

Program Review Update Dean's Summary Fall 2015

Dean/Administrator	Program Review Committee Reader(s)	SLO Committee Reader(s)
Dyan Miller	Angela Amaya Karin Spirn	Scott Vigallon

Division/Area	Programs
BSBA	<ul style="list-style-type: none"> • Business, Marketing, Work Experience and Internship • Early Childhood Development • Economics • Health and Nutrition • Kinesiology and Intercollegiate Athletics • Psychology • Viticulture and Horticulture

<p>Executive Summary: Please describe the most important themes, trends, and developments in your division or area. Your summary should identify accomplishments, objectives and barriers to success. Your summary should be approximately 250-500 words in length.</p>
<p>The Behavioral Science, Business & Athletics (BSBA) Division consist of 14 disciplines in which 370+ primary sections are taught per year. There are 21 full time faculty, 57 part-time faculty, 8.5 classified professionals, 2 professional experts and 18 student assistants. The division also consists of the Child Development Center, Foster Kinship Care, Vineyard and Enology labs, Horticulture greenhouse and 10 Intercollegiate athletic sports. The BSBA Division office provides communication between its programs as it relates to student access, retention, persistence, and success, curriculum, policies and procedures, and budgets, while also producing a comprehensive schedule that meets the diverse and dynamic needs of our students. The BSBA division strives to</p>

inspire a culture of ongoing learning for faculty and staff through meaningful opportunities for professional development.

The BSBA Division faculty have contributed to the teaching and learning success/environment for Las Positas College students in so many ways. Here are some of the primary themes, trends and developments correlated throughout the BSBA program reviews. The BSBA Division has received many accolades and recognitions in the areas of Athletics, Psychology Speakers Series, Shark Tank, Business Speakers Series, and Business Club just to name a few. The development of the AD-T in Business and Kinesiology was in direct response to the statewide demand to matriculate students from the community college system to the 4-year college/university level. The development and approval of these two degrees directly supports the achievement of Institutional Goals. The Chancellor's Office's approval of the AD-T for Nutrition and Economics will have significant impact on these two programs while also helping to supporting the Institutional Goals and Objectives of Las Positas College.

While curriculum work continues to be an onerous task, there are some difficulties which arise from lengthy approval processes, which is linked to the part-time nature of the Articulation Officer's duties and responsibilities. The ability to respond to articulation needs and requests in a timely manner still remains a challenge in the BSBA Division as well as campus wide. Many of the areas within the BSBA division all state they will continue to build upon their SLO's/SAO and use assessment results to improve pedagogy and assignments to improve student success. Faculty are also increasingly engaging their students in explicit discussions about SLOs- how and why they are established, how they reflect standards of knowledge and practice and how to assess learning and mastery of core academic competencies. Another common theme across the division was providing a multicultural approach to developing curriculum. The development of these courses will provide the basis of understanding the interactions of various people of all backgrounds and ethnicities in the context of global development and will help to bring inclusion.

Faculty across the BSBA Division have been working with local business leaders and other educational partners to improve and strengthen their programs and community partnerships. An example is: regular meetings between First Five and Child Development Training Consortium members of the Las Positas faculty to review course offerings, develop program strategies, and to further strengthen educational collaborations.

A common barrier to note across several reviews was the need for bigger, modern and enlarged classrooms, computer labs and teaching spaces to maintain and perhaps increase productivity, adequate seating, computer terminals, laptops and whiteboard space while simultaneously having screen access.

Evidence was presented in all the program reviews that the BSBA Division is meeting its purpose of introducing

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students to fundamental knowledge of instructional functions, processes, and an understanding of society in today's global economy. Supporting evidence and other program strengths and recommendations are summarized below.

Recommendations: Please list your most important recommendations for planning in your division or area. Note any recommendations that are connected to our College's Planning Priorities or Educational Master Plan.

