Degree-Granting Programs

Name of Department: Computer Information Systems

Complete a separate template for every degree & certificate.

AA--Administrative Assistant, page 3

	Year 1 (2020-21)		Year 2 (2021-22)		Year 3 (2022-23)	
AA--Adm. Asst	Fall	Spring	Fall	Spring	Fall	Spring
Course	PSLO	PSLO	PSLO	Apps	PSLO	PSLO
CIS 73A				key numeric data using the numeric keypad at a minimum rate of 90 strokes per minute with 98 percent accuracy		
CIS 62				produce a project plan to ensure successful delivery and stakeholder satisfaction.		
CIS 55B				demonstrate the ability to create complex word processing documents using advanced text and document formatting, special functions, and save, print, and retrieve document functions.		
CIS 55				construct projects efficiently generating solutions using various workplace computer programs		