



# Student Learning Outcomes Committee

## Draft Minutes

August 26, 2024 | 2:30 PM | Room 21147 + Zoom for Guests

[This meeting is in-person in Room 21147.](#)

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

SLO Committee 24-25 Quorum: 5

### Voting Members:

John Rosen (Chair; BSSL) - P  
Liz McWhorter (SLO Support) - P  
Kimberly Burks (Student Services) - P  
Jennifer Decker (STEM) - P  
Stuart McElderry (Dean, BSSL) - P  
Julia McGurk (A&H) - P

**Guests:** Anita Bhatia, Jennie Graham

**Call to Order** at 2:50 pm John Rosen

**Review and Approval of Agenda** John Rosen  
*Decker/McElderry/Approved*

**Review and Approval of Minutes (05/13/2024)** John Rosen  
*Burks/Decker/Approved*  
*(1 abstention)*

**Public Comment** (This time is reserved for members of the public to address the SLO Committee. Please limit comments to three minutes. In accordance with the Brown Act, the SLO Committee cannot discuss or act on items not on the agenda.)

### Welcome New Committee Members

Julia McGurk, Arts & Humanities

### Reports

- **Chair's Report** – See Discussion Items. John Rosen
- **Administrator's Report** – No Report. Stuart McElderry

### Discussion Items

All

- **Transitioning to CurriQunet META for assessments/SLOs**

*John Rosen leading the discussion.*

- Las Positas' CurriQunet META version is live now.
  - Part of the move to META is that we want curriculum and SLOs/assessments in the same place as curriculum. The assessment piece is not live yet (it's currently done in eLumen).
  - John, Jennie, and Liz just met with our META rep / we are still developing the SLO side. John showed what's in the Sandbox.
    - Course Aggregate assessment, CRN, and SAOs
    - SLO coordinators are really just updating the Main page.
    - There are 5 reflection questions (3 to address before reporting the data, and 2 after).
  - JR: For instructors, it will barely differ from what they've been doing. But for the coordinators, it will be pretty different.

*Committee Comments:*

- Regarding the "Main" page:
  - JG: Could we change it to "Assessment Information" or something more descriptive?
- Regarding the "Assignment/Activity Type" section:
  - JD: Could we change it to "Assessment Type"? (Because then you fill out the Activity box /more detail.)
- Regarding the "previous assessments" question:
  - JG/JM: How would new faculty respond? In order to advance to the next question, you need to type *something*. Add language: "If this is your 1<sup>st</sup> time assessing, please state that in the text box."

## Additional Comments:

- We will have to show people how to do it multiple times. There will be trainings, e.g., at upcoming FLEX Days.
- Revising SLOs
  - Note that we'll still be using eLumen for this next year while we build out META for SLOs/assessments.
  - If SLOs are being assessed this year, enter them in eLumen (and make sure to update in META too).
  - But if SLOs will not be assessed until next year (Fall 2025), just enter them in META.

## SAO Assessments

- JR: SAOs do not disaggregate like academic disciplines do -- they don't need the same level.
- JR/JG: We are working with the VP of Student Services on developing an SAO process.
  - The number of SAO submissions over the years has been small.
  - We need an accurate hierarchy first (there's mismatch between program review list & the SLO page)
  - Dr. Wilson's team updated & provided their org charts to us recently, identifying point people. (who has to do program reviews, who has to do 3-Year Plans, etc.)
- Jennie shared the mockup "SAO Assessment" (exemplar/template that we are adapting from a peer institution)
- We need to clean house this year. What's already out there? What needs to be planned/assessed?
- We hope to do SAO Review this fall and get a sense of what data people are gathering. And then we can gather some feedback from student services folks.

## Committee Comments:

- Regarding the "Semester Assessed" language:
  - > KB: This seems confusing. Let's add an instructive note and/or rename it "Assessment Period."
- JG: *Supporting Documents*: It's nice that we can now house these in our database (Before, they were in some Google Drives, on individuals' computers, etc.). This is better for reporting, accreditation, etc.
- JG: Maybe we can have an SAO session at FLEX Day too.

## Future Actions:

- > JR: We will need to update the SLO Manual (incl. META screenshots etc.).
- > JR: Next, we need to talk about/plan what META SLO/assessment Reports we want to see.

## • FLEX Days

- > Fall '24: There will be several META sessions led by the Curriculum Chair (John there to support on the SLO side)
- > Spring '24: SLO/assessment module will be more built out and we will have a full META SLO/assessments session.

## • Goals for this Year

- > Get the META SLO/assessment module built out and ensure a smooth transition [from eLumen] for folks.
- > Ongoing CSLO/PSLO reviews; and fine-tuning the SAO review process
- > Developing & hosting a training on disaggregating assessment data

## Informational Items

### Friday SLO Talks hosted by SLO COACHes

> **September 27** (Virtual, Free):

> Register here: [https://rsccd-edu.zoom.us/meeting/register/tZcvfumuqDMtG9Wj53AmCE\\_0mM230UFSfBNc#](https://rsccd-edu.zoom.us/meeting/register/tZcvfumuqDMtG9Wj53AmCE_0mM230UFSfBNc#/)

### LPC SLO/SAO Coaching

> **By appointment**, via Zoom or in-person

> Contact John Rosen.

**Good of the Order** – N/A

**Adjournment** by John Rosen at 4:06 pm

**Next Regular Meeting:** September 9, 2024