



# ACADEMIC SENATE MINUTES

October 11, 2023 | 2:30 – 4:30 pm | Room 21147 + zoom for visitors

## LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

## LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## LPC Academic Senate Quorum: 9

### Non-Voting Members:

President: Ashley Young  
President-Elect: vacant  
Student Government: Ervren Yuncuoglu and Delaney Roehrs  
Faculty Association: Heike Gecox  
Admin.: Rifka Several

### Voting Members:

Vice President: Craig Kutil (Fall), Collin Thormoto (Spring)  
Secretary: Christina Lee  
Treasurer: Ashley McHale  
BSSL: Robin Roy, Daniel Cearley  
A & H: John Kelly, Catherine Suarez  
STEM: David Montelongo, Jennifer Siders, Moh Daoud  
PATH: Scott Miner  
Student Services: Christina Lee, Julie Nguyen  
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order at 2:30 pm
- 2. Confirmation of Senators attending by Zoom:**  
John Kelly will attend via zoom (health). Motion to consent to his online attendance: motion (Collin T)/second (Dan C)/roll call vote - approved
- 3. Review and Approval of Agenda:** motion to approve: Moved (Ashley Mc)/seconded (Craig K)/roll call vote - approved
- 4. Review and Approval of Minutes (9.27.23):** motion to approve: Moved (Ashley Mc)/seconded (Craig K)/discussion: none/roll call vote - approved
- 5. Public Comments (5 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items. NONE*
- 6. Action Items:** motion to approve 6.1: Moved (Craig K)/seconded (Ashley Mc)/discussion:

Ashley Y: in Ed Code, it is the pervue of the Academic Senate to approve committee positions; we need to give deans guidelines for appointments. This was checked with FA. The people on committees need to be appointed equitably and faculty needs to participate in shared governance.

Scott M: many people from many divisions did not agree with the tiers that were presented last spring. He requested at the last meeting that we vote yes or no on the first form presented; then move on to a new form to present to divisions.

Robin R: there is a feeling there wasn't enough division discussion prior to the May 30 vote.

Craig: suggests to table 6.1 until next meeting and use the word "rescind" instead of "approve." Moved (Craig K)/seconded (Ashley Mc)/roll call vote - passed with one "no" vote

6.1 Voting on Faculty Committee Appointment tiered chart previously approved by the Academic Senate (May 30)

**7. Consent Items:** motion to approve 7.1: Moved (Craig K)/seconded (Ashley Mc)/roll call vote - approved

7.1 Curriculum Changes, 10.2.23 (see attachment on website)

**8. Reports**

8.1 LPC Student Government: Welcome LPC SG Senator Ervren Yuncuoglu (also Delaney Roehrs, who joined later in the meeting). Ervren said they are here to represent the students. LPC SG is working on events; the next one is the LPC Club Fair on October 25. Any advisors, please sign up your club for a table. Dio de los Muertos will be held November 1, 11 am – 2 pm.

8.2 UndocuAlly (Teri Ann Bengiveno): none

8.3 Curriculum Committee (Erik Bell): They are continuing to review and approve new and modified programs and provide these reports to the Academic Senate. Reminder to faculty that the Fall 2024 deadline for catalog listing is coming up (Nov. 30). The last day for first readings is Nov. 20. If the deadline is missed, Fall 2025 will be the next catalog publishing.

8.4 CEMC/DEMC Committee (Ashley Young): see attachment on website. This compares numbers fall to fall, for credit courses. The LPC increase is strong from last year. The sheriff's academy bolsters Chabot's numbers.

CEMC is asking DEMC to allot 10 more FTEF and 14 more in reserve if there is a need. Dean Ho: no additional FTEF is allotted for Spring. 20 FTEF is allocated for district (with the normal split of 60/40 – Chabot/LPC). The Chancellor's decision was 20 FTEF total for the district (8 to LPC).

We added 15% in Fall, and need to model for Spring enrollment. Collin T: some Spring courses will be full so can no additional sections be added? Dean Ho: there are cancellations that free up FTEF resources to add new sections. They are creating multiple models. Christina L: Spring courses are to complete degrees. Dean Ho: We also need to provide courses that need to be repeated in the first year. Ashley Y: question about reallocating the BAM (Budget Allocation Model). The 60/40 is set in the BAM. We need to get out of "hold harmless" to make changes to the 60/40.

