



# ACADEMIC SENATE MINUTES

February 8, 2023 | 2:30 – 4:30 pm | Room 1687 + zoom for visitors

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

### Non-Voting Members:

President: Sarah Thompson

President-Elect:

Student Government: Lara Weidemeier

Faculty Association: Heike Gecox

Admin.: Rifka Several

### Voting Members:

Vice President: Collin Thormoto

Secretary: Dave Wagner

Treasurer: Ashley Young

BSSL: Robin Roy, Daniel Cearley

A & H: John Kelly, Peter Kuo, Kisha

Quesada Turner

STEM: Michael Peterson, Ashley McHale

PATH:

Student Services: Christina Lee, Jill Oliveira

Part Time Representatives: Jeff Judd

- 1. Call to Order:** meeting called to order at 2:36pm
- 2. Review and Approval of Agenda:** motion to approve agenda: moved/seconded/discussion: retention committee reports are in old business so there can be questions: approved
- 3. Review and Approval of Minutes: January 25, 2023:** motion to approve minutes: moved/seconded/approved
- 4. Public Comments:** none
- 5. Action Items:** none
- 6. Consent Items:** motion to approve 6.1: moved/seconded/approved
  - 6.1 Hiring Committee – Director Educational Support Systems:** Sarah Thompson
- 7. Reports**
  - 7.1 LPC Student Government (L. Weidemeier):** A speaker on disabilities is scheduled. They are preparing for elections. LPCSG met with Chip Woerner on assistance with publicity. Their list of laws, rules and restrictions are being discussed to be reorganized and simplified.
  - 7.2 UndocuAlly (Teri Ann Bengiveno)**
  - 7.3 Curriculum Committee (Erik Bell)**
  - 7.4 CEMC/DEMC Committee (Sarah Thompson):** Committee has not yet met this semester. Both colleges' enrollments are up slightly; there is more investigation into the financial aid fraud.
  - 7.5 Faculty Association (Heike Gecox):** An email was sent out regarding training sessions for evaluations; these sessions will also be held on Flex Day. There are major changes due to the distance courses.
  - 7.6 Professional Development Committee (David Powers)**
  - 7.7 Planning and Effectiveness Committee (Rajinder Samra)**
  - 7.8 LGBTQ+ Presidential Task Force (Robin Roy):** The task force will meet this week. They are working on a Flex Day presentation, and getting additional training for counselors specific to this community.

7.9 SEA (Shawn Taylor): see LPC Student Equity Plan (2022-25); posted on website. There are many potential activities and goals to consider.

7.10 MLEA (Katie Egan) *attachment posted on website* We are moving towards success rates in courses. There is one-time state funding to support this work, but no information back yet. ESL is especially impacted. Math has additional requirements. Students will be getting math courses to satisfy transfer or certificate. The criteria used previously is no longer in effect; only your major is used. Please send your feedback to Katie on what you are seeing in your classes regarding this change. A Flex Day session is scheduled. Question on concurrent enrollment students: they can take geometry courses non-credit over the summer. There has not been demand for other courses.

7.11 DE Committee (Barbara Zingg) *attachment posted on website* The annual conference is coming up. The new system is installed but not yet working.

7.12 Treasurer (Ashley Young): We are planning the staff appreciation event, and ways to include M & O. We agreed to give these employees a \$10 gift card since they cannot attend the event. Can we set up food in their break room? This is difficult due to the different shifts throughout the day and night.

7.13 President (Sarah Thompson)

- Her presentation at Chabot went well, but was brief.
- The district PBC meeting was focused on the impact of enrollment district-wide. What issues can be solved only at the district level?
- We have finished the reassigned time process. All recommendations have been given to Dr. Foster for the final decisions. 50 CAH reassigned time was cut so attention was given to equity across the board. The process had changed this year which caused confusion (some disciplines did not respond with information). Non-respondents were still kept in the assignments. Going forward, only those with a petition will have to respond. This area needs further discussion; more direction should be developed. We can ask for solutions from managers of programs. ***This will be agendized next meeting.***

## 8. Old Business

8.1 Reports (updates) from Academic Senate Advisory Committees on goal setting (one achievable this semester and one longer-term):

- Best retention practices - Jeff Judd: they have met a few times, looking at how the syllabus should and does function in supporting retention. We need to find out from students how they are using the syllabus. Preliminary information is that they are not using it in the way we expect. The student survey will go out this semester. Longer is not better. They will look at what other institutions have done. There can be a “companion document” for the individual faculty syllabi for information that is stable for divisions/institutions. What should go into this document? Faculty syllabi can be more engaging and interactive for students. We want to be sensitive to the jargon we use and how best to convey information understandably. Question: use a periodic email to highlight college information? Students used to be an important conduit to peer information sharing. This was lost in distance education. Can we keep inviting students to campus to resource events? SEA is

also addressing these issues. Can the syllabi include a QR code to link to important information? The home page calendar has been improved.

