

Program Review Update Dean's Summary Fall 2015

Dean/Administrator	Program Review Committee Reader(s)	SLO Committee Reader(s)
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Division/Area	Programs
Student Services	Campus Safety DSPS Health Center Learning Skills Student Life

**Executive Summary:** Please describe the most important themes, trends, and developments in your division or area. Your summary should identify accomplishments, objectives and barriers to success. Your summary should be approximately 250-500 words in length.

Programs that report to the VPSS comprise a group of essential wrap around student services that are key to maintaining student health, safety and success as they pursue their college education. These programs focus on removing barriers to student success that are as broad as ensuring students are comfortable attending classes on campus, to as individualized as addressing specific personal enrichment activities that might keep a student motivated and actually coming to campus. There have been many accomplishments among within the group, especially focused around the idea of support for Basic Skills in terms of college wide planning priorities.

Student Life has expanded and grown the participation of students in the shared governance process on campus through committee representation. More student interest in clubs and student government has expanded student interest in staying on campus and engaging with the college. That enthusiasm for Las Positas has carried student to advocate for the college at both the statewide and national levels.

Campus security has succeeded in hiring a new full-time day time officer to help students during peak hours. Learning Skills staff has increased to one full time position, enabling counseling and assessment in learning skills to be increased. Health Services has partnered with HUME to bring new Mental Health providers to campus to

## Program Review Update Dean's Summary Fall 2015

serve students. Yet with these improvements, inadequate staffing for several programs is a trend that creates a barrier to the success of the programs, and by extension, to student success.

DSPS has used 3SP money to purchase new assistive technologies for student use. But clear, concise and effective communication between the college and all students is a challenge that still needs to be met. Student life continues to pursue this goal through reviewing methods and suggesting solutions.

A trend that appears in PPU's relates to analyzing and interpreting data from the equity report, and creating and implementing meaningful ideas to equity gaps. Connecting SSSP, Equity and perhaps the new plans for non-credit through AEBG will comprise much of the work done by Learning Skills and DSPS.

All of the work of these programs promote Educational Excellence as defined in the Las Positas College's Educational Master Plan. Specifically, the work done by these programs, and attention to the continued improvements of these programs, addresses the needs of basic skills students, assists underprepared students, and provides student opportunities to be informed, ethical, and engaged.

**Recommendations:** Please list your most important recommendations for planning in your division or area. Note any recommendations that are connected to our College's Planning Priorities or Educational Master Plan.

High Priority:

\*Communication between ASLPC and the general student body.

\*Expansion of mental health activities that serve students through the Health Center. (1/2016 update: MOU with Hume has been board approved and it has been implemented)

Recommended with regard to college planning priorities:

\*Address equity data that shows disproportionate impact for disabled students in basic skills courses, math 55 success and transfer rates.

\*Address equity data that impacts students who might need to take advantage or could benefit from Learning Skills classes or embedded learning skills curriculum in their basic skills classes.

\*Explore the intersection of SSSP, Equity and AEBG in the creation of non-credit classes that would enhance Learning Skills curriculum, and basic skills curriculum as well.

Staffing priority recommendations are listed in the Human Resources section below.

Program Review Update Dean's Summary Fall 2015

Please describe the most important themes, accomplishments and challenges for your division/area in each of the following categories. If a category does not apply to your division/area, or if that category was not discussed in your division/area's Program Review Updates, please write "Not Applicable."

Category	Themes, Accomplishments and Challenges
<p><b>Curriculum</b></p>	<p><b>Themes:</b> Learning Skills program needs to better identify and create an appropriate mission and focus.</p> <p><b>Accomplishments:</b> *Has been able to identify more students with barriers to success through assessment of learning disabilities. *Sabbatical will enable Learning Skills to develop a new course for students with memory and executive function issues.</p> <p><b>Challenges:</b> *Learning Skills mentioned the development of non-credit classes that could aid students in achieving in basic skills classes and addressing equity gaps that are identified. *Inability to offer enough courses due to limited staffing. *More levels of curriculum and more time are needed to teach grammar as it continues to be difficult for students in Learning Skills classes.</p>

Program Review Update Dean's Summary Fall 2015

<p><b>SLOs/SAO</b></p>	<p>DSPS and the learning skills programs both suggested a greater need for data looking at disproportionate impact on DSPS students and students in the LRNS courses. Some data suggests that students in those programs may not be succeeding in Math and English courses at the same rate as their peers. Suggestions were made to change curriculum (adding units), altering service delivery, and look at whether accommodations for students improve success rates. Similar to the needs identified in the PRUs of the Student Services I area, the Learning Skills program needs additional staffing to better meet the needs of students.</p> <p><b>Themes:</b> All programs have assessed prior SAOs and now need to create new SAO.</p> <p><b>Accomplishments:</b> <i>Campus Safety</i> *Hired 2<sup>nd</sup> officer for working days per SAO. *Plans to write an SAO for the creation of an Emergency Operation Plan.</p> <p><b>Challenges:</b> <i>DSPS</i> *Program leaders have been on sabbatical and new SAOs and program plans are currently being written.</p>
<p><b>Pedagogy/ Teaching Methods (Not limited to Academic programs/areas)</b></p>	<p><b>Themes:</b> Learning Skills FT faculty member has studied Growth Mindset theory and wants to work towards scaffolding the ideas more; they need to put in more effort and they CAN succeed.</p> <p><b>Accomplishments:</b> *The Learning Skills faculty member is doing a sabbatical project on researching executive dysfunction and student learning.</p> <p><b>Challenges:</b> *Learning Skills has raised standards for passing classes, leading to not meeting the institutional set standard for their program.</p>