8.5 Faculty Association (Heike Gecox): LPC general meetings is scheduled October 31 (online, 3 – 4 pm). If you can't make this one, The Chabot meeting is October 30. Dave Fouquet will send out more information on both meetings

8.6 Professional Development Committee (David Powers): The final schedule for Fall Flex Day (Oct. 19) has been sent out. All sessions are in-person.

8.7 DE Committee (Scott Vigallon):

1. The CVC announced that one of its areas of focus will be to conduct an analysis of Peer Online Course Review, or POCR. Don't be surprised to see changes in the OEI-CVC rubric within a year or so. LPC still does not have a POCR lead.

2. The new self-paced HyFlex training course has been created in Canvas and is ready for any instructor who needs to undergo training but can't do it within the confines of the typical four-week session.

3. Instructors who undergo AI detection training in Turnitin are told that they have to determine how acceptable AI writing is by students even if the report shows 100% AI generated. Instructors should have a conversation with students about their writing submission instead of simply flunking the students. In other AI news, David Powers and Scott will conduct a flex session on AI resources next week. During it, a new AI Resources site on Canvas will be introduced.

4. In order to continue offering faculty AI detection capabilities, the district had to upgrade the Turnitin license from Turnitin Feedback Studio to a product called Turnitin Originality. With the upgrade comes a tool called Authorship for Investigators that allows designated employees access to automate tasks in the process of trying to determine if a student contracted with a third-party “to produce their academic work and then submit that work as their own, original creation.” This is what Turnitin calls contract cheating. It has to do with plagiarism and not AI. According to Turnitin, the employees who gain access to Authorship are typically those involved when a student plagiarism case gets escalated, like deans and maybe vice presidents. A suggestion was made in the DE Committee to include some faculty. No plans have yet been made to implement Authorship. Further discussion is needed.

5. The DE Committee was split on the topic of allowing students to have limited Teacher privileges in non-instructional Canvas courses. The district Technology Coordinating Committee will make a recommendation on this issue October 13. The recommendation will eventually be brought back to the Senates. Chabot does not allow any students to have Teacher access.

Review:

It’s the role called NIC (for non-instructional course) based on what a couple of instructors wanted students to have access to: Announcements, Pages, and Discussions.

When I tested things out, everything was locked down aside, obviously, from the 3 tools above.

Students could still do the following:

Enable feature options, add apps, export course content, create a wiki page, share the course to Commons, change the course image, and let the other students attach files to discussions, create discussion topics, and edit or delete their own discussion replies.

Catherine S: disabled students do not have the transcripts available for zoom recordings. Scott: faculty can access this transcript; make an appointment with Scott to review.

8.8 Planning and Effectiveness Committee (Rajinder Samra): none

8.9 LGBTQ+ Presidential Task Force (Robin Roy): they have been focusing on Flex Day where they are presenting a panel with faculty and students, and a follow-up session.

8.10 SEA and MLEA (Katie Eagan): SEA is moving their meeting to next Monday, 1:00 – 3:30 pm (zoom and 1006) because of Flex Day. Discussion will continue on Shawn Taylor’s equity guidance document.

MLEA is working on AB 1705 funding plans and curriculum changes.

8.11 Alternative Academic Calendar Committee (Craig Kutil): Scott and Jason Maxwell are presenting at Flex Day. One classified has forwarded objections on the sample calendar. Administrators are in favor and this is a key plus for this change. There will be an impact on A & R that needs to be addressed. They meet again tomorrow.

Question (Ashley Mc): have there been classified impact studies? The number of CP were increased on the committee so there are additional voices. Are students on the committee? They have been solicited. Ervren: one LPC SG will go to the meetings. Note that the committee is not looking at budget impacts, such as for adding the winter session.

They want to develop a survey but this is under discussion as background information is needed to provide an informed opinion.

Christina L: Question about modeling lab hours? This has only been done for a few courses, not labs. The entire schedule for two years (into classrooms that exist) needs to be developed for the Chancellor's office.

8.12 LPC Technology Committee (Colin Thormoto): topics include:

- phase one Elucian (Oct. 1)
- two-factor authentication for campus email (concerns for people on travel)
- Dr. Foster provided a Teaching and Learning Center Task Force update
- How to support tech access for students
- telephones in elevators are being replaced
- copier issues are being addressed (slowly)
- website accessibility scans are being done on all pages (issues are being flagged)
- discussion on Pathway CANVAS pages (Sierra College discontinued these)
- discuss their charge (what is under district prevue)
- addressing communication issues (requests not being addressed)

ClassWEB question (Ervren): next meeting there will be a district tech committee update.