- Staff Appreciation Event – Ashley: Pacific Dining prices are prohibitive. Tacos Valdez will be asked to provide the food again. A cake will be ordered. How can students participate in staff appreciation, if they wish to? They might serve the cake. Event: March 26, 2:00 pm. She is working on a small gift for each person.
- CLIP Program for part time faculty (district wide, waiting for Chabot Senate to appoint members)
- Part time diversification strategies (district wide, waiting for Chabot Senate to appoint members)
- Open House/social event: Ideas: Chill and chat in an outdoor space; staff meet staff open house and campus tour; participate in existing events; participate in LPC sports events and theater events. Reminder: If we are serving food, we need to be under the LPC insurance due to liability and cleared through VP Raichbart.

8.2 Local degree (AA/AS) revisioning: Continuation of Craig Kutil’s presentation last meeting on changes to transfers. Questions on what would lead us toward a vision for our local degrees? Example: studio art classes do not meet transfer requirements; we can decide that these meet local degree requirements. How many students get these degrees vs transfers? A significant number: 653 local AA/AS degrees compared to 534 AAT/AST (transfer) degrees in 2021-22.

Discussion points:

- We want to balance liberal arts with career preparation.
- How does LPC education promote how to be a good citizen in our democracy?
- What sets us apart?
- If this is the student’s last degree, what should it contain?
- Balancing life education and academic education.
- Course requirements reflective of values.

## 9. New Business

9.1 Academic Honesty and Integrity recommendation: courses are being compromised with the new AI technology. There are multiple facets to this discussion. This is new technology since we updated our Academic Honest and Integrity policy. While we are working on learning more about this technology, what steps can we take? Example: testing done on campus. Is this a new course category, where only assessment is in person? Discussion about contract parameters and using proctors for this type of testing. We need to offer more instruction on citing which helps circumvent the plagiarism. As faculty, we do not have the technical expertise to address this situation. Request a Flex Day brainstorming session; this needs a coordinator. Sarah will try to identify one.

9.2 Faculty Hiring Prioritization revised criteria (Heike Gecox): **this will be an action item next meeting.**

9.3 Curriculum development discussion for Career Jam, Fall 2024 (Jill Carbone): tabled from last meeting. This is Jill’s sabbatical project; 2 non-credit (zero cost) career courses (taken together or

separately) leading to workforce preparation. This will be offered Fall 2024; in the meantime, it can be offered as part of the other “Jams.”

- Career/Major Exploration (5 hours, spaced over several days): showcasing what we do at LPC, how to access this information. The focus is on “next steps.”
- Career Preparation (7.5 hours): focus on job-readiness skills and tools to enter the workforce

High school students and alumni could be an audience for these courses.

The two courses result in a Certificate of Completion after approval by CDCP. This approval means we can pay counselors for these courses with state funding. Jill will email Kristina Whalen about FTEF and CEMC ramifications. Suggestion to offer these in different modalities. Jill is interested in bringing students on campus, but DE could help with enrollment. Marketing for the exploration course could be done to local high school parents through our outreach specialists and the Peach Jar app. The plan is to offer these during Jam Week, prior to start of the semester. Jill will submit new program information and this **will be an action item for next meeting**

9.4 DE Committee time change (Barbara Zingg): not a change to charge

9.5 Top impediments to retention: **tabled for next meeting, as a presentation**

9.6 Diversifying enrollment practices (online/ face-to-face and Intro/Content): **tabled for next meeting, as a presentation**

9. **Announcements/Information Items**

10. **Adjourn:** motion to adjourn: moved/seconded/approved. Meeting adjourned at 4:32 pm.

11. **Next Meeting: February 22, 2023, 2:30 – 4:30 pm**