- -curriculum support specialist = College Planning Priority
- -library resource support= College Planning Priority
- -hiring of staff and faculty to support student success and transfer = College Planning Priority
- -hiring CDC Specialist/ECD Program Professional Development Coordinator
- -increase classroom space to increase offerings= Educational Master Plan
- -ADT/TMC degrees (Economics, Nutrition)= Educational Master Plan
- -continued assessment of courses and revising/updating SLOs/ increased participation of part time faculty assessments= Educational Master Plan

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Please describe the most important themes, accomplishments and challenges for your division/area in each of the following categories. If a category does not apply to your division/area, or if that category was not discussed in your division/area's Program Review Updates, please write "Not Applicable."

Category	Themes, Accomplishments and Challenges
<p>Curriculum</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -developing and/or revising curriculum (courses, certificates, degrees) • -planned expansion of course offerings (international business; entrepreneurial business; ECD) • -exploring or working on AD-T (Economics; Nutrition) • -exploring adding more intercollegiate sports (volleyball, softball, baseball &or track and field) • -exploring reviving fitness center course • -need for Curriculum specialist on campus to guide/assist with curriculum development • -curriculum development very time consuming • - multicultural approach to developing curriculum <p>Accomplishments:</p> <ul style="list-style-type: none"> • -New transfer degrees approved (business; kinesiology) • -revision of certificates (retail management;) • -new courses offered (economics) • -added men's and women's water intercollegiate water polo • -ECD will offer new Infant/Toddler course in Fall 16 • -Variable unit kinesiology courses were changed from .5-2 units to 1-2 units to meet C-ID requirements for the ADT. • -Psychology Speakers Series. • -Business Shark Tank, Speaker's Series, and Business Club. <p>Challenges:</p> <ul style="list-style-type: none"> • -cross-discipline certificate development (business;) • -repeatability limits • -Curricunet not user-friendly • -curriculum approval process lengthy • -Psychology guest speaker's series. •

<p>SLOs/SAO</p>	<ul style="list-style-type: none"> • One theme is that programs are making changes based on assessment results. For example, Psychology replaced a course, Viticulture/Horticulture added a lab and standard operating procedures, Kinesiology and Viticulture/Horticulture are proposing unit changes, and ECD will focus on changes in the ECD 79 course specifically but also plan to incorporate more applied activities and increase discussion among faculty. A second theme is that most programs were able to identify at least one course in which there was a high success rate for SLOs. • One accomplishment noted was that Psychology increased success in program outcome results after adding a lab course and adopting a shared textbook in Psych 1. In general—as noted above—most programs were able to identify at least one course in which there was a high success rate for SLOs. • Challenges included the need to write additional SLOs and/or revise existing SLOs for most programs. Along with maintaining successful assessment results, another challenge is to increase student retention. ECD mentioned, in particular, low SLO success rates in ECD 79 in which they plan to make pedagogical changes.
<p>Pedagogy/ Teaching Methods (Not limited to Academic programs/areas)</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -increased certificates granted in ECD • -computer space/classroom space • -advisory board revitalization and diversification • -state and workforce factors influencing course offerings • -desire for more learning community collaboration • -develop/review rubrics and SLOs <p>Accomplishments:</p> <ul style="list-style-type: none"> • -business club <p>Challenges:</p>

<p>Learning Support (e.g. library, tutoring)</p>	<p>Themes:</p> <ul style="list-style-type: none"> -more library resources to support program -stable funding to support library resources for programs/students -more discipline-specific tutors (want to track student usage of service) <p>Accomplishments:</p> <ul style="list-style-type: none"> -developed discipline tutors (business;) -saw increase in students using discipline-specific tutorial services when moved location to CDC <p>Challenges:</p> <ul style="list-style-type: none"> -library resources, especially library databases for business (ex. Lexis-Nexis, EBS Cohost, Hoover.com, PSYC articles, Films on demand, Kanopy) inadequate for current and future program needs
<p>Services to Students (Not limited to Student Service programs/areas)</p>	<p>Themes:</p> <p>Accomplishments:</p> <ul style="list-style-type: none"> -increased membership and participation of students in clubs (business;) -increased student participation in out-of-class programs offered (Shark Tank; speaker series;) -outreach to students who were eligible for certificate granting but hadn't filed paperwork (ECD) -ECD book loan program – want to expand and further partner with library and ASLPC -began job database of employment opportunities for students (ECD) -mentor program (ECD) -grant offering stipends to students working towards state licensure (ECD) <p>Challenges:</p> <ul style="list-style-type: none"> -kinesiology will explore revival of a fitness center -database for job placement -career/transfer center staffing

