



Interior Design Advisory Board Meeting Minutes

4/16/2024 | 4:30 PM | L400, 402 / Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

Interior Design Advisory Board Members

* = *In attendance*

- Maranda Angulo* Melissa Martinez
- Jennifer Bell* Lilibeth Mata Juarez*
- Laura Capilla* Amy Mattern
- Peter Colucci* Wendy McDowell*
- Lynette Gomez* Yoko Oda*
- Nancy Guyette Dave Patters
- Shelley Ham* Jessie Plotts
- Jill Hornbeck* Kia Romano*
- Andrea Jeffery* Vicki Shipman
- Charlett Jensen Kelly Tivey*
- Karin King Kristi Vanderhoof*
- Lynda Kramer Michelle Webber*
- Rita Lezama

1. **Call to Order** at 4:32 p.m.
2. **Handshake Presentation – Kristi Vanderhoof**
 - Kristi Vanderhoof gave a presentation to the advisory board on how to join Handshake to be able to search for interns.
 - If employers don't want to post their own opportunities on handshake, then employers can send their information to Jill Hornbeck and we can post the opportunity on our end or post the opportunity on Canvas as an announcement.
 - For more information, please reach out to Kristi Vanderhoof at (925) 424-1424 or kvanderhoof@laspositascollege.edu or visit the website at www.laspositascollege.edu/careercenter
3. **Welcome and Introductions**
 - New Part-Time Faculty – Shelley Ham
4. **Review of Agenda, 4/16/2024**
5. **Review of Previous Minutes, 4/26/2023**
 - Michelle Webber motioned to approve; Kelly Tivey seconded; motion passes
6. **Faculty Report**
 - Program Update
 - **Enrollments for Spring 2024**

Spring 2024	LPC	Chabot
INTD 15 / ID 48 - Drafting	26	14
INTD 20 / ID 52 - History	27	25
INTD 25 / ID 60 - Materials	24	
INTD 40 / ID 49 - CAD		11
INTD 47 / ID 56 - Prof. Practices		13
INTD 45 / ID 62 - Kitchen Bath		11
ID 70 - Adv. Kitchen and Bath		4
ID 72 - Commercial Design		22

- **Fall 2024 Offerings and Modalities**
 - INTD 10 – Intro to Textiles (Hybrid)
 - INTD 35 – Residential Space Planning (Hybrid)
 - INTD 47 – Professional Practices (Hybrid)
 - All LPC's courses are offered in the evening, whereas Chabot's courses are offered during the day. So, we complement each other nicely in terms of options for our students.

- **Completions and Tracking**
 - In 2022-2023 our program had 3 certificate completions and 5 AA degree completions.
 - An advisory member asked if we knew how many students were transferring to four years colleges, like SF State, after graduating. We do not have that information at this time, but we will look into it because we did design some of our classes to be transfer classes.

- **Current Classes**
 - **INTD 40 - Computer Aided Design** (Jill)
 - We currently offer a soft CAD class every three semesters, and we use Envisioneer Home Design Software, which is an \$800 program outside of being a student. We thought about using Chief Architect as a substitute; Chabot uses AutoCAD from Autodesk. We're looking at trying to decide if we want to venture off and offer an entirely different program to teach CAD or if we want to even look at something other than Chief Architect. What does the advisory board think of AutoCAD or Chief Architect?
 - Most of the designers in my business group use Chief Architect because it's very intuitive, and some of them use CAD but that seems to be the biggest building block of being able to put systems in place if your business uses Chief Architect versus CAD. CAD requires a lot of extra work in the background to set up business processes whereas a lot of that is already done in Chief Architect.
 - We use both; we start with as-builts in AutoCAD because they are very accurate, then we import to Chief Architect and design out of the 3D software and do all of our mining, plumbing, cabinet designs, furniture, layouts all of that through, Chief Architect., and then we have to move it back over to AutoCAD to get accurate construction drawings for the job sites. Chief Architect is really easy to learn.
 - I've seen a lot of resumes from students and AutoCAD seems to be phasing out and SketchUp is what is becoming more popular now. But when I looked into SketchUp I found that you can't do very detailed drawings in SketchUp. It is completely different than AutoCAD. That said, I feel it is important that student learn software that's more standardized in the industry so that the can use that hands-on experience when applying for jobs.

 - **INTD 30 - Fundamentals of Lighting** (Kia)
 - After having taught this class about three times now, I have found that the class lacks practicality and doesn't touch on commercial lighting at all as the course description states so it's a little misleading to students. Perhaps we should redesign it and have commercial lighting be its own class entirely since it is completely different.
 - In addition, this class poses the challenge of not having a prerequisite, so we get students with various levels of knowledge some are taking this as their last class before they graduate, and others are coming in with literally no concept of interior design at all and don't know how to read a floor plan.
 - Is there a way to make the CAD class a prerequisite? No, because we can't offer it every semester. We used to have prerequisites but because of how we have to offer our classes, three at a time, this created a barrier for students trying to complete the program, so we removed them.
 - A work around solution is to move it to being one of the last classes a student should take in the program since lighting is discussed in INTD 5 - Principles of Interior Design, INTD 15 - Drafting for Interior Design and INTD 35 - Residential Space Planning and just teach it as residential and take out the commercial part.

 - **INTD 20 - History of Interiors/Furnishings** (Jill)
 - The advisory board discussed this course and recommended that we keep it, stating that it was a very good course, influential, and one of the favorite courses in the program.

- **Auditing**
 - The college has asked if our program would like to have auditing students, meaning students, can come in and take our class, but not for credit and for a minimal fee. It's basically learning on their own accord. We won't grade them, it's merely an opportunity for someone to try the program before committing to it and enrolling for credit. Do we want to make any of our classes [auditing](#) courses?
 - The advisory board discussed the potential to offer courses as auditing courses and after weighing the pros and cons decided that they would like to offer the INTD 5 - Principles of Interior Design course for auditing.

- **New Classes**
 - Ideas
 - Some of the colleges are looking at their curriculum and creating smaller certificates in specific areas such as Kitchen and Bath or CAD etc. and the idea behind this is to create other pathways and options for people to come back to the college / program and get additional certificates in specific areas.
 - We are thinking of adding new courses:
 - Sketching and Rendering (could offer this via ART as opposed to INTD)
 - Estimating and Calculating
 - Construction and Building Systems
 - Other suggestions: Advanced Kitchen, Advanced Bath, Staging, Organizing, Commercial Design, and Code, Staging, Bedroom Design, Public Space Design, Color and Interiors.
- **Current Certificate**
 - [Interior Design, CA](#) (30 Units)
- **New Space/Old Space**
 - The room that we are meeting in now, 402, is our temporary new space, but they are finding us a space in the 1800 building so we will be moving at some point and are guaranteed a lot of windows and a space for storage.
- **Summer High School/Adult Class – Community Education**
 - We are hosting an [Interior Design Summer Camp](#) from June 24-27, 2024 (Online)
 - If you want to teach something that you are knowledgeable about or want to teach/share with clients, I recommend you reach out to our [Community Education](#) Coordinator, Megan Garcia. It's great exposure for your business and great exposure to give clients what they are looking for.

7. Industry Updates

- Hiring Needs
 - Looking for individuals that can help with the back end of the business.

8. Recommendations from Advisory Board

- *None at this time*

9. Other Business

- 2024 CTE Summer Camps Flyer <https://www.laspositascollege.edu/summercamps/>
- Counselors – 2 Primary Counselors <https://www.laspositascollege.edu/gpas/psst/visual-pathway.php>

10. Next Regular Meeting – Tuesday, October 15, 2024

11. Adjournment