



# MLEA MINUTES (draft)

## Math And Language Equity & Achievement Committee

Thursday, May 16, 2024 | 3:00-4:30pm  
Room 21111

### LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Committee Membership: 8  
Quorum: 5

#### Voting Members:

Instructional Faculty (3)  
Counseling Faculty (1)  
Dean (2) Academic  
Tutoring Center Director or designee (1)  
LPCSG Representative (1)

#### Non-Voting Members:

Chair  
Director of Student Equity and Success  
Director of DSP&S or designee (1)  
Acad. Services Classified Professional (1)  
Assessment Specialist (1)

### Agenda

#### 1. Call to Order

- 3:08 pm

#### 2. Approval of Agenda and Minutes

#### 3. MLEA Chair and Representatives Next Year

- Jennie and Kristy will split MLEA chair, Jennie will be co-chair for SEA. Dr. Wilson will chair the committee until the new Director of Equity and Success is hired.
- Dave will continue as Classified rep.
- Leslie will continue as instructional faculty rep in her role as AB705 ESL lead.
- Michelle will continue as instructional faculty rep in her role as AB705 English rep.
- Jennie will continue serving as instructional faculty rep, and she and Kristy will continue splitting the work of being AB705 math leads.
- Mike will continue representing Assessment.
- Jin will continue representing Tutoring.
- Chris will continue representing DSP&S.
- Amanda will serve as the counseling faculty rep if Gabi does not continue. She will continue serving in the new role of AB705 counseling lead.

#### 4. Common Course Numbering Survey

- Katie shared that she received a link to a CCN survey sent out by the Academic Senate for California Community Colleges. The ASCCC is beginning with 6 commonly taken courses, and ENG 1A and 7 and ENG 40 are among them. We have to compare suggested course outline elements (measurable objectives, content, etc.) with the C-ID, she thinks, but she hasn't opened the link yet. She will forward to Jennie.

#### 5. Math Success Project Update

- Katie was inspired by Craig's demo of DegreeWorks to log into her DegreeWorks account as a student. She is currently listed as a GS major. She described her email earlier this week, sharing that she was confused by her results because it mentioned ESL courses. Amy, Mike, and Julia

wondered if this was because Katie tested out the ESL GSP for the one semester they had it—those records may have remained in her placement results.

- If so, this could be confusing to students. Should earlier placement results be removed? This brings up the issue of 1AEX going away; will those placement results remain on Degree Works? Can it update to NENG 215 somehow?
- Amy suggested that students should get an email with their GSP result, and it should live somewhere as well—Mike suggested Student Assessment Results in CLASS-WEB. Mike could also add a blurb on the Assessment webpage reminding students how to check their GSP results.
- Katie also noted that for math, she (again, as a GS major) was not getting the Math 40 recommendation. We planned to ask if Elle's program maps are feeding into Degree Works.
- We also wondered if we should add a link to the Program Mapper page in Degree Works and the GSP.
- Elle then arrived at the meeting and heard some of these questions. She is going to give us a spreadsheet of all individual math courses recommended for each major, as well as the support courses. This would be good for counseling to have!

## 6. Tutoring Update

- Jin sent an email with updates that he asked Katie to share:
- **Access**
  - i. The re-designed [tutoring center website](#) hopefully creates a clear and holistic online experience for students to access multiple academic support options (drop-in peer tutoring, appointments, RAW drop-in, paper drop off, math concurrent support, NetTutor)
  - ii. Similarly, we use our large touch-screen computer to display this [self-service kiosk](#) to create a more holistic experience inside the Tutoring Center.
- **NetTutor**
  - i. NetTutor now has an 18-hour "cap" each semester to deter power users from exhausting all our hours. Students who reach their cap can contact LisaMarie for 5-hour "tokens" in case they need additional hours.
- **Summer**
  - i. The Tutoring Center will be open Summer 2024 from June 10 - Aug 1, Monday through Thursday 11am - 4pm. LisaMarie Russo will be supervising the center this summer.
  - ii. Drop-in tutoring will be available all hours. Embedded tutoring for Math Concurrent Support and Emporium will be available. No peer-tutoring appointments will be available this summer.
  - iii. English tutoring on NetTutor will be "turned on" for the summer pending Stuart's approval and if the RAW Center is closed.
- **Fall**
  - i. We plan to have 29 peer tutors (19 new hires and 10 returning tutors) for Fall 2024.
    1. Hiring documents have been streamlined so new hires can fill in one page (see page 2 of the attached document) that auto-fills nearly all district hiring documents.
  - ii. Penji, Inc has confirmed they are on track to develop a drop-in attendance kiosk that has students' schedules prepopulated for Math Concurrent Support.
- We wondered if when students log in to NetTutor, their number of hours and the cap would be listed.
- LisaMarie will be a 12-month employee now and will organize summer tutoring!
- Ask Angelo if there is a summer person for RAW—RAW is in the BSSL division now, so we do not know--ask Stuart.

- Math will now be able to track attendance for concurrent support drop-ins. Manual accounting is too onerous, so this will help. 202C doesn't have a scheduled class time, and this will be captured as well. This does not relate to English's NENG 215, but we will see what we want to do down the road.

## 7. Priorities for 2024-2025:

- Amy announced that AB1705 spending report due Aug. 30. 10% of funds need to be spent on professional development, so we'll have to start tracking that.
- **Math**
  - i. New funding request: Helping faculty look at disaggregated data for how students are doing. Bring in training to help people read data. Statewide there are data coaches—sometimes IR people feel uncomfortable with it, but that would really help faculty review their data. We can bring this to Rajinder for his suggestions.
- **English**
  - i. Michelle emailed her priorities:
    1. Enhanced marketing strategies for English 215/115
    2. Look at success data for Eng 1A for those taking 215/115
    3. Survey Students
    4. 215/115 instructor meetings – hopefully 1 mid-way through and 1 at end of semester.
  - ii. Katie noted that both English and math should discuss when and if they are ready to work with Chip to make short videos to accompany the GSP, videos for RAW and Smart Shops and concurrent support, etc.
- **ESL**
  - i. Julia was no longer at the meeting, and Leslie was unable to come in person today. Katie mentioned that she and Julia and Leslie talked about getting to know the needs of students who are uncertain whether they should take ESL or English or both (i.e. NESL along with English 1A). They have spoken about working with Rajinder on this and should do so before making plans for a GSP video.
- **DSPS**
  - i. Get more student assistants in the fall to work more directly with students, not just office support. Continue with student assistants embedded in math support courses; it will be nice to start at the beginning of semester.
- **Counseling**
  - i. Clear communication and support from general counselors regarding math and English support, not just special programs. Continue to enroll students efficiently from 1<sup>st</sup> semester and providing Guided Pathway information so students can be knowledgeable about their degree and goals.
- **Tutoring**
  - i. Katie mentioned that she wondered if we had figured out options for Tutoring to do AB1705-funded work. Amy mentioned that LisaMarie can also be a PT faculty member and could get paid in F hours. We could prioritize projects that she could do. One is becoming more knowledgeable in tutoring math.

- **Assessment**

- i. Accuplacer assessment scores will upload immediately to Banner, then ESL students can register right away.
- ii. Students have to use ID.me to register, so Mike wants to make that easier as well.

**8. Good of the Order**

**9. Meeting Adjournment**

- 4:35 pm