



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

May 11, 2026 | 2:30 PM – 4:30 PM | Room 21147

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

PDC Members **Quorum:**

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Aubrie Ross, Classified Tri-Chair
LPCSG – Diya Jain

Voting Members:

College President – Dyrell Foster
A&H – Meghan Swanson-Garoupa
BSSL – Erick Bell
PATH – Vacant
STEM – Ann Hight
STUDENT SERVICES – Julie Nguyen
ADJUNCT FACULTY – Cheryl Dolan
CLASSIFIED/ AS – Alesia High
CLASSIFIED/ TLC – Wanda Butterly
CLASSIFIED – Marisol Baltazar
CLASSIFIED – Rabiah Choudry
CLASSIFIED – Jean O'Neil-Opipari

1. **Call to Order:** 2:35 pm
2. **Welcome and Introductions**
3. **Review and Approval of Agenda:**
Motion: Ann **second:** Lisa **carries:** by consensus

4. **Review and Approval of Minutes (Apr. 13, 2026)**

Motion: Ann **second:** Meghan **carries:** by consensus

5. **Public Comments** (*Limited to 3 minutes per person. The PDC cannot act on these comments.*) - **none**

6. **Old Business**

6.1 Future Flex Days

David presented Fall/Spring 26-27 Flex Day schedule draft [attached] and emailed to committee, with regard to the new Compressed Calendar schedule. The Chancellor's program is set. College Day may use 4 hrs. for the required DEIAB training. (New per contract - FT faculty are required to complete four hours of DEIAB training.) Dr. Foster: Be mindful that these two days immediately precede the start of fall semester. Meghan: What does the training look like, and are we expected to implement this on Monday? Monique Williams & VC Druley will oversee coordination of this with LPC (Michelle Gonzales) and Chabot faculty. Each division is to identify a faculty lead for this as well. The head coordinators are putting together a generalized program/ training for all areas, whereas division leads can help tailor the information to be most relevant to their area/ discipline. David described this as a first step towards changing the culture.

For AY 27-28, Convocation is tentatively scheduled for Thurs, date TBD. LPCP will have a traditional, professional development Flex day on Friday, in lieu of College Day. Aubrie asked how this will affect new faculty onboarding/ training. DEIAB is also part of professional responsibilities for Part-time faculty. PT are required to do 2 hrs. of DEIAB training. Faculty coordinators are responsible for promoting this amongst faculty. Wanda expressed concern that PT faculty do not always receive important communications via email, and are not always included in the listserv. David replied that it is difficult to keep the listserv up-to-date with high turnover rate of part-time faculty.

Dr Foster asked for feedback regarding the afternoon Convocation Day department/ program/division meetings. Do they happen? Are they constructive? Ann – yes, with regard to biology. Lots of sharing.

Meghan – disagreed about participation/ productivity/ purpose of meeting. Julie -counseling meeting works well sharing practices, connecting with partner programs, etc. What about single-person departments? Dr. Foster brought up the idea of presenting/ sharing uses of AI in these meetings. Meghan was happy with the new organization of starting the Spring semester with Flex Days instead of throwing out new ideas in the middle of the semester, as providing better opportunity to incorporate and implement ideas/ info presented.

7. New Business

7.1 Conference/Activity Proposals

Jenny Siders – *American Assn of Physics Teachers (AAPT) Summer Meeting 2026*. July 19-2, 2026. \$750. full reg. [SoCal] SEA funds
This is in addition to previously approved \$550, so \$200 increase.

Lina Chen – *NCASM's Pathogens Without Borders: A One Health Approach to Emerging Threats, Environmental Change & Modern Diagnostics*. May 1-2, 2026. Newark, CA. \$232.48 PDC funds
Retro reimbursements are NOT generally approved, however, due to misinformation from dean, last meeting, and low \$ amt, will consider.

Segal Boaz – *2026 Jhumki Basu Summer Institute on STEM Education*. July 21-28, 2026. Galápagos Islands, Ecuador. \$4053. [\$750 SEA funds]
May be SEA fund eligible for funding.

Hamida Nusrat – *Assn. of Diagnostic & Lab Medicine (ADLM) Conference*. July 26-30, 2026. Anaheim, CA. \$3027. [\$750 PDC limit]
Crossed into new fiscal year. Does not really apply to closing equity gaps as being SEA eligible. We also have CTE funds we can use.

Discussion: Ann- Hamida is in Public Health and brings in career opportunities for students who may not qualify for the nursing program and provides valuable options for those students. Ann – making case for Segal, due to the way they teach the subject matter being very inclusive. Lisa – this would have to be on June Board to get approval for out of country travel.

No objections voiced regarding any of these requests.
Motion to approve all, up to PDC funding limit.

Motion: Meghan **second:** Julie **carries:** by consensus

7.2 Flex Day Proposals

No new proposals. Last month received five from Ted Lee.
There will not be a regular (prof dev) flex day until Spring 27.

7.3 Study Abroad Opportunity

Katie Eagan: (moving to start of meeting) presented on Professional Development in Internationalization. There is a Five-day, Fall program, Nov. 6-10, 2026, in Ireland. In addition, the [website](#) has online learning modules: Global Perspectives, Imperfect Parallels. It is a challenge this year due to the deposit timeline coming up against fiscal year budgeting. There will also be a Spring program. Fall program will be

oriented toward leadership. They will also customize programs to fit attendee needs/ desires. Early reg. for Fall program is \$995/person. Regular reg. is \$1400/person. [see email and flyer from 5/6/2026.]

Reponses related to PDC funding, which is limited to \$750/person, per year. Other funding sources are available, such as SEA, Foundation, etc. Next year's budget is not set yet. Leftover PDC funds do NOT roll over at the end of the year. They are returned to the district's Gen fund. Another issue is with applying for next year funds this year. We want PDC funds to serve as many as possible through next year. Anyone interested may apply in Fall for the Spring program.

8. Informational Items

8.1 Variable Flex Part 2 - due to Jennifer by May 15, 2026

8.2 PDC Budget Update

Approx. \$3900 general; \$3000 SEA; \$4250 CTE funds
(Reflect amounts left after today's requested approvals)

8.3 New Faculty Orientation

5/13/26 - President's Send-Off with President Foster
Meghan – does this cover attendance policy (student); David – the [PDC page](#) has a table of topics covered in [New Faculty Orientation](#) by month. This is something best covered at discipline or division level with regard to college policy.

8.4 Teaching Institute

No report. Will return in fall

8.5 Caring Campus Update

No report. Jean is in Washington DC

8.6 PATH Division Representative

Still seeking

9. Good of the Order:

David thanked everyone for their work and participation all year.

10. Adjournment: 3:41 pm

Next Regular Meeting: Sept. 14, 2026, 2:45 PM in room 21247