

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Facilities and Sustainability

Members Present (non-voting):

Committee Chair, William Eddy
VC of Facilities and Bond Program,
Owen Letcher

Members Present (voting):

VP of Student Services William Garcia
Academic Dean, Nan Ho
A&H Faculty, Deanna Horvath
BHAWK Faculty, James Giacomazzi
SLPC Faculty, Frances Hui
STEM Faculty, Jill Carbone
Classified Professional, Hermina Sarkis-Kelly
Classified Professional, Carolyn Hillyer
Classified Professional, Michael Sugi

Members Absent:

VP of Admin Services, Diane Brady
VP of Academic Services, Kristina Whalen
Director of M&O, Walt Blevins
College Project Planner, Ann Kroll
Administrator, Steve Gunderson
Faculty Member, Student Services, Marina Lira
Classified Professional, Todd Steffan
LPCSG Representative, D'Artagnan Reed

Guests

LPC Interim President, Roanna Bennie
Faculty Member STEM, Mike Ansell

Meeting Minutes

1. Call to Order at 2:32 p.m.

2. Review and approval of Agenda

Additional agenda items District Facilities

Motion to approve agenda with additions 1st Nan Ho 2nd Frances Hui

Motion approved, no abstentions

3. Review and Approval of 9/23/19 Minutes

The committee requested that moving forward Agriculture Science is noted as Ag Science in the minutes and not AG Science.

Motion to approve minutes with the noted changes, 1st William Garcia
2nd Frances Hui

Motion approved, no abstentions

4. New Business

LPC President's Update

Every six years, the Educational Master Plan requires the review and update of the Las Positas College Mission, Vision, and Values statement. The statement is reviewed at committee level since decisions are filtered back through College Council. Accreditation is based on the whole of accreditation standards and self-study report. Everything in the statement requires LPC to measure and show the college is doing everything stated.

Discussion is ongoing with various campus constituents.

Campus Art in Relation to New Buildings

The committee discussed the possibility of an on campus art project with Building 2100 being the focus. The art would be a reflection of the campus. The Nike Art on Campus committee is pending an initial meeting. Next steps include requesting the balance of the Nike Art budget.

Building 2400 Accessibility Issues and Parking

A campus employee addressed concerns regarding the limited handicapped parking Lot E, the inconsistency of Building 2400's elevators, and smoking near the handicapped parking.

The handicapped spaces in Lot E are located at the top of the lot facing east. However, the committee expressed that the extended path of travel might be challenging for someone with mobility issues. Relocating the handicapped spaces closer to 2420 would require the building up the parking lot and flattening of the sidewalk area so that the cross slope is no more than 2%. The process would require approval from DSA.

M&O is coordinating the repair or replacement of Building 2400's elevators. There have been some improvements so that elevator will

function. During the rainy season, the water has a tendency to enter the space and cause the elevator to malfunction.

Members of the committee shared the history of the elevator not working properly since Building 2400 initial construction. They were also dismayed that the equipment does not meet the needs of someone who has mobility issues.

The Exec Facilities team is aware of the issues with the elevators and have been working on their repair or replacement.

Ashtrays near Building 2100 and 2300 are set for relocation to the parking lot area. The space will be the designated smoking location with improved signage. The ashtray near the Facilities Management trailer will move to the picnic tables in between Lots B and C.

The committee would like to note that accessibility is a priority and hallway doors open in and not out where it could potentially hit someone as they walk by.

Air Quality Task Force

Students submitted a resolution regarding campus closures on poor air quality days. Discussion included what are the policy and procedures in place. M&O will identify and designate buildings that will potentially have cleaner air. Walt is looking into an on campus measuring station that would tie in the current building management system. This system would limit the amount of outside air on poor air quality days. The chemistry lab which has outside area circulated in multiple times in an hour would not have this implemented.

It is the task force's goal to have guidelines written by spring 2020. Ideally the guidelines would include the decision making process, creation of acceptable levels, and when to move a class to a building with a better filtering system. Buildings who experience more traffic can close large entries and redirect people to a small entry to limit the exposure to poor air quality.

Anyone interested in the task force can contact Bill.

ACCJC Accreditation

The Accreditation Steering Committee (ASC) provided an accreditation standards feedback form. Facilities and Sustainability were given four standards to answer and forward to ASC.

III.B.1. The institution assures safe and sufficient physical resources at all locations where it offers courses, programs, and learning support services. They are constructed and maintained to assure access, safety, security, and a healthful learning and working environment.

III.B.2. The institution plans, acquires or builds, maintains, and upgrades or replaces its physical resources, including facilities, equipment, land, and other assets, in a manner that assures effective utilization and the continuing quality necessary to support its programs and services and achieve its mission.

III.B.3. To assure the feasibility and effectiveness of physical resources in supporting institutional programs and services, the institution plans and evaluates its facilities and equipment on a regular basis, taking utilization and other relevant data into account.

III.B.4. Long-range capital plans support institutional improvement goals and reflect projections of the total cost of ownership of new facilities and equipment.

The committee felt that the some of the standards are beyond the scope of the committee and would like to know which standard is actually assigned to them. They would also like to know how to label the requested evidence to support III. B.1-3.

Moving forward, it would be in the best interest of the committee to assign the standard directly to an agenda item. Notation of the standard can also be listed on the agenda as reminder for the committee.

The committee agreed with the first sentence of statement 111.B.1. The standard applies a the group is an advisory and review body as well and offer a forum for discussion. The second sentence does not apply because committee is not in charge of access, safety, security, and a healthful learning and working environment.

111.B.2., reasonable in that the committee is related to the statement but only as an advisory and review and prioritizes. Equipment falls under to the Resource Allocation Committee(RAC).

111.B.3., the statement does not apply and could potentially belong to RAC, District Facilities, College Administration, and Division Deans.

111.B.4., the statement applies to District Facilities

Bill will work to complete questions 2a. and b and send to John.

District Facilities

The committee was provided with information from the recent District Facilities meeting. A capacity load analysis assigned every square footage to classroom, lab, library, AAPB, and offices. Comparison to state standards based on 70-hour instructional week and 525 productivity hours per faculty, and student contact hours. In some instances, LPC scored at 100 percent or over. 100 percent equals enough space based on full time student enrollment on campus. No college in the system has 100 percent ABTB. The standard goes into a scorecard to determine whether projects submitted will move forward with state funding. A 70-hour instructional week is Monday – Thursday, 7:00 a.m. – 10:00 p.m., Friday 7:00 a.m. to 4:00 p.m. and Saturday, 9:00 a.m. to 2:00 p.m. Online classes do not count towards weekly student contact hours.

Other updates included Task Force on Air Quality, nomination of classified member as the tri-chair, review and of charge and membership.

Items to bring to the District Facilities meeting include:

- ◆ Update on current status of waste management and the necessary sorting requirements.
- ◆ Compost
- ◆ Climate Action Plan Update
- ◆ ADA Accessibility

Note: 90% of waste from Building 1000 construction was diverted from the landfill.

December Meeting

The November and December were merged into one meeting held on December 9 at 2:30 p.m. in 1681B

Good of the Order

Mike Ansell is taking over for Jill Cabron starting in November.

Adjournment at 4:11 p.m.