



Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students’ transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Classified Senate 2024-2025

Governing Council:

- Aubrie Ross* – President
Maria Glidden* – VP of Communications
Jennifer Tonn* – VP of Activities
Jean O’Neil-Opipari* – VP of Fundraising
Suzanne Kohler* – Secretary
Paula Rose* – Treasurer
Ambassadors:
Noël Fagerhaugh*
Ellie Hirstein*
Amy Rel*
David Rodriguez*

SEIU Representative:

Jason Maxwell* – LPC Site VP

LPCSG Representative (non-voting):

Amir Salehifar*

*=present

Others in attendance (full & partial):

- Wanda Butterly, Angelica Cazarez, Rabiah Choudry, Tessie Cua, Ana Del Aguila, Megan Gaunce (CWP), Mila Jabbar, William Kossow, Lilibeth Mata-Juarez, Marisa Pascal, Lydia Penafior, Jocelyn Santos, Sherita Waters

1. Call to Order: 1:02 pm

2. Review and Approval of Agenda: motion to approve (Lilibeth Mata-Juarez)/seconded (Mila Jabbar)/discussion (none)/approved

3. Facilities Master Plan Presentation

Megan Gaunce from Cambridge West Partners (CWP) shared an updated presentation. Notable topics:

- Student Center plans include MESA, Veterans Center, Basic Needs, Student Government, etc.
• Proposal to move Campus Safety & Security office to 1600
• Auxiliary gym plans include basketball court and wellness/fitness center
• Expansion of fields to include pickleball, sand volleyball, etc.
• Need for outdoor event space with shade/weather protection options
• 2400 building classroom renovations (many student complaints received about this building)
• Student housing plans - potentially near lots O and P
• Minor renovations to 1600, 4000, 2300, & 2500
• Campus entry improvements between lots A, B, and C
• Improve signage and wayfinding
• Improve student outdoor spaces with shade, wifi, etc.

QR code for additional feedback:



Questions:

- Some parking lots don’t have handicapped parking spaces close to the buildings (ex: 2400 and 1600). Has this been considered? Megan will ensure this is noted as being a potential issue.
• Will the Counseling Services office move closer to Student Government and Basic Needs? Counseling has not been specified as needing to move, although offices within 1600 will need to be shuffled around.
• Will the outdoor event space be in the lower quad or closer to 1700? It will be closer to 1700.
• Are there concerns about student housing taking up too

many parking spots? There is not currently a concern since the campus appears to have ample parking. There are also two important things to consider: 1. some parking will be offset by having students live close to campus, and 2. creating too large of a parking lot can create bottlenecks during events and high-activity times.

4. New Business

4.1 2024-2025 Activities Budget – Spring events (\$450 from co-curricular)

- Tea and Sweets Party (February 13th 12:30-1:30) - \$150
- Peter Rabbit’s Salad Potluck (March 17th 12-1:30) - \$150
- Nacho Average Potluck (May 1st 11-12) - \$150

Motion to approve (Suzanne Kohler)/seconded (Jennifer Tonn)/ discussion (decision made to approve \$450 as a whole and move allotment as needed between the three events)/approved.

4.2 CLI 2025 Conference Funding

- Dr. Foster approved a max of \$4,819 for Governing Council members
- Amy Rel, Jean O’Neil-Opipari, Jennifer Tonn
 - PDC - \$750 ea.
 - Classified Senate General Fund - \$700 ea.
- Maria Glidden, Noël Fagerhaugh, Suzanne Kohler, Paula Rose
 - PDC - \$750 ea.
 - President’s Office - \$700 ea.

Motion to approve (Maria Glidden)/seconded (Ellie Hirstein)/discussion (none)/approved.

- Paula Rose - newcomer session one day early - \$500 additional Block Grant (if no funding left from President’s Office)

Motion to approve (Amy Rel)/seconded (Ana Del Aguila)/discussion (none)/approved.

4.3 Classified Professional name tag ribbon update - \$92.58

Motion to approve (Amy Rel)/seconded (Ana Del Aguila)/discussion (none)/approved.

4.4 [Bylaws review of Articles 1-5](#) | 2nd reading

Aubrie covered proposed changes. These articles will move forward for approval once all articles are reviewed and read by the Senate.

4.5 [Bylaws review of Articles 6-8](#) | 1st reading

Aubrie covered proposed changes. These articles will be presented for 2nd reading at next meeting.

5. Old Business

5.1 [2024 CalWORKS & CARE Adopt a Family](#) participation

Reminder that gifts are due to the CalWORKS office no later than 12/12/24.

5.2 Classified Senate Professional Development Week Workgroup

Let Aubrie know if you are interested in participating in the planning workgroup.

