



# Guided Pathways Steering Committee Minutes

2/19/2021 | 1:00 - 3:00 p.m. | ConferZoom

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

## Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making

## Guided Pathways Steering Committee

### STUDENTS:

Saba Salehifar, LPCSG  
Hannah Nguyen, LPCSG

### FACULTY:

Jim Ott, A&H  
Mary Lauffer, BSSL  
German Sierra, PATH  
Joel Gagnon, Student Services  
Carrie Frates, STEM  
Michael Sato, At large  
LaVaughn Hart, At large

### CLASSIFIED:

Frances DeNisco  
Jennifer Farber  
Elizabeth McWhorter  
Amanda Ingold

### ADMINISTRATORS:

Nan Ho, Dean/Academic Services  
Elizabeth David, Dean/Student Services  
Dyrell Foster, acting as VP Appointed by President  
Kristina Whalen, VP Academic Services

### Non-Voting Members:

Kristy Woods, Lead Coordinator  
Angella VenJohn, Student Services Lead Coordinator  
Shawn Taylor, Director of Student Equity & Success

### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone  
Persistence Project: Jim Ott, Jared Howard, Jeff Judd  
Student Engagement/Onboarding: Angella VenJohn

**Voting Members:** Carrie Frates, Dyrell Foster, Elizabeth McWhorter, German Sierra, Hannah Nguyen, Jennifer Farber, Jim Ott, Joel Gagnon, Kristina Whalen, LaVaughn Hart, Mary Lauffer, Michael Sato, Nan Ho  
**Non-Voting Members:** Amy Mattern, Angella VenJohn, Brittanie North, David Riensche, Elle Banuelos, Erick Bell, Hermina Sarkis-Kelly, Jeffrey Judd, Jin Tsubota, Kristine Woods, Miguel Alvarez, Rhea Panchal, Samantha Lie, Seth Lavender, Shawn Taylor.

### 1. Welcome / Call to Order

Meeting called to order at 1:02 p.m.

### 2. Approval of Minutes—12/18/2020

- Jeff Judd motioned to approve, LaVaughn Hart second – Approved!

### 3. Guided Pathways - moment of celebration

- Jim Ott wrote and shared our [Guided Pathways Theme Song](#)

### 4. Guided Pathways Project Updates (Workgroups)

- **Career and Program Mapping (Pillar 1: Clarifying their Pathway)**  
– Joel Gagnon & Jill Carbone
- **Program Mapper Implementation Updates**  
Vicki Shipman has been extremely helpful with putting maps into templates, working with Concentric Sky to develop graphics, and beginning the process to start using the authoring tool. We are working on having faculty review these maps before we roll them out prospectively by May 1<sup>st</sup>.
- **Career Coach Implementation**  
CTE purchased Career Coach with the Perkins Grant. We are going to give Career Coach a go and identify if there are any gaps and if there are, we will look into supplementing Career Coach if needed.
- **Workgroup Updates**  
Next workgroup is 3/12/21 from 1:00 – 2:30 p.m. The Guided Pathways Student Team will be giving a presentation on Program Mapper.
- **Onboarding/Entering the Pathways (Pillar 2: Entering their Pathway)**  
– Angella VenJohn & Miguel Alvarez
- **Student Groups for streamlined “Steps to Success”**  
We have identified six types of students for our steps to success, along with this identification we have changed the language in the enrollment process so each student type will have their own unique steps specific to their type i.e., new student, returning student etc. In addition, we are also going to include links to Career Coach and Program Mapper in our steps to success.
- **Support for “synchronous” orientation (in person or virtual)**  
We had a great conversation about onboarding and how we can welcome students to our college and there was a lot of excitement around bringing back our EXPO Days we used to have. For more information on this please attend our Flex Day session!
- **FLEX Day Session (synchronous, 1 hour) – 10 a.m. to 10:50 a.m.**  
[Redesigning Orientation & Onboarding Activities](#)



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### Guided Pathways Project Updates (Workgroups)

- **Persistence Project (Pillar 3: Staying on the Pathway)**  
– Jim Ott, Jeff Judd, Jared Howard
- **Workgroup Update**  
The Persistence Project is going well! We received positive feedback on our one-on-ones from the students and are beginning our first round of faculty surveys along with starting the conversation of what kind of lagging indicators we want to collect. In addition, we are also thinking of how we would like this project to sustain itself.
- **FLEX Day Session (synchronous, 1 hour) – 11 a.m. – 11:50 a.m.**  
[Persistence Project Debrief and Updates](#)
- **CA Demonstration Project (Pillar 1, 2, 3 & 4)**  
– Angella VenJohn & Kristy Woods
- We are looking into how to develop student success teams and implement them on our campus. We have monthly team meetings and are planning two Spring retreats. More on this in our Flex Day session!
- **FLEX Day Session (synchronous, 1 hour) – 3 p.m. – 3:50 p.m.**  
[“What Are Success Teams?”](#)

### 5. Student and Academic Services Guided Pathways Updates

– Kristina Whalen and Dyrell Foster

We want to thank everyone for all the great work being done across campus and all the collaborations happening. We are excited to announce we are going to be launching our virtual welcome center soon and are working on including evening hours for our student services. In addition, we are working on how we are going to institutionalize the support for program mapper and how that work will be sustained.

### 6. [DRAFT of Scale of Adoption Assessment Report \(SOAA\)](#)

– LaVaughn Hart

Last year (2019-2020) we had a lot to accomplish. When we looked at what we needed to do this year (2020-2021) we were excited to see that everything we said we were doing, we are truly doing! We are making incredible progress and really moving this work forward.

- The SOAA Report is due **March 1, 2021**. If you have an edits or additions, please return them by 11:59 p.m. on Tuesday 2/23.

### 7. SEA Updates

– Shawn Taylor

The mission in charge of SEA is staying the same but how we actualize the work is changing. We want to be more of an intervention development, so we are using principles from design thinking and MST to develop targeted interventions! In addition, Umoja now has a tutor, and we are working on a \$65,000 2-year grant for the AAPI Learning Community.

### 8. Collaboration across District on Guided Pathways

- Kristina Whalen

- **SEM (strategic enrollment management) SCFF Project** – We are in collaboration with Chabot College in looking at scheduling tools that will supply information on how we can better schedule classes so there are more options available for students to take more units within their pathway.



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## 9. Good of the Order

- Vision for Success State Chancellor's Webinars; Wednesdays, 9-10 am
- Student Services Resources Fair March 2<sup>nd</sup>, 2021 10 a.m. – 1 p.m.  
[FLEX Day Tuesday, March 9<sup>th</sup> 2021](#) 3 Guided Pathways Sessions!
- Next Steering Committee Friday, March 19<sup>th</sup>, 2021 1 p.m. – 3 p.m.

*Motion to adjourn Nan Ho, Angella VenJohn second  
Meeting adjourned 2:40 p.m.*

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