



Program Review Committee Minutes

August 28 | 3-4:30pm | Room 21347

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Name Quorum:

Non-Voting Members:

Voting Members:

1. Call to Order

Present: Karin Spirn, Stuart McElderry, Irina Keller, Amy Mattern, Andreas Preponis, Jared Howard, Kai Blaisdell

Missing PATH

2. Review and Approval of Agenda

- Moved: Jared
- Seconded: Kai
- Discussion:
- Passed: Yes!

3. Review and Approval of Minutes

- N/A

4. Action Items

- N/A

5. Old Business

- N/A

6. New Business

- Welcome new members
- Review the Fall 2024 template and reading process
 - This year is the full PR
 - Due November 4
- Review the charge of the committee & the website
- Discuss the Fall 2023 reading plan
 - How can we get more readers?
 - Ask the SLO committee to read again.
 - How can we make the reading process sustainable?
 - The committee felt last year's process worked well. It is as streamlined as possible—two non-dean readers is better but one is okay. Could consider have two readers when reports are shorter and one when they are full PRs.
 - There are many failsafes to ensure that the info in the summary is correct; the programs get to give feedback.
 - Keep the November meeting as a reading party—everyone comes and reads together.
 - We will ask the SLO and volunteer readers if they could come to the meeting for the summary?
 - Revisit whether readers could get flex credit—ask David

- Can it be professional development for PT faculty—maybe if they read in their own division?
- Flex Day Proposals due 9/24
 - Should we have one?
 - Ask Nadiyah—a support hour on another day might be better. A working meeting?
 - Kai will copresent
 - Can an SLO person co-present
 - Could discuss how to consider disaggregated equity data
 - Could make the focus about data interpretation
- Plans/goals for AY24-25
 - What has been coming up for the committee over the past year(s)?
 - Align the SLO process with the PR process
 - Last year (for the short PR) there was an option to discuss SLOs but not a requirement. The SLO committee can collect that data. It would be best to do the long SLO report the year before the ICER. AY27 would be the year to do a comprehensive SLO report.
 - Work with SLO committee to see if we can streamline more so they can be on PRs whenever it is needed for SLO cycle or accreditation needs.
 - Possible focus on interpreting data with an equity lens

7. Updates

- N/A

8. Adjournment

9. Next Regular Meeting: September 25 (September 11 meeting cancelled)

Upcoming meetings: October 9, October 23, November 13, December 11