

Full-Time Faculty Position Request Form 2027- 2028

This form is used by departments and programs to request new or unfilled faculty positions relying on Program Review and/or other justifications. Submit one form for each position requested. For multiple positions, indicate priority of request (e.g., Subject Position 1, Subject Position 2, etc.). Forms are due to Division Deans by September 16, 2026.

Position Requested:

Contact Person:

Discipline/Division: Starting Term: Fall ☒ Spring ☐

This form requires the use Enrollment Management Tool data, which can be found at the following link: <http://www.laspositascollege.edu/researchandplanning/FacultyPrioritization.php> (If you have any questions about the data, please contact Rajinder Samra 925-424-1027 or rsamra@laspositascollege.edu) or your Dean. The data will be verified by the Dean. Do not attach data spreadsheets.

Check if position is a: Replacement ☒ or New ☐

If replacement: What is the position code? (see Dean)

Name of the person being replaced:

Length of time position(s) unfilled:

Date Retirement/Resignation is Board Approved:

If position is categorically funded, indicate source and duration of funding:

CRITERIA

1. Number of Full-Time Faculty currently in Discipline:
If requesting more than one position, add 1 to this number for each subsequent position requested.
2. Percentage of FTEF taught by full-time faculty as load for the past six semesters, and projected for one year assuming a successful hire. (Use data from link above. If requesting more than one position, see Rajinder Samra to determine the projected numbers.)

Projected

Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026	Fall 2027	Spring 2028
0%	0%	34.8%	0%	0%	0%	93.5%	100%

3. a. For Instructional Faculty: WSCH per FTEF for the past six semesters (use data from link above):

Fall 20233	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026
748.4	566.1	613.0	688.4	594.4	634.7

Full-Time Faculty Position Request Form 2027 - 2028

b. For non-instructional faculty (librarians and counselors): Student/Faculty ratio for the past six semesters, and projected for one year assuming a successful hire. Divide headcount by number of full-time faculty. For example: 8000 students divided by 3 full-time faculty. 1:2666

(If requesting more than one position, see Rajinder Samra to determine the projected numbers).

Projected

Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026	Fall 2027	Spring 2028

4. Program Characteristics:

- a. List the courses taught and/or work performed in the discipline.
(Be brief and specific. Use your Program Review to complete this section.)

GEOG 1 - Intro to Physical Geography. Bread and Butter Course. 2-3 Sections per semester and one in the summer.
GEOG 1L - Intro to Physical Geography Lab - 1-3 classes per semester; 2 on average
GEOG 2 - Cultural Geography - 2 classes per year
GEOG 5 - World Regional Geography - 2 classes per year with one additional one in the summer
GEOG 8 - Introduction to Atmospheric Sciences - Has not been taught in awhile and needs to be brought back.
GEOG 12 - Geography of California - 1 per year
GEOG 15 - Introduction to GIS - once a year

There are currently about 20 majors in the AAT Program.

- b. Total number of primary sections as identified in data taught in the discipline in each of the last six semesters (use data link from page 1):

Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026
5	6	6	5	5	5

Full-Time Faculty Position Request Form 2027 - 2028

c. Student enrollments (FTES) in the classes taught (use data link from page 1) or number of students served in each of the last six semesters:

Fall 2023	Spring 2024	Fall 2024	Spring 2025	Fall 2025	Spring 2026
23.7	21.7	23.5	21.8	21.2	20.1

d. List special characteristics of the discipline such as: (Be brief and specific. Use your Program Review to complete this section.)

- Mandated class size limits due to state, contract, and accreditation standards.
- Facilities
- Number of courses out of the total number of courses in the discipline that meet General Education Requirements
- Number of courses out of the total number of courses offered that are required as part of an associates degree, certificate or transfer
- Discipline provides basic skills courses
- Discipline provides mandated and specialized services to students
- If position is categorically funded please add source and duration of funding
- Other

All of the courses meet a general education requirement. GEOG 1 and GEOG 1L meet a physical science requirement while the remaining classes count toward a social science requirement for our AAT, plus also at CSUs and the UCs. GEOG 1, 1L and 2 are required for the Associates Degree. GEOG 8, 12, and 15 count as electives toward the AAT although there is push to make GEOG 15 a requirement in the future. Although GEOG 15 does not count in other majors, several students from other majors such as Anthropology, Geology, Engineering and Physics have taken the course.