6. Discussion**6.1 Chancellor Special Meeting Recap/SEIU Updates**

Aubrie and Suzanne gave a recap of the meeting for those who were not in attendance. A winter intersession is confirmed but we are still unsure if the condensed calendar will begin Fall 2025 or Fall 2026.

Questions:

- Did the chancellor confirm the cost of a winter intersession? Yes, he estimates a total cost of 1 mil. between both colleges with an estimated income of 2 mil.
- What will an uncondensed calendar with a winter intersession look like? It will have very short turnarounds between each semester/session.
 - Why wouldn't we just move to a quarter system? The state-wide trend has been to move away from the quarter system.
- Is the Middle College program aware of these changes? The Middle College representatives were in attendance during Aubrie's and Jason's presentation to Student Government last night. We will be sure to communicate changes to Middle College employees.

Jason briefly shared the presentation provided to Student Government. Jason speculates that Summer may split into two separate sessions, although we have not been provided with a 2-year calendar to confirm.

Questions:

- Do we know how DSPS students were impacted at other colleges upon enactment of a condensed calendar? DSPS was impacted but extensive information was not shared. In general, it takes 1-2 weeks to fully connect students with services. With a condensed calendar, this time becomes valuable and we need to ensure we have adequate services to speed up the process for students.
- How can we be sure supervisors will be flexible with PTO during critical times of the year, especially for short-staffed and majorly affected departments? This has been recognized as a potential issue for classified staff. Jason encourages each department to consider the unique ways their employees and students will be affected and relay the information to him for impact bargaining and contract negotiation purposes.
- One of the sample calendars showed that the day before Thanksgiving will be an "open" day for the campus. Could this happen with winter break? We need to see the proposed service calendar for confirmation. Jason recalled from conversations with AACC that classes beginning prior to 4pm will occur but any classes beginning at 4pm or later will not be held. It does appear that at least some classified professionals will need to be available during winter intersession and winter break (ex: IT) but we will not have a full idea of needed services until we know which specific classes will be offered.
- What was the student reaction after last night's presentation? Many students in attendance were unaware of these upcoming changes. They had a lot of good questions and one student even approached the group after the meeting to ask additional questions and express concerns. The students seemed concerned about STEM classes and labs, especially since SLOs will need to be altered and some labs may need to be cut. They want to ensure their learning experiences will not differ from other colleges, potentially making them less competitive when transferring.

Jason clarified that all classes offered during winter intersession, at least for the first year, will not require a prerequisite, and will not be a prerequisite for other classes. Everyone is encouraged to attend the upcoming SEIU site meeting on Tuesday, 12/10/24 at 12 noon on Zoom.

7. Informational Items

7.1 New Classified Hires/Promotions/Reclassifications

- Jason Maxwell – promoted to MESA Coordinator
- LisaMarie Russo – reclassified to Senior Inst. Asst.
- Sherita Waters – reclassified to Counselor Asst. II

8. Updates

8.1 Student Government – Amir: None

8.2 Caring Campus – Jean

The next Caring Campus meeting will be held 12/16/24 at 10am in 21347. We were awarded \$500 to be used for promotional material from the Rotary Club of Livermore Valley.

8.3 Fundraising – Jean

Reach out to Jean for Classified Senate stickers if you purchase from the See's Candy fundraiser.

8.4 Activities – Jennifer

Reminder of next week's Frosty's Holiday Potluck.

8.5 Treasurer's Report – Paula

The grant from the Rotary Club will go into our general fund.

8.6 SEIU – Jason (addressed in item 6.1)

8.7 Committee Reports – all: None

8.8 [Board of Trustees Meeting](#) – Aubrie: None

8.9 College & District Updates – Aubrie: None

9. Adjourned at 2:22 pm

10. **Next Regular Meeting:** January 9, 2025 | 1 pm – 2:15 pm | [Zoom](#)

Classified Senate Meetings 2024-2025

- January 9, 2025
- February 6, 2025
- March 6, 2025
- April 2, 2025
- May 1, 2025

- June 5, 2025

Classified Senate Goals & Priorities 2024-2025

- Cross-Departmental Awareness
- Add a Classified Tri-Chair to the Resource Allocation Committee
- Offer annual Caring Campus orientations
- Hold orientations for new Classified Professionals every semester
- Highlight importance of Action Items
- Provide health, safety, and mental health training, and self-care

Caring Campus; DEIA Commitments

- Create a list of employees who are able to communicate in other languages
- Listen to our students by acknowledging diverse experiences, be culturally aware, practice empathy, encourage inclusive participation, and be mindful of power dynamics
- Expand our commitment; Cross-Departmental Awareness by collaborating and learning more about our resources