

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- Implement the integration of all ACCJC standards throughout campus structure and processes.

Guided Pathways Meeting Norms

- Start and end on time
- Be present
- Clear agenda
- Allow flexibility
- Honor all voices
- Assume good intentions
- Safe space
- Collaborative decision-making
- Have courageous conversations

Guided Pathways Steering Committee 2023-2024

STUDENTS:

Vacant, LPCSG Appointed
Hassieb Hassieb, LPCSG Appointed

ADMINISTRATORS:

Dyrell Foster, President
Jeanne Wilson, VP Student Services
Joel Gagnon, Dean Student Services
Nan Ho, VP Appointed by President

CLASSIFIED:

Jean O'Neil-Opipari
Ana Del Aguila
Kristi Vanderhoof

Jennifer Farber

FACULTY:

Jill Carbone, At Large
Jim Ott, A&H
Vacant, PATH
Mary Lauffer, BSSL
Carrie Frates, STEM
Angella VenJohn, Student Services

NON-VOTING MEMBERS:

Kristy Woods, Tri-Chair
Jared Howard, Tri-Chair
Danielle Bañuelos, Tri-Chair

Shawn Taylor, Director of Student Equity & Achievement

PROJECT LEADS:

Pathway Student Success Teams:
Nadiyah Taylor, Jill Carbone
Persistence Project: Jeff Judd, Jim Ott

Friday, November 17, 2023 | 1:00 – 3:00 p.m. | Zoom

Meeting Minutes

Attendees

Voting Members: Carrie Frates, Jean O'Neil-Opipari, Jeanne Wilson, Jill Carbone, Jim Ott, Joel Gagnon, Kristi Vanderhoof, Mary Lauffer, Nan Ho

Non-Voting Members: Amanda Ingold, Anshika Singh, Danielle Bañuelos, Irena Keller, Jared Howard, Joanna Chiu, Kacey VanderVorst, Kayla Pascua, Kristy Woods, Neal Conway, Noor Ibrahim, Tyli Tam

1. Call to Order

- Welcome and Introductions

2. Review and Approval of Agenda

- Jim Ott/Mary Lauffer
- No Conversation 9 Yeses – Approved

3. Review and Approval of Minutes from Oct 20, 2023

- Jim Ott/Jean O'Neil-Opipari
- No Conversation 9 Yeses- Approved

4. Guided Pathways Student Ambassadors update

- The Guided Pathways Student Ambassadors gave a November update of the work they have been doing and provided updates on future work to be done as we move into the new year.

Student Ambassador Projects 2023-2024

- **Project A – Research Student Ambassador Programs** – Noor Ibrahim
 - We have been researching student ambassador programs at other community colleges to be able to establish a Student Ambassador Club here at LPC.
- **Project B – Career Center Collaboration** – Tyli Tam
 - We have been collaborating with the Career Center to find out what support they need to serve students and doing research on how other colleges bridge programs with career opportunities. We have also been tabling at events to raise awareness of Career Coach and Program Mapper; we tabled at LPC Preview Night and there were so many students! Finally, a communication strategy we are working on is to highlight pathway-specific information in the orientation process.
- **Project C - Basic Needs Support** – Kayla Pascua
 - We are planning to collaborate with Cassondra / the Basic Needs Program to better understand the basic needs of our LPC students and figure out how we can address those needs. This will involve getting trained on campus in basic needs and our resources. Once we have the training, we plan to table at events to inform students about the Basic Needs Program and its resources.

- **Project D – Enhance LPC Mobile App Identity** – Anshika Singh
- We are planning to enhance the visual identity of the LPC mobile app by modeling the app after other successful college apps such as “SMC GO” and University Santa Clara. We are working on creating a dynamic color scheme with engaging graphics and visual signs to make the app informative for students.
- **Presentation on GP vs Club Ambassadors vs LPCSG** – Joanna Chiu
- We think it is important to highlight the differences between these three groups because they all do similar things but there are distinguishable differences between them.
- **GP Ambassadors** - Collaborate on design and implementation of Guided Pathways initiatives by assisting with extensive research and the gathering of data.
- **Club Ambassadors** – work to educate their peers about basic needs programs and resources available, support events and outreach efforts to enhance the overall student experience and collaborate with key stakeholder from across the LPC campus to make these things happen.
- **LPCSG** - Organizes and hosts campus events, fund student clubs and host “The Market” which is a free food distribution open to all students, employees, and our community.
- **Club Goals** – Noor Ibrahim
 1. Raise awareness of common problems.
 2. Host engaging activities.
 3. Foster collaboration
 4. Empower student understanding.
- We plan to achieve these goals by tabling at events and gathering feedback from surveys, creating and promoting volunteer opportunities for students, planning and organizing fun activities to engage and connect students, and by actively participating in recruitment events.

