



# DRAFT Guided Pathways Steering Committee Minutes

12/17/2021 | 1:00 – 3:00 pm | ConferZoom

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

## Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making
- ❖ Have courageous conversations

## Guided Pathways Steering Committee

### STUDENTS:

Yasmeen Ibrahim

### FACULTY:

Jim Ott, A&H

Mary Lauffer, BSSL

\_\_\_\_\_, PATH

Jared Howard, Student Services

Carrie Frates, STEM

Michael Sato, At large

John Ruys, At large

### CLASSIFIED:

Liz McWhorter

Amanda Ingold

Jason Maxwell

Todd Steffan

### ADMINISTRATORS:

Nan Ho, Dean/Academic Services

Joel Gagnon, Dean/Student Services

Dyrell Foster, President

Kristina Whalen, VP Academic Services

Jeanne Wilson, VP Student Services

### Non-Voting Members:

Kristy Woods, Lead Coordinator

Angella VenJohn, Student Services Lead Coordinator

Shawn Taylor, Director of Student Equity & Success

### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone

Persistence Project: Jim Ott, Jeff Judd

Student Success Teams: Jared Howard

Student Engagement/Onboarding: Angella VenJohn

**Voting Members:** Amanda Ingold, Carrie Frates, Elizabeth McWhorter, Joel Gagnon, Kristina Whalen, Mary Lauffer, Michael Sato, Nan Ho  
**Non-Voting Members:** Angella VenJohn, Brittanie North, Carolyn Scott, Catherine Eagan, Elle Bañuelos, Emerald Templeton, Jared Howard, Jeff Judd, Justin Lee, Kristy Woods, Raine Yenlinn, Rajinder Samra, Shawn Taylor.

## 1. Welcome / Call to Order

## 2. Approval of Agenda –12/17/21

- Mary Lauffer motioned to approve; Joel Gagnon seconded; Agenda approved

## 3. Approval of Minutes – 10/15/21 and 11/19/21

- **10/15/2021 Minutes** – Joel motioned to approve; Liz McWhorter seconded; Minutes Approved
- **11/19/2021 Minutes** – Michael Sato motioned to approve; Mary Lauffer seconded; Minutes Approved

## 4. Guided Pathways Lead change – Angella VenJohn

- Angella VenJohn shared that Joel Gagnon has been promoted to Dean of Student Services!

## 5. REACH (Racial Equity for Adult Credentials in Higher Education) – Emerald Templeton

- Emerald Templeton that we are 1 out of 15 colleges that get to participate in this incredible initiative. REACH is intended to increase the number of adult learners of color who receive college credentials.
  - [California Community Colleges – REACH Overview](#)
  - [REACH Kick Off Presentation – 11/17/2021](#)
  - [REACH LPC Data Presentation – 11/2021](#)
- Dr. Whalen provided this [link](#) pertaining to REACH sharing that some elements of the article were a possible fit with the goals of REACH.

## 6. Improved LPC “Through the Gate” Report – Rajinder Samra

- Rajinder shared current LPC “Through the Gate” Data.
- [Transfer Continuum by Academic and Career Pathways](#)

## 7. Student Success Team – data request ideas – CADP Team

- Kristy Woods shared that a summary from this semester’s Communities of Practice will be shared out in January 2022. Following that, a [survey](#) pertaining to Student Success Teams was provided and the Steering Committee discussed some initial ideas/examples of what this work might look like for next semester.
- Top 3 data sets of interest were:
  - *Students in your major who did not persist without attaining their education goal, Students who don't have an education plan on file (Abbreviated or Comprehensive), and Students who dropped out after their first semester.*



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## 8. Institutionalization of Program Maps – Joel Gagnon

- Program Review prompt regarding Program Maps
  - January Agenda Item– Action Item; Motion to approve
- Editable PDFs of Program Maps to reside in CurricUNET
  - January Agenda Item – Action Item; Motion to approve

## 9. Guided Pathways 5-Year Expenditure Report – Kristy Woods

- We are on our 5<sup>th</sup> and final year of funding
- New Report - Submit by January 7<sup>th</sup>, 2022

## 10. Welcome Back Days – January 19<sup>th</sup> & 20<sup>th</sup> & SEA Update – Shawn Taylor

- There will be two “Welcome Back” events next semester:
  - Resource Tabling - January 19<sup>th</sup> and 20<sup>th</sup> from 1 – 4 p.m.
  - Club Fair – January 25<sup>th</sup> and 26<sup>th</sup> from 1 – 4 p.m.
- New Equity Plan for 2022 - 2025

## 11. Guided Pathways Project Updates (Workgroups)

- **Career and Program Mapping (Pillar 1: Clarifying their Pathway)**  
– Joel Gagnon and Elle Bañuelos
  - East Bay CAN - Alignment of LPC with CSEB Update
    - Joel shared the ADTs that were selected to be mapped for CSEB alignment project.
  - Change in Counseling Support
    - Jared Howard, Student Services Position
- **Onboarding (Pillar 2: Entering the Pathway)**  
– Angella VenJohn
  - Angella shared that the company we hired to review our Onboarding process, *25<sup>th</sup> Hour*, has concluded their research and provided us with some great suggestions to improve our onboarding process and the way we communicate information to our students on our website.
  - Workgroup Meetings will resume in Spring 2022 on 2<sup>nd</sup> Friday
- **Persistence Project (Pillar 3: Staying on the Pathway)**  
– Jim Ott and Jeff Judd
  - Recruitment Update for Spring 2022 – additional paid office hour for participating part time faculty will continue!
  - Jeff provided an update on Cohort 2 for Fall 2021 – we received 56 faculty surveys, nearly all instructors indicated they will continue and be a part of Cohort 3 in Spring 2022, and over 95% of faculty were able to identify struggling students and provide them support/resources.
- **CA Demonstration Project (Pillar 1, 2, 3 & 4)**  
–Jared Howard
  - Key Student Milestone Information – goal student-facing by May 2022

## 12. Student Services Guided Pathways Updates – no updates at this time

## 13. Academic Services Guided Pathways Updates - Kristina Whalen

- Dr. Whalen provided an update on our scheduling software saying that it is going well and will allow scheduling decisions to be made based on where students are on their pathway.

## 14. Good of the Order

~Happy Holidays!~