In addition, geography is one of the core disciplines here at LPC. It has been here almost from the beginning and has had a full time faculty member in the discipline for at least the past 30 years.

Also, summer classes have a high FTES which is not shown in the chart above. In the summer, we offer one section of GEOG 1 large lecture and one section of GEOG 5 which both have filled for the past several years.

Facilities for Geography include one classroom and lab (shared with Geology), one weather station, use of one shared lab tech, and collections of maps and map reading equipment, weather related equipment, GPS and GIS software and tools.

Full-Time Faculty Position Request Form 2027 - 2028

5. Describe how courses and/or services in this discipline impact other disciplines and programs. (Be brief and specific. Use your Program Review to complete this section.)

As an earth science discipline, a strong Geology program has powerful knock-on benefits and impacts for all of the other earth science disciplines at the college. This includes Geology, certainly, but also Environmental Science as well. Geology students benefit from having access to Geog 15 (introduction to GIS), for instance, and can take Geog 1 as an elective. Global Studies and Anthropology students also take Geog classes as electives.

Full-Time Faculty Position Request Form 2027- 2028

6. If this is the first full-time position in the discipline, discuss: (Be brief and specific. Use your Program Review to complete this section.)

- a. Justification for the position.
- b. Projected start-up costs for equipment, facilities, and support staff for the first three years.
- c. Projected enrollment growth for the next three years, starting with the first semester of the projected faculty hire.

7. What are the impacts on students, the discipline and the college of NOT filling this faculty position? What are the programs/courses/services that have not been or cannot be offered due to the vacancy? (Be brief and specific. Use your Program Review to complete this section.)

The impacts on students, the discipline, and the college of NOT filling this faculty position are dire and getting significantly worse over time. This is primarily because there are currently NO full time faculty in the discipline—there is literally no one at the wheel. The role of program coordinator is one that only a full time faculty can fill. Choosing which classes to offer, when, in what modalities, who to hire, who will teach each class, creating an SLO plan, completing Program Review; updating curriculum; raising the visibility of the program at the college and in the local community, etc.: these are all tasks that are done poorly or simply go undone without a full-time faculty as program coordinator. Asking anyone else to do it (a part-time faculty, an administrator, a lab tech, etc.) is unreasonable and is simply unworkable in the long-run.

The impact on students is obvious in the data. Fewer students are taking Geography classes each semester since Tom Orff's retirement in Dec of 2024, for instance. In addition, classes required for graduation in the Geog AAT (such as Meteorology) are increasingly difficult to run because, without a full time faculty to advertise them and attract students to the discipline, they don't fill. This leaves the remaining Geography majors without a viable path to graduation, which harms their success and the college's SCFF metrics.

This isn't a Geography specific problem, either. Diablo Valley College has 2 full-time Geography faculty and a very robust Geography program, for instance. Single faculty programs are very vulnerable when that position goes unfilled for a prolonged amount of time, however. As a single faculty program at LPC, I have seen this first-hand over the past 3 years. Geology enrollments (FTES) have risen 73% since I was hired in Fall 2023, while enrollments in Geography have declined 10% since Tom Orff's retirement in Dec 2024.

Time is running out to save the Geography program at LPC.

Full-Time Faculty Position Request Form 2027 - 2028

8. Any additional information that addresses justification of the position. If multiple positions are being requested, this is an opportunity to differentiate the justifications for additional positions.

Signatures:

Dani MacArthur

Requestor

9/14/2026

Date

Paula Checchi 9/16/26

Dean

Date

Nan Ho

Vice President

10/1/2026

Date