



ACADEMIC SENATE MINUTES

April 23, 2025 | 2:30 pm – 4:30 pm | Room 21147 + Zoom for visitors

Agenda Item – [Zoom information at end of agenda](#)

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Academic Senate Quorum: 7

Non-Voting Members:

President: Ashley McHale
Student Government: Sophia Sucato
Faculty Association: Heike Gecox

Voting Members:

Secretary: Collin Thormoto
Treasurer: Catherine Suarez
BSSL: Robin Roy, Collin Thormoto
A&H: John Kelly, Catherine Suarez
STEM: Anita Bhatia, David Montelongo, Jennifer Siders
PATH: *vacant*
Student Services: Ryan Eckles, Julie Nguyen
Part Time Representatives: Valerie Connors, Jeff Judd

- 1. Call to Order:** 2:31 pm
- 2. Review and Approval of Agenda:** Motion to approve (Robin Roy)/seconded (Catherine Suarez)/discussion (none)/approved
- 3. Review and Approval of Minutes (March 26, 2025):** Motion to approve (John Kelly)/seconded (Catherine Suarez)/discussion (none)/approved
- 4. Public Comments (3 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on items not already on the agenda.*

Kat King: There have been reports that students have been confused when registering for Fall 2025 classes due to Common Course Numbering (CCN) changes. Instructional Technology, District Education, and Marketing are working to provide clarification to students.

Nan Ho: Thanked Kat for her work on mitigating CCN issues. Helpful tools have been created and will continue to be created. Current statistics match predicted enrollment numbers, which shows that students are still successfully locating and enrolling in the six affected courses. Encourage students to use the advanced search function to filter out Chabot College classes, otherwise results from both campuses will appear.

- 5. Consent Items:** Motion to approve (Collin Thormoto)/seconded (John Kelly)/discussion (none)/approved
 - 5.1 Viticulture and Winery Faculty Hiring Committee: Craig Kutil
 - 5.2 Curriculum approvals: 3.3.25, 3.17.25, 3.31.25 (see attachment)
- 6. Action Items:** None
- 7. Reports (5 minutes each)**
 - 7.1 LPC Student Government (Sophia Sucato): None
 - 7.2 CTE (Melissa Korber): The committee received a presentation regarding the college's Perkins Core Indicator Report. LPC is doing

well with a few areas that may require more outreach (e.g., ensuring students understand different pathways to careers and certificates). Vickie Shipman has advised that LPC will likely receive the same amount of funding as last year, however it may not stay on track since it is federal. Strong Workforce funding can be used as a backup to ensure coverage. Five projects will be funded; two additional projects still require funding from other sources.

7.3 SLO (John Rosen): The committee is preparing for the transition from eLumen to CurriQunet Meta, which should be completed by the end of this semester. We will lose access to eLumen by the end of June, although the data will be saved in another location. A message will be sent out before access is removed with suggestions to run reports now in preparation for next year's program review. Workshops will be provided to introduce the new system.

7.4 Program Review (Karin Spirn): The committee is finalizing the program review cycle update, which will now follow a three-year process to align with the SLO process. The comprehensive program review will match with SLO on the third year of the cycle, with the other two years consisting of short updates. Next year will be the second year of the cycle. The short year updates will require answers to four questions, one of which will be focused on SLOs.

7.5 CEMC/DEMC (Ashley McHale): The latest enrollment data report was shared, which compared current numbers to last year. It is still too early to have strong data for Summer and Fall 2025 but enrollment appears to be up for both campuses.

7.6 Faculty Association (Heike Gecox): Contract negotiations are ongoing. Be sure to provide answers to the FA survey if you have not already. Suggestions for language improvements are encouraged. Question if committee chairs receiving reassigned time is on the negotiation table? It is unlikely to be pursued but they may improve existing language. Question if part time faculty could be paid for providing live assessments that cannot be completed through the Assessment Center (like ASL or French assessments)? Heike was not aware of this issue but will mention it.

