

Certification in a Language Other than English (LOTE)

Name (Last, First)

Telephone/Cell

Mailing Address

W#

Email

Today's Date

Instructions: Email a request to the appropriate faculty member (see list below) requesting the administration of a test to LOTE proficiency. After the faculty member certifies fluency on this form, please make a copy for your records and then submit it to the Office of Admissions and Records (Building 1600 – 2nd floor or via email [sent from your zonemail email address] at lpc-admissions@laspositascollege.edu).

Purpose: The purpose of this certification (LOTE) is to assist students who have acquired the knowledge of a language other than English and demonstrate proficiency to satisfy the UC Language Other Than English Requirement.

Instructors: As an instructor who is fluent in the student's native language, you are asked to voluntarily assess the language ability of this student.

Criteria: Equivalent to two (2) years of foreign language as taught in United States high schools. Specifically, the student should have;

1. Basic vocabulary of approximately 1,000 words;
2. Basic ability to read, write and speak using the present, past (preterit) and future tenses.

Method of Evaluation: It is suggested that the instructor give the student written material for the language being evaluated. The material could be a magazine article, or newspaper or other written material. The instructor should ask the student to answer questions in writing that pertain to the written material. The instructor should also ask the student to answer questions verbally. The student needs to demonstrate basic use of present, past (preterit) and future tenses.

I certify that this student possesses basic language proficiency in the following language other than English:

I assessed this student's ability by:

1. Requiring the student to answer questions in writing and verbally after reading material written in the language listed above.
2. Determining that the student has basic knowledge of reading, writing, and speaking in the present tense, basic past tense, (preterit) and simple future tense with a basic vocabulary of approximately 1,000 words.

This assessment indicates the student's ability is equivalent to at least two years of high school foreign language as taught in the United States.

Instructor's Name

Instructor's College/University Affiliation (ex. Las Positas College)

Instructor's Signature

Student Signature

Date

Date

Approved LPC Faculty Members to Administer Certification in LOTE

Language	Faculty Name	Faculty Email Address	Language	Faculty Name	Faculty Email Address
French	Savanna	sallibandmcgrew@laspositascollege.edu	Punjabi	Rajeev Chopra	r Chopra@laspositascollege.edu
	Alliband-McGrew		Russian	Irena Keller	ikeller@laspositascollege.edu
Farsi/Dari	Nadia Dadgar	ndadgar@laspositascollege.edu	Spanish	Gabriela Discua	gdiscua@laspositascollege.edu
German	Heike Gecox	hgecox@laspositascollege.edu		Rafael Valle	rvalle@laspositascollege.edu
Hebrew	Irena Keller	ikeller@laspositascollege.edu		Alain	aolavarrieta@laspositascollege.edu
Hindi	Rajeev Chopra	r Chopra@laspositascollege.edu		Olavarrieta	
Italian	Angelo Bummer	abummer@laspositascollege.edu		Stefanoni	
Japanese	Akihiko Hirose	ahirose@laspositascollege.edu			

Students wishing to test in a language not represented above may seek faculty members from another regionally accredited institution

For office use only:

Processed by:	Date:
Action Taken:	