

CHECKLIST FOR APARTMENT VIEWING

Apartment Address: _____

Date Visited: _____

Landlord name and phone number: _____

Suitability of the living space

- ✓ Will you be able to fit furniture through the doors, up the stairs around corners or in the elevator? _____
- ✓ Are door locks provided? _____
- ✓ Are there closets for clothing and storage? _____
- ✓ Is there adequate storage space in kitchens and bathrooms? _____
- ✓ Do drawers and doors open and close easily? _____
- ✓ Can all accessible windows lock? _____
- ✓ Are window screens in good condition? _____
- ✓ Are there signs of leaks? _____
- ✓ Is there sufficient ventilation? _____
- ✓ Do electrical outlets and light switches work? _____
- ✓ Is there plaster falling from the ceiling or paint cracking on the walls? _____
- ✓ Is there are a working smoke detector? _____
- ✓ Will electrical service handle the load of your appliances? _____
- ✓ Can you control the temperature level of the apartment? _____
- ✓ Is there adequate heat and hot water? _____
- ✓ Does the plumbing work? (water is not rusty, sinks drain quickly, toilets flush properly, no leaks or drips) _____
- ✓ Is the water pressure sufficient? _____
- ✓ Is there mildew, mold or water damage? _____
- ✓ Is there evidence of roaches or rodents? _____
- ✓ Will you be able to subscribe to a cable television service? _____
- ✓ Do the appliances (refrigeration, stove, oven, dishwasher, garbage disposal) function properly? _____

Suitability of the building

- ✓ Who manages the building and is there a resident manager?

- ✓ Is there a front door access system such as a phone or buzzer with an intercom, and if so, does it work? _____
- ✓ Are there security cameras in entrances, hallways and the elevator? _____
- ✓ Is there an elevator and does it work? _____
- ✓ If there is no elevator or the elevator goes out of service, are you physically able to walk up the stairs? _____
- ✓ Is there a hall sprinkler system? _____
- ✓ Are fire escapes easily accessible, not blocked and clearly marked? _____
- ✓ Are hallways and stairwells well lit and clean? _____

- ✓ Does the mailbox door close securely? _____
- ✓ Are laundry facilities provided and are they in a safe, accessible area? How much does it cost to do laundry? _____
- ✓ Is there an easily accessible way to dispose of trash? _____
- ✓ Are pets allowed? _____

Suitability of the surrounding neighborhood

- ✓ Is there a safe park or place for relaxing nearby? _____
- ✓ Where is the nearest bus stop or BART station? _____
- ✓ How far is it from places you go regularly (case manager office, drop in centers, work or volunteer sites, food pantries etc.) _____
- ✓ How far are you from family members or friends? _____
- ✓ Where is the closest place to shop for groceries? _____
- ✓ Where is the closest place to shop for toiletries, clothing, and other necessities?

- ✓ How far away is the Laundromat? _____
- ✓ Is there evidence of high crime, drugs or vandalism in the neighborhood?

- ✓ Are you comfortable in general with the prospect of living in the neighborhood?

Notes: _____