7.7 District Technology (Jeff Judd): The transition to MyPortal is coming. The landing page was redesigned so the main focus is on MyPortal and its resources. CLASS-Web will sunset once MyPortal is fully active. Question if students will no longer be able to register for classes without using MyPortal once the transition is complete? Yes, students must migrate to MyPortal to register. Question if this is good information to add to syllabi? Yes, this would be helpful, especially if resources are also provided. Question if it would be a good idea to send another reminder to students, faculty, and staff? Jeff will make note of this.

7.8 Professional Development (David Powers): The committee reviewed charge and reporting relationships; no changes were made. They also reviewed feedback from flex day, which received mostly positive responses. They did not meet quorum so official decisions regarding next year's flex days could not be solidified. The confirmed dates are October 23rd for Fall 2025 and March 19th for Spring 2026. There are no official dates yet for 2026-2027. Question if final exams within a compressed calendar information will be shared out campus-wide since inaccurate information may have been discussed during flex day? This can be done. Reminder that the last week of a 16-week session cannot be referred to as "finals week." Instructors will need to make decisions for their individual classes. Question regarding students who have multiple classes occurring on the same day? Those students may have several final exams on the same day. One suggestion is that the instructor may opt to have the exam be

offered in another format with a flexible due date/due date range. Doesn't the contract state that the final exam must be held in the same format as the class? The contract specifies that course-related activities follow the existing format.

7.9 Guided Pathways (Nadiyah Taylor & Jill Carbone): None

7.10 UndocuAlly (David Montelongo): Alain Olavarrieta shared a presentation on AB 540 non-credit units translating to in-state tuition. A calculation spreadsheet was provided to be shared with students. The task force also finalized goals, which include holistically supporting undocumented students and helping them reach their educational and career goals. Latino graduation and a workshop for undocumented students who plan to travel within the U.S. over summer break will take place May 14th.

7.11 Global Engagement Task Force (Katie Eagan): The task force will focus on the internationalization of curriculum, study abroad, virtual exchange, relationships with local communities, and more. One of their recent projects has been advising and providing edits to the administrative policy changes for travel study. The first reading went to Chancellor's Council last week. Another project will focus on for-credit study abroad trips and the creation of a proposal form. Several faculty members are already planning 2026 study abroad trips. Katie is working with Tim Druley to create a website. Question if Katie is aware of the two items on the board agenda related to field trips, and if they related to this task force? Katie was not aware but they are likely unrelated since field trips are separate from travel study.

7.12 A.I. Honesty (Catherine Suarez): Catherine and Kat King completed the statewide AI questionnaire. Some of the questions were difficult to answer and they got the sense that the survey creator may not be familiar with AI in an academic setting. VP Ho provided contact information for an Amador Valley high school teacher who is actively involved in Girls Who Code, Competitive Coding Club, and other organizations. He has been working on an AI statement for Pleasanton Unified School District. Catherine plans to meet with him to compare statements. It will be beneficial to network and align with local high schools so students can gain foundational, ethical AI usage information prior to becoming a college student.

Catherine recently learned more about AI pollution and pointed senate members to the two articles listed on the Academic Senate website regarding AI, ethics, and AI impacts on the planet. Question if students have mentioned AI-related ecological destruction to other faculty members? Some senate members responded that they have had these conversations with students. Question if it would be helpful to meet with local community groups to collaborate on AI best practices, like Innovation Tri-Valley? Catherine believes this could be helpful. She has a contact from Dublin Unified School District that she will reach out to.

7.13 Treasurer (Catherine Suarez): Cash donations of \$70 from BSSL and \$60 from A&H have been received for purchasing gift cards for the Classified Appreciation event. There have been requests to send donations via Venmo. Is it easy for faculty to locate a PayPal or Venmo recipient? It is likely not easy since these accounts are privately-owned rather than senate-owned. A new flyer can be created with a QR code.

7.14 President (Ashley McHale): The sanctuary campus reaffirmation will go to College Council and Chancellor's Council for approval. Reminder that APs and BPs on the board agenda have already been approved so it's more important to watch for upcoming listings on the council agendas since they can

still be edited. Ashley shared AP and BP proposed changes. BP 3415 is new and refers to ICE activity response. Provide feedback on these APs and BPs prior to May 13th. Are the student discipline policies specific to cheating and plagiarism or are they general? They appear to focus on the process for discipline and/or dismissal rather than the reasons why a student would be disciplined or dismissed.

