



# Guided Pathways Steering Committee Minutes

3/19/2021 | 1:00 - 3:00 p.m. | ConferZoom

## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

## Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making

## Guided Pathways Steering Committee

### STUDENTS:

Saba Salehifar, LPCSG  
Hannah Nguyen, LPCSG

### FACULTY:

Jim Ott, A&H  
Mary Lauffer, BSSL  
German Sierra, PATH  
Joel Gagnon, Student Services  
Carrie Frates, STEM  
Michael Sato, At large  
LaVaughn Hart, At large

### CLASSIFIED:

Frances DeNisco  
Jennifer Farber  
Elizabeth McWhorter  
Amanda Ingold

### ADMINISTRATORS:

Nan Ho, Dean/Academic Services  
Elizabeth David, Dean/Student Services  
Dyrell Foster, acting VP Student Services  
Kristina Whalen, VP Academic Services

### Non-Voting Members:

Kristy Woods, Lead Coordinator  
Angella VenJohn, Student Services Lead Coordinator  
Shawn Taylor, Director of Student Equity & Success

### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone  
Persistence Project: Jim Ott, Jared Howard, Jeff Judd  
Student Engagement/Onboarding: Angella VenJohn

**Voting Members:** Carrie Frates, Dyrell Foster, Elizabeth David, Frances DeNisco, German Sierra, Hannah Nguyen, Jennifer Farber, Jim Ott, Joel Gagnon, Kristina Whalen, LaVaughn Hart, Mary Lauffer, Michael Sato, Nan Ho, Saba Salehifar  
**Non-Voting Members:** Amy Mattern, Angella VenJohn, David Riensche, Elle Bañuelos, Emerald Templeton, Hermina Sarkis-Kelly, Jared Howard, Jean O'Neil-Opipari, Jeffrey Judd, Jin Tsubota, Katie Eagan, Kristine Woods, Miguel Alvarez, Rajinder Samra, Rhea Panchal, Samantha Lie, Shawn Taylor.

### 1. Welcome / Call to Order

- Meeting called to order at 1:05 p.m.

### 2. Approval of Agenda – 3/19/2021

- Nan Ho motioned to approve, LaVaughn Hart second

### 3. Approval of Minutes – 2/19/2021

- Nan Ho motioned to approve, LaVaughn Hart second

### 4. Guided Pathways – another moment of celebration

- Jim Ott sang us yet another wonderful song!

### 5. Accreditation Institutional Self Evaluation Report's Quality Focus Essay

- Kristina Whalen & Jin Tsubota

- Dr. Kristina Whalen explained the QFE is part of our institutional self-evaluation report and it is not used to determine whether or not we meet accreditation but asks us to make bold choices on the road to improvement and to capture those in an essay.
- Jin Tsubota followed that by sharing that the draft QFE topics include what we are planning to do in the next 5 years and identify the areas we can improve. The areas we have chosen to focus on are Tutoring and Academic Support, Guided Pathways Success Teams, and Equity and Anti-Racism Professional Development.

### 6. Budget for 2021-2022 and Goals & Positions for 2021-2022

- LaVaughn Hart

- LaVaughn Hart shared the budget which illustrated an overview of goals for the next two years. Among these goals, leadership positions and funding for those positions have been identified.
- It was mentioned that we will have a 25% cut in our budget, so Dr. Foster and Dr. Whalen will be providing additional support from the President's office to help make up for the decrease – THANK YOU!

### 7. Guided Pathways Project Updates (Workgroups)

- **Career and Program Mapping (Pillar 1: Clarifying their Pathway)**  
– Joel Gagnon & Jill Carbone
- Joel Gagnon shared that we now have access to the Program Mapper Authoring tool and are working on creating maps within it and setting up a review process for "approving" them before they are officially published. Joel also shared the exciting news that Career Coach went live on March 1st and mentioned that they are now working on the



### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation forequity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

### Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making

### Guided Pathways Steering Committee

#### STUDENTS:

Saba Salehifar, LPCSG  
Hannah Nguyen, LPCSG

#### FACULTY:

Jim Ott, A&H  
Mary Lauffer, BSSL  
German Sierra, PATH  
Joel Gagnon, Student Services  
Carrie Frates, STEM  
Michael Sato, At large  
LaVaughn Hart, At large

