



## Credit for Prior Learning

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LAS POSITAS

# Credit for Prior Learning



## Credit for Prior Learning - Team



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# Credit for Prior Learning For Faculty

Faculty please note that in order for students to receive credit for prior learning, your courses must go through the curriculum process outlined below.

If you have any questions please reach out to [lpc-priorlearning@laspositascollege.edu](mailto:lpc-priorlearning@laspositascollege.edu)

## Credit for Prior Learning (CPL)

A currently enrolled student in good standing with an educational plan on file may be awarded credit for prior learning with faculty consent.

Request for credit may be made for general education, program, or elective coursework. Types of credit for prior learning include: credit by exam, credit by portfolio, credit by industry recognized training (IRT), and credit by military joint service transcripts (MJST).

Methods for awarding credit for prior learning are as follows:

- Credit through satisfactory completion of examination
- Faculty assessment of a portfolio or documentation of college-level knowledge/skills
  - and/or college-level training not acquired at an institution of higher learning, such as industry recognized credentials or training (IRT)
- Evaluation of a Military Joint Service Transcript (MJST)

## Credit for Prior Learning

### