and they will be repeated once each. The workshops will be recorded and placed into the resources site.

When training begins, faculty will have the option of creating New Quizzes in their classes. It is preferable that faculty does not enable New Quizzes in their classes until they have been trained, they are comfortable using it, and most importantly, until all of the glitches are worked out of New Quizzes by Canvas. Until that time (preferably Spring 2025), they should enable New Quizzes only in their sandboxes.

2. As a reminder, the updated Discussions tool in Canvas will be enabled May 28.

3. Also on Monday, the Substantive Change application for DE was approved by the ACCJC.

4. English instructor Angelo Bummer has volunteered to become the college's faculty POCR lead and has completed all of the necessary training by the CVC.

5. Because of several students relying too heavily on NetTutor, the Tutorial Center is implementing an 18-hour, per-student, per-semester usage cap. The Tutorial Center will still be able to allot discretionary tokens for students who have reached the 18-hour cap in order to get more time. Those students would have to contact the Tutorial Center. A notice has been posted on NetTutor.

6. The Attendance Accounting change that standardizes apportionment for DE classes was approved by the state Board of Governors. It will go to the state Department of Finance for final approval, and if approved, college districts will have two years to convert to the new model.

7. The team from the statewide Distance Education and Education Technology Advisory Committee (DEETAC) that worked on a standardized definition for HyFlex has now been tasked with defining other modalities like hybrid, synchronous, asynchronous, and partially online. These definitions are due in May before they will be taken to other governing bodies.

8. At the April 12 Technology Coordinating Committee meeting, Chabot faculty member Patricia Shannon presented about the problem of students using AI for submitting assignments. She showed examples in her class and would like to see more of an effort from the colleges and district to deal with the problem, such as creating policies and having other tools to detect AI.

**8.7 Planning and Effectiveness Committee (Rajinder Samra)**

8.8 LGBTQ+ Presidential Task Force (Robin Roy): the committee has not met recently

**8.9 SEA and MLEA (Katie Eagan)****8.10 Report on AB1705/928 project (Craig Kutil)****8.11 LPC Technology Committee (Collin Thormoto):**

The new online catalog is live. CurricuNet Meta accurate information is necessary as in the future the catalog will be pulling information from Meta.

The district upgraded Banner over the weekend.

New cards are coming to MyPortal. They are considering ZoneMail to be loaded (but this would be the only place for access; so this is being worked on).

This fall (no specific date) the switch to MyPortal is mandatory. A workgroup is forming over the summer for the implementation of the MyPortal switch. Question about training videos for students? This needs to be part of onboarding.

Two factor authentication by text is coming for faculty emails, with no specific date. You will need to have signal to log on

8.12 Treasurer (Ashley McHale): the Classified appreciation event went very well.

8.13 President (Ashley Young)

At next week's meeting the Senate elections will be ratified.

Look at the posted BPs and Aps and give feedback to Ashley:

AP 4232 Pass – No Pass

BP 4232 Pass – No Pass

AP 5030 Fees

BP 5030 Fees

AP 4235 Credit for Prior Learning: this addresses how the issue of how credit is posted in the system. Question about a simplified form: add the method needed for grading. The website will be back up with revised forms on Meta. Refer students to Melissa Korber.

## **10. Old Business**

9.1 Academic Senate statement regarding compressed calendar (Ashley Young and Robin Roy): There is still interest in this, submit division input for next week's meeting.

9.2 Academic Senate elections updates (John Kelly and Christina Lee): Full and part time faculty should have received an email with information.

9.3 Academic Senate Awards committee updates (Robin Roy, Catherine Suarez, and Ashley Young): Ashley sent out an email requesting nominations for Teaching and Service; none have been received yet. These are presented on College Day. Ask divisions for nominees; forms will be sent out afterwards for the review committee.

9.4 Discussion: GE requirements for local GE pattern (Ashley McHale): there were concerns. Craig Kutil formed a task force, with three people from each division. There were three patterns presented. The task force majority voted for one pattern but by a slim majority: 28 units for AA, 21 units for AS, with Kinesiology and Health grouped to 4 units required in total. Chabot chose the state

requirements adding Ethnic studies but not requiring Kinesiology and Health, with a 22 unit AS, and 28-unit AA.

Question about faculty being informed about this beyond the task force? There is confusion about the implication of the options. Each division reviewed the options. This issue has been covered by Academic Senate for the last year. Part time faculty may not have the same level of knowledge.

Question about the task force voting split. The task force voting results go as a recommendation to Curriculum Committee, who send this to Academic Senate. It is tabled until the Fall.

Question about the timelines? The new pattern starts Fall 2025.

Question about problems for students with the two colleges having different patterns? We will lose classes because of the combination of 4 units for Kinesiology and Health. And some of these classes will reduce units.

Take this back to divisions; this will be added to the next meeting agenda and then sent on to the Curriculum Committee.

## **11. New Business**

11.1 APs and BPs for discussion: introduced in President's report.

AP 4232 Pass – No Pass: discussion about AA-Ts. Students can have 14 GE pass-no pass units for UCs. Private schools have their own rules for transferable units.

BP 4232 Pass – No Pass

AP 5030 Fees

BP 5030 Fees

AP 4235 Credit for Prior Learning: reach out to Melissa Korber with questions, and she is available over the summer.

## **12. Announcements/Information Items**

**13. Adjourn:** meeting adjourned at 3:52 pm

**14. Next Meeting: Special meeting to confirm election results – May 22, 2024**