<b>Learning Support (e.g. library, tutoring)</b>	<p><b>Themes:</b> DSPS and Learning skills continue to explore ideas about how to turn equity data information into meaningful learning support for students.</p> <p><b>Accomplishments:</b> <i>DSPS</i> *Students are provided with signed copies of accommodations. <i>Learning Skills</i> *More students are being assessed, helping them to understand their barriers to success.</p> <p><b>Challenges:</b> *Equity data shows disproportionate impact for disabled students in basic skills courses, math 55 success and transfer rates.</p>

<p><b>Services to Students (Not limited to Student Service programs/areas)</b></p>	<p><b>Themes:</b> Communication with colleagues, online and with students. Assessment of students in multiple areas to identify barriers to achievement Focus on the College Planning Priority to expand services in support of Basic Skills</p> <p><b>Accomplishments:</b></p> <p><i>Health Center</i> *Expansion of mental health services activities, resulting in 100% student demand being met through the implementation of an MOU with Hume Health Center. *BIRT (Behavioral Incidence Response Team) has been designed. *Health Insurance coverage information offered to all students through partnership with AXIS Health Services.</p> <p><i>Student Life</i> *Increased the number of student representatives on campus committees and at district committees. *Text book loaner program expanded. *Student bus pass program expanded. *Advocacy by LPC students at the State and the National Level. *Student Clubs and senate participation have increased.</p> <p><i>Learning Skills</i> *Increased assessment for learning disabilities.</p> <p><i>DSPS</i> *All students are provided with signed copies of accommodations.</p> <p><i>Campus Safety</i> *Hired another full time day time officer.</p> <p><b>Challenges:</b> Ensuring there is enough help to analyze student equity data effectively to create and implement plans to address the inequities.</p> <p><i>Health Center</i> *Creating a regular ongoing meeting time for the BIRT team, to get implementation accomplished.</p> <p><i>Student Life</i> *Need to develop a system for communicating with students and pushing information out to all students and groups of students. One software proposal has already not worked out with IT.</p>
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Program Review Update Dean's Summary Fall 2015

	<p>*Finding enough advisors for the expanding interests of students who want to form clubs on campus.</p> <p><i>Learning Skills</i></p> <p>*Program design and mission needs to be addressed.</p> <p>*Unable to offer services to the larger number of students who have been assessed with learning disabilities.</p>
<p><b>Enrollment Management</b></p>	<p><b>Themes:</b></p> <p><i>Learning Skills</i></p> <p>*More students are in need of learning skills training and classes.</p> <p><b>Challenges:</b></p> <p><i>Learning Skills</i></p> <p>*Only one faculty member, and a reduced number of classes due to an increased counseling load.</p> <p>*More levels of Learning Skills classes might be needed to get through the curriculum adequately in support of basic skills. Learning Skills faculty mentions non-credit curriculum development to aid Basic Skills students.</p>
<p><b>Human Resources</b></p>	<p><b>Themes:</b></p> <p>Staffing is needed in almost all areas of Student Services reporting to VPSS as Dean.</p> <p><b>Accomplishments:</b></p> <p><i>Campus Safety</i></p> <p>*Hiring of a full-time day security guard.</p> <p><i>Learning Skills:</i></p> <p>*Only position increased to full-time and now encompasses counseling as well</p>

Program Review Update Dean's Summary Fall 2015

	<p><b>Challenges:</b></p> <p><i>DSPS</i></p> <ul style="list-style-type: none"> <li>* An additional LD instructor instructional aide requested</li> <li>* An additional DSPS counselor</li> </ul> <p><i>Campus Safety</i></p> <ul style="list-style-type: none"> <li>*Two positions needed to achieve 100% staffing level, forwarded RAC.</li> </ul> <p><i>Learning Skills:</i></p> <ul style="list-style-type: none"> <li>*Additional adjunct instructional staff, LD instructor and 25-30 hour instructional aide</li> </ul> <p><i>Student Life:</i></p> <ul style="list-style-type: none"> <li>*Full-time program support</li> <li>*Full-time advisor needed</li> </ul>
<p><b>Financial/ Budgetary</b></p>	<p><b>Themes:</b></p> <p>Financial and budgetary issues related mostly to staffing in all programs reporting to VPSS.</p>
<p><b>Technology</b></p>	<p><b>Themes:</b></p> <p>Technological improvements are necessary in supporting communication with students and in support students with barriers to success.</p> <p><b>Accomplishments:</b></p> <p><i>DSPS</i></p> <ul style="list-style-type: none"> <li>*SSSP funding was used to purchase more assistive technology for disabled students such as UbiDuo, Dragon, MacTalk and other assistive technologies.</li> </ul>



Program Review Update Dean's Summary Fall 2015

	<p><b>Challenges:</b></p> <p><i>Student Life</i></p> <p>*New technology to be able to connect with all students quickly easily and effectively.</p>
<p><b>Facilities, Equipment and Supplies</b></p>	<p><b>Themes:</b></p> <p>Facilities, equipment and support are adequate for most programs.</p> <p><b>Challenges:</b></p> <p>*Health Center needs an office space, to be shared because of an increase in staffing from the wellness program and mental health administrative staff.</p>