Ashley will virtually attend the voting session for ASCCC's Spring 2025 plenary this Saturday. There are many state-level resolutions up for vote. Ashley encouraged everyone to look at the resolutions and provide opinions or voting recommendations prior to Saturday (link provided on Academic Senate webpage).

Motion to move agenda item 8. Wellness Break to after item 7.14 (Valerie Connors)/seconded (John Kelly)/approved.

8. Wellness Break (5 minutes)

7.15 Divisions

- BSSL (Robin Roy, Collin Thormoto): MyPortal was discussed at the last division meeting. There are concerns for the transition, especially since the only way to access log in information is by locating the original email from Okta, which can be difficult to search for and locate. Currently if a student needs immediate assistance, they can call a number but there is only one person answering this line and they are available only during business hours. Once CLASS-Web sunsets, this single person may be inundated and overwhelmed. Melissa Korber shared a story where she encountered difficulty logging in to MyPortal and ended up resorting back to CLASS-Web. Collin pointed out that MyPortal functions differently for faculty than it does for students. Students can regain access to MyPortal within five minutes of being locked out. Collin experienced being locked out for a longer period and eventually had to contact someone in IT for assistance.
- A&H (John Kelly, Catherine Suarez): Catherine plans to provide clarification regarding final exams in a compressed calendar at the next division meeting.
- STEM (Anita Bhatia, David Montelongo, Jennifer Siders): None
- PATH: None
- Student Services (Ryan Eckles, Julie Nguyen): New Hawk Day was successful and served over 500 graduating high school seniors. Let Ryan know if you are interested in tabling next year. Clarification that New Hawk Day is an early registration event for all majors, including undecided, while Open House provides information about programs.
- Part Time Representatives (Valerie Connors, Jeff Judd): None

9. Old Business

9.1 Classified Appreciation Event: May 14, 2025: The President's Office will provide \$1,500 for food. A Pupuseria in Berkeley provided a quote for 200 people that goes slightly over budget. Another pupuseria in Tracy will be contacted to get an additional quote. Robin, Catherine, Ashley, and Valerie formed a planning committee. Catherine will purchase \$10 gift cards.

10. New Business

10.1 CLPCCD Zero Waste Initiative Implementation Project: Dr. Matt Kritscher provided a presentation to the group.

Questions:

- There is frequent food consumption in classrooms but typically only waste and recycling bins are provided. Is there a plan to offer three-choice bins to classrooms? Part of the problem is that there are too many trash cans. One idea is to follow what Mission College has done by replacing classroom trash cans with recycling bins and having three-choice bins in the hallway. This could also be beneficial for custodial services since they would have fewer bins to empty.
- Who would pick up the compost from three-choice bins? This would be a custodial duty. It's important to note that this is still a work in progress. Dr. Kritscher has been working with William Tandongfor and Allan Napagao to discuss options.
- Theater Tech uses lumber; what are their options for disposal? The wood can go in a compost bin as long as it is not painted or treated. Contact M&O if assistance is needed for moving lumber or finding a larger bin.

Dr. Kritscher encouraged senate members to consider a resolution of support.

10.2 Academic Senate Executive Elections & Constitution/Bylaws Ratification: Melissa Korber and John Kelly volunteered to serve on the election committee. They will need to send out a request for nominations, work with IT to set up the voting system, and report back to the senate.

10.3 Final Exams under a Compressed Calendar: Motion to table item 10.3 for the next Academic Senate meeting (Collin Thormoto)/seconded (Jeff Judd)/approved.

11. Good of the Order/Announcements: None**12. Adjourned: 4:39 pm****13. Next Regular Meeting: May 14, 2025**

ZOOM LOGIN: This will be the same for every Academic Senate meeting

<https://us06web.zoom.us/j/82457062184>

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Meeting ID: 824 5706 2184