#### CLASSIFIED:

Frances DeNisco  
Jennifer Farber  
Elizabeth McWhorter  
Amanda Ingold

#### ADMINISTRATORS:

Nan Ho, Dean/Academic Services  
Elizabeth David, Dean/Student Services  
Dyrell Foster, acting VP Student Services  
Kristina Whalen, VP Academic Services

#### Non-Voting Members:

Kristy Woods, Lead Coordinator  
Angella VenJohn, Student Services Lead Coordinator  
Shawn Taylor, Director of Student Equity & Success

#### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone  
Persistence Project: Jim Ott, Jared Howard, Jeff Judd  
Student Engagement/Onboarding: Angella VenJohn

relationship between Career Coach and Program Mapper, and how Career Coach gets implemented into the counseling process. In the 2nd Friday workgroups from 1 – 3 p.m. we are working on creating a landing page for Program Mapper.

- **Onboarding/Entering the Pathways (Pillar 2: Entering their Pathway)**  
– Angella VenJohn & Mike Alvarez
- [FLEX Day Session Update](#)
- Angella VenJohn summarized the Flex Day session and shared that aside from identifying the 6 different student types, the “6 Steps to Success” will be renamed to simply, “Steps to Success”.
- Mike Alvarez then shared a visual mark-up of the new Steps to Success process and shared examples of the steps based on each different student type.
- **Persistence Project (Pillar 3: Staying on the Pathway)**  
– Jim Ott, Jeff Judd, and Jared Howard
- [FLEX Day Session Update](#)
- Jim Ott summarized the Flex Day session and shared that the Persistence Project collected valuable feedback. Jeff Judd shared that one of the most common themes was the mental health impact on faculty members when they are connecting with their students. Jared Howard discussed the hopes of having the Persistence Project grow and become a self-sustaining development.
- **CA Demonstration Project (Pillar 1, 2, 3 & 4)**  
– Angella VenJohn & Kristy Woods
- [FLEX Day Session Update](#)
- Angella VenJohn shared a summary of the Flex Day session pertaining to Success Teams and discussed the topic from Webinar #3 which was creating a sense of belonging for students. An important takeaway from this webinar was that engagement needs to be intentional.

### 8. Student Services Guided Pathways Updates

– Elizabeth David

- Elizabeth David shared that the Counseling department is working on putting together some Onboarding activities like Family Information Nights to learn about college and the expectations of their student as well as the supports available to them. In addition, a first-year experience program is being explored.

### 9. Academic Services Guided Pathways Updates

- Kristina Whalen

- Dr. Kristina Whalen shared that we will be getting a new Curriculum Specialist soon and mentioned hopes of redesigning our college catalog with Guided Pathways in mind.

### 10. SEA Updates

– Shawn Taylor

- Shawn shared the continued work of Umoja. In addition, we also are stress-testing something new called, “Next Level English” designed by Michelle Gonzales and Kisha Turner. The mission of NLE is to keep students’ authentic voices within and honor what they bring to the classroom. There is more than one kind of English.



## 11. Good of the Order

- SOAA Report for 2020-2021 was accepted by the State
- Student Summary of our 2020-2021 Year of Action
- Next Steering Committee April 16<sup>th</sup>, 2021

Motion to Adjourn – Joel Gagnon, Nan Ho second  
Meeting adjourned 2:54 p.m.

---

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation forequity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

### Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making

### Guided Pathways Steering Committee

#### STUDENTS:

Saba Salehifar, LPCSG  
Hannah Nguyen, LPCSG

#### FACULTY:

Jim Ott, A&H  
Mary Lauffer, BSSL  
German Sierra, PATH  
Joel Gagnon, Student Services  
Carrie Frates, STEM  
Michael Sato, At large  
LaVaughn Hart, At large

#### CLASSIFIED:

Frances DeNisco  
Jennifer Farber  
Elizabeth McWhorter  
Amanda Ingold

#### ADMINISTRATORS:

Nan Ho, Dean/Academic Services  
Elizabeth David, Dean/Student Services  
Dyrell Foster, acting VP Student Services  
Kristina Whalen, VP Academic Services

#### Non-Voting Members:

Kristy Woods, Lead Coordinator  
Angella VenJohn, Student Services Lead Coordinator  
Shawn Taylor, Director of Student Equity & Success

#### Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone  
Persistence Project: Jim Ott, Jared Howard, Jeff Judd  
Student Engagement/Onboarding: Angella VenJohn