5. Academic & Career Pathways

- **Annual Review of Names and Programs**
 - Noncredit programs are now reflected in the Pathways.
 - Kristy showed A&C website with noncredit in tool tips (hover) and on PSST websites.
 - All requests to rename or make changes to our current Academic & Career Pathways were rescinded.
 - Irena and Ana talked, and we are going to table renaming the Society pathway at this time.
 - Criteria for changing our Academic & Career Pathways (name, programs, etc.) has been tabled.
- **Technology Support Infrastructure**
 - Canvas Shell Preview and Details (what, who, when)
 - Jill Carbone shared a preview of our Canvas Shell inclusive of the Academic & Career Pathways, Support & Belonging, and Financial Aid pages. These will link to our Las Positas College website.
 - The expected roll out of this (first draft) non-instructional Canvas course is January 2024 and we will solicit feedback at that time about how it's working for students, how it's working in your classrooms etc. and will make modifications to it at that time.
 - Jill asked if anyone had photos of students they'd like included/used in the Canvas shell to please send them to her so we can include them in the design.
 - Jeanne Wilson shared that Chip Woerner had a photographer on campus taking photos, so we have a lot of great new photos of students.
 - Question: What is the difference between an affinity group and a learning community?
 - Jeanne Wilson shared our only learning communities right now are Umoja, Puente, and now the AAPI group, and usually the learning community is attached to a classroom, and *it can* include an affinity group. So, an affinity group is a group formed around a shared interest or common goal, so an example of an affinity group we have is our LGBTQ+.
 - Irena Keller: We should add LGBTQ+ to learning communities then because we have LGBTQ+ courses, in addition to the LGBTQ+ club on campus. I can take this to the LGBTQ+ taskforce to ask if

we have a learning community or if we want to explore creating one. What do we need to qualify as a community?

- Joel Gagnon: Learning communities are instructional based cohorts of students that move through curriculum together and receive student services support, mentorship etc. Without instructional cohorts it might not qualify as a learning community.
- Irena will take this to the taskforce and figure out how to move forward, Jill shared that whatever information about LGBTQ+ she wants in the section, to let her know and we will add it.
- Kristi Vanderhoof had an idea about adding our Athletics program to the belonging page because that counts as an affinity group in that being on a sports team helps students find belonging on campus.
- Jill shared that we have a “Student Athletes” tile on the “Find Belonging in Groups that Connect you to Heritage, Affinity, and Cultural” page. Kristi shared that she didn’t expect to see “student athletes” under this section because she doesn’t associate athletics with “heritage” which sparked the conversation of changing the word “affinity” to “identity” or “interests”.
- Joanna Chui and Tyli Tam, our student ambassadors, agreed with using “identity” and said identity is associated with labels and students often label themselves as “bi” “veteran” “__major” etc. so identity makes the most sense.
- Canvas Global Announcements
 - A huge thank you to Scott Vigallon who is going to give us a shell that has existing coding in it, that all the current students from that semester will be placed into along with all the instructors!
 - Now that we have this, we can send out more communication to students and are working with Chip to determine the right level of communication for students.
 - Another huge thank you to Tim Druley for the new events calendar (Trumba) which will help simplify for students what is happening at LPC.
- Pre-Communication to College about What to Expect.
 - We will be sending out an email to all employees at LPC with a December GP update about the Canvas Shells, please share with your divisions even if you don’t have a division meeting.
 - Also, if you want to add your updated website to our PSST pages please opt-in and let us know!
- **Pathway Student Success Teams**
 - Update from IEPI (Institutional Effectiveness and Partnership Initiative)
 - The IEPI group came and met with us; we are in the middle of deep conversations about how we support all our students, how do we shift the work we are doing, and how we can truly know our students and know what they need etc.
 - New Equity Work for Spring 2024
 - Rajinder and his office will look into the students who have not completed a math class yet and organize that data by pathway and academic goal so that we can do intentional outreach to offer them support.
 - We will also reach out to students that *are enrolled* in math courses to offer them support.

6. SEA – Student Equity & Achievement update – Shawn Taylor

- *Tabled*

7. Student Services Guided Pathways Updates – Jeanne Wilson

- Something that's very exciting and important is that when it comes to Guided Pathways and where our Student Success Teams will be housed once we figure out what that team looks like is, we are looking into expanding the Career and Transfer center to create a space for Academic & Career Pathways.

8. Academic Services Guided Pathways Updates – Nan Ho

- At the last IPEC meeting, Dr. Wilson and I gave a presentation on our two college priorities, our progress towards those priorities and our plans for moving forward. In this presentation, we both highlighted all the wonderful work that Guided Pathways has done – Thank you all for everything you have done and are doing.

- Spring Enrollment – has already started and we're seeing remarkable levels of enrollment so far. I truly believe that the work of this committee and all Guided Pathways work for the last 7 years has really led to students being able to figure out what they need to take, and helping the departments know what they need to put on the schedule, and when to put it on schedule, so that the students can accomplish their academic and career goals.

9. Good of the Order

- Kristy Woods – I am so appreciative to everyone this week and for our administration team and their heart, soul, and dedication to our students.
- Kristi Vanderhoof – We will be having an Apprenticeship and Internship Fair that the Alameda County Office of Education (ACOE) is putting on for us, and we've got 11 High Schools that are coming to campus that day for the fair, and then they will be taken on a tour of the campus. So, if the Guided Pathways student ambassadors want to help with campus tours, we would love to have you.
- Jim Ott – Last week I brought three veterans to a rotary meeting, and they talked about the college and what we offer for veterans, and returning to civilian life etc. Today in our rotary meeting they were raising hands to support the veterans and their families for Christmas. It's great to be able to make that connection and know that Las Positas College has a great reputation in our rotary clubs in Pleasanton.

10. Adjournment 2:15 p.m.

11. Next Regular Meeting: Friday, December 15, 2023