



Las Positas College Viticulture & Enology Foundation

Board of Directors

[X] Indicates present

X	David Everett, President	X	Nan Ho
X	Meredith Saboraria, Vice President		Roanna Bennie
X	Norman Petermeier, Treasurer	X	Anette Raichbart
X	Neal Ely, Secretary	X	Dyrell Foster

September 9, 2021 Meeting

via Email – meeting was held asynchronously via email.

MINUTES

1. Approved Agenda.
2. Approved Minutes of April 13, 2021.
3. Vineyard / 2021 Harvest Update
 - a. Tempranillo: (2000 lbs) has been picked and processed into a rose'. It is settling in tank.
 - b. Albarino: (4000 lbs) has been picked and is fermenting in concrete and stainless steel.
 - c. Viognier: (500 lbs) has been picked and is settling. The viognier will be blended into a northern Rhone style syrah.
 - d. All other reds: still on the vine. Numbers are being monitored to determine pick dates.
 - e. The vineyard is in good condition. There seems to be significant delay in getting the independent contractor paid in a timely manner. This is impacting the contractor's willingness to perform much needed work.
4. Update on Wines and Wine Sales
 - a. We are deep into crush right now and are very busy in room 806 processing fruit and managing numerous fermentations.

- b. 2019 Sidekick white blend is sold out
 - c. 2020 Tempranillo rose is sold out
 - d. 2019 Slopeside blend is available
 - e. 2019 Albarino is available
 - f. 2020 Malbec limited amount available
 - g. On campus wine sales have been impacted by Covid and are struggling to recover due to lack of foot traffic, etc; Wine sales will continue to take place on the first Thursday of the month following the academic calendar.
5. Winery Compliance
- a. Licenses: current and posted.
 - CA ABC License valid 7/1/21 – 6/30/22.
 - CA Processor License valid 12/1/20-11/30/21.
 - Seller’s Permit no expiration.
 - b. Federal Winery Filings and Excise Taxes: current.
 - TTB 5000.24am filed January 2021.
 - TTB 5120.17temp filed January 2021.
 - c. CA State Winery Filings and Taxes: current.
 - CDTFA 501 Wine Grower (State Excise Tax) 2021 Qtr 1 filed, Qtr 2 filed, Qtr 3 due by October 15.
 - CDTFA Sales & Use Tax 2021 Qtr 1 filed, Qtr 2 filed, Qtr 3 due by October 31.
7. 501(c)(3) Compliance – A lot of work has been done in the last 2 months:
- a. 2019-2020 Annual Registration Renewal Report to Attorney General of CA (RRF-1) filed 8/31/21.
 - b. 2019-2020 Annual Treasurer’s Report to Attorney General of CA (CT-TR-1) filed.
 - c. 2020-2021 Annual Registration Renewal Report to Attorney General of CA (RRF-1) filed 8/31/21.
 - d. 2020-2021 Annual Treasurer’s Report to Attorney General of CA (CT-TR-1) filed 8/31/21..

- e. No fees due to Attorney General because less than \$25,000 in annual gross revenue.
 - f. 2020-2021 IRS 990N filed 8/31/21.
 - g. 2019-2020 CA FTB 190N filed 9/7/21.
 - h. 2020-2021 CA FTB 190N filed 9/7/21.
 - i. No Federal or State income taxes due because of Nonprofit status. Annual gross revenue does not exceed filing limits. May owe late filing penalty for 2019-2020 CA FTB 190N.
8. Budget Update
- a. See attached 2020-2021 Year End Budget.
 - b. ACTION ITEM: Approval of proposed 2021-2022 Budget. Proposed Budget approved by email vote.
 - c. ACTION ITEM: Purchase greater than \$500: Barrels. Purchase(s) approved by email vote.
 - d. ACTION ITEM: Purchase greater than \$500: Glass. Purchase(s) approved by email vote.
9. Meeting adjourned

Las Positas College Viticulture and Enology Foundation
Campus Hill Winery

Budget 2020-2021
Year End Closed 6/30/21

	2020-21 <u>Year End</u>
LPCVEF Heritage Bank Account	
Revenue	
Grape Sales	\$ 2,761.00
Wine Sales DTC (Proposed budget	\$ 17,485.00
Wine Sales Wholesale	\$ 360.00
Cash Donations	\$ 392.00
Total Revenue	\$ 20,998.00
Transfers In from previous year	<u>\$ 417.95</u>
Total Revenue and Transfers In	\$ 21,415.95
Expenditures	
Licenses	
CA ABC License	\$ 125.00
CA Processors License	\$ 255.00
CA Sellers Permit	
CA Sec of State SOI	
CA DOJ AG CT-1	
CA DOJ AG RRF-1	\$ -
Livermore Business Lic	
Federal Tax	
File fee 1023EZ	
Excise Tax Return	\$ 16.57
TTB 5120	\$ -
CA Tax	
CDTFA Wine Grower Excise Tax	\$ 146.32
Sales & Use Tax	\$ 1,482.94
Square Transaction fees	\$ 335.41
Other	
Insurance SWACC	\$ 428.00
Office Supplies	\$ 182.10
Mailing	\$ 36.90
Wine glass, corks, foils	\$ 413.78
Wine labels	
Wine Analysis	\$ 255.00
Total Expenditures	\$ 3,677.02
Fund Balance	\$ 17,738.93

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Budget 2021-2022

LPCVEF Heritage Bank Account		<u>2021-2022</u> <u>Proposed</u>	<u>2021-22</u> <u>Actuals to date</u>
Revenue			
Grape Sales		\$ 1,000.00	
Wine Sales DTC		\$ 15,000.00	
Wine Sales Wholesale		\$ 1,000.00	
Cash Donations		\$ 500.00	
Total Revenue		\$ 17,500.00	\$ -
Transfers In from previous year		\$ 17,738.93	
Total Revenue and Transfers In		\$ 35,238.93	\$ -
Expenditures			
Licenses	CA ABC License	\$ 125.00	
	CA Processors License	\$ 255.00	
	CA Sellers Permit	\$ -	
	CA Sec of State SOI	\$ -	
	CA DOJ AG CT-1	\$ -	
	CA DOJ AG RRF-1	\$ -	
	Livermore Business Lic	\$ 30.00	
Federal Tax	Excise Tax	\$ 100.00	
CA Tax	CDTFA Wine Grower Tax	\$ 200.00	
	Sales & Use Tax	\$ 2,000.00	
Square Transaction fees		\$ 500.00	
Other	Insurance SWACC	\$ 214.00	
	Office Supplies	\$ 200.00	
	Mailing	\$ 200.00	
	Wine glass, corks, foils	\$ 3,000.00	
	Wine labels	\$ 700.00	
	Wine Analysis	\$ 300.00	
	Wine barrels	\$ 3,000.00	
Total Expenditures		\$ 10,824.00	\$ -
Fund Balance		\$ 24,414.93	\$ -