8.13 Treasurer (Ashley McHale): she will send out the fundraising QR code. Our checking account is being moved to UNCLE to eliminate monthly fees. Question about using Chabot Credit Union (merged with another bank): the Foundation accounts are at UNCLE and this bank supports many LPC causes.

8.14 President (Ashley Young)

The Academic Senate policy in the course catalog was reviewed, this needs revising.

## *Academic Standards*

*It is the policy of the Las Positas College Academic Senate that all academic courses be taught at a post-secondary level, particularly courses for which Las Positas College has articulation agreements with four-year institutions. When a course is articulated, it assures that students completing the course have attained certain levels of academic skill and knowledge comparable with the equivalent course at a four-year institution.*

*It is understood that students enter Las Positas College with varying levels of scholarship and achievement. Because of this, some students will need to take extra measures (tutoring, basic skills work, etc.) to*

*master their college coursework. It is the student's responsibility to take appropriate action to ensure their success; faculty are not expected to alter course content below the college-level so that students enrolled in the class will pass. Course content and objectives are reflected in the course outline on file with the Office of Academic Services, 1600, and are based on the academic foundation students are expected to have upon entering the course.*

## **9. Old Business**

9.1 AB1705 and 928 Updates (Craig Kutil): he has worked with Guided Pathways leads on an implementation plan for these. CCC Apply will be updated in the Spring to allow students who will transfer to filter these for selection of AA/AS.

Craig will work on a new implementation to ClassWEB for filtering for a major, transfer/non-transfer goals and recommended math courses. To change majors, students would meet with counselors. The counselors need to be able to make the changes when they meet with students.

DegreeWorks needs updating.

Question about Calculus 1 – this will not changes to this will not start until August 1, 2025.

If a student has the goal to transfer, they need to be in an associate degree for transfer (and can opt out later). We want to help students make this decision. The math course recommendation would be one that is helpful to their major.

Katie: for an ESL student, what options do they have? English would not be their major, and this is not a certificate program. Craig: he still needs to work with ESL, along with ECE, engineering tech, and other programs.

9.2 Alternative Academic Calendar presentation (Scott Miner) (see attachment on website, there is a slide with sample calendars showing the changes)

Scott is a member of the AAC Committee. The committee was formed in Fall 2023, and involves students, classified, faculty and administrators. Forums will be presented during October and November. Surveys are being developed.

The goal of the committee is to present a recommendation to the Chancellor for the best path forward for all constituents – with the key component being student success. Fall 2026 would be the earliest date for this change. Scott will present a Flex Day session on the calendar.

9.3 Faculty Committee Appointments (Ashley Young): Report from ad hoc committee (Daniel Cearley, Ashley Young, Ashley McHale): there was discussion at last meeting. We need to set up goals to create committee diversity and equal work loads.

They will meet and present at the next meeting. Each division has their own system, however, we can present faculty with best practices, priorities and guidelines. Scott will join the ad hoc committee to

represent PATH, Catherine will join to represent A&H, and Christina will join to represent Counseling. This means all divisions are represented.

9.4 New Certificate of Competency: Communicating and Writing in English (Katie Eagan): tabled from last meeting; see meeting attachments.

This is a non-credit course to present support for students. Performance in this certificate wouldn't appear on transcripts. Additional documents will be posted on the website. This will be an action item for next meeting.

9.5 Academic Senate subcommittee updates:

- Credit by Examination (Melissa Korber): she has sent out a request for faculty members; the committee will focus on best practices
- AI and Student Plagiarism Policy (Catherine Suarez): she contacted presenters of the Teaching Institute and got information and copies of their presentation; and contacted Sarah Thompson regarding her method used in classes
- Common Syllabus (Ashley McHale): they will meet on Friday
- Part-time Faculty Equity (Jeff Judd and Daniel Cearley): no report
- Increasing Faculty Diversity (Collin Thormoto): the equal employment plan is being reviewed; how the hiring process works; talking about the first year experience; and contacting constituents
- Faculty Professional Development to Increase Student Retention and Completion (Jeff Judd): no report

## **10. New Business**

10.1 Classified Senate Report (Ashley Young): none

## **11. Announcements/Information Items**

**12. Adjourn: motion to adjourn:** moved (Ashley Mc)/seconded (Craig K)/roll call vote - approved. Meeting adjourned at 4:17 pm.

**13. Next Meeting: October 25, 2023**