<p>Enrollment Management</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -CEMC strategies have allowed for offering of more classes/sections • -Need to be able to offer more classes/sections • -more classes/sections offered in summer <p>Accomplishments:</p> <ul style="list-style-type: none"> • -exceeded 2014-2015 college set institutional standards regarding degrees/certificates awarded (ECD) • -added more sections of classes due to high demand (economics) • -approved for classified position hire (athletic trainer) • -increased summer course offerings (psychology) • -increase in student success rate (psychology) • -shift in scheduling of courses resulted in increase in enrollment, particularly for those planning to transfer (viticulture) • - "Sip and spit" law (allowing 18 year old students to taste wine) has increased enrollments in Viticulture courses. <p>Challenges:</p> <ul style="list-style-type: none"> • -need .5 FTEF to continue learning community offering and support of Spanish speaking ECD student • -decreased enrollment in some courses -seemingly due to students confused by leveling of courses (kinesiology) • -AD-T degrees do not have activity requirement (except kinesiology), which could be why kinesiology is seeing a drop in enrollment
<p>Human Resources</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -need for more frequent discipline meetings and/or communication within the program (including part time faculty); recording/documenting of these conversations. • -need for creating stable pool of PT faculty • -need for additional PT faculty • -need for staffing in order to expand service and program (CDC/ECD) • -need for additional/replacement FT faculty • -increase participation of PT faculty in program activities and planning

	<p>Accomplishments:</p> <ul style="list-style-type: none"> • -Some disciplines have been able to hire new or replacement FT faculty (2 new FT in Business; 1 new FT Nutrition;) • -increased community connections and collaborations • -increased campus involvement (committees, etc.) • Added Nutrition FT instructor has increased FT presence in nutrition courses <p>Challenges:</p> <ul style="list-style-type: none"> • -difficulty in hiring and retaining adjunct instructors (Business;) • -not enough support staff within division to assist programs • -spending much time on training/developing new faculty • -would like PT faculty to participate in department meetings • -need for instructional assistant (Business) • -need for permanent Professional Development Coordinator position (ECD) • -need for additional FT faculty or more PT faculty for upcoming retirement replacement (ECD) • -not enough reassign time for program coordinator (ECD) • -not enough staff in CDC • -loss of FT faculty (Health) • -two retirements in kinesiology, which has dropped FTEF taught by full-timers to 49%.
<p>Financial/ Budgetary</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -stable funding for program (ECD/CDC) <p>Accomplishments:</p> <p>Challenges:</p> <ul style="list-style-type: none"> • -14 year grant ending (provides for ECD student support services and coordination of ECD program); need for institutionalization of position • -having to justify the program to the administration and board each year (CDC/ECD) • -funding needed to expand program offerings (kinesiology – Athletic)

<p>Technology</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -equipment in classrooms needs to allow for multi-tasking (use white board and overhead at same time) <p>Accomplishments:</p> <p>Challenges:</p> <ul style="list-style-type: none"> • -classroom equipment in many campus classrooms is inadequate for teaching using internet and white board simultaneously • -not enough classroom with computers; especially for large enrollment classes • -need statistical analysis software to support research methods course
<p>Facilities, Equipment and Supplies</p>	<p>Themes:</p> <ul style="list-style-type: none"> • -improvement in class room assignments and process (based on needs of course) • -not enough classroom space on campus • -need more classrooms with computers, especially to accommodate large class sizes <p>Accomplishments:</p> <p>Challenges:</p> <ul style="list-style-type: none"> • -class room assignments: equipment in many campus classrooms is inadequate for teaching using internet and white board simultaneously. • -funding and facilities/equipment needed to revise and/or expand program offerings (kinesiology – additional sports offerings; combine existing weight rooms) • -not enough classroom with computers; especially for large enrollment classes • -not enough classroom space on campus • -need statistical analysis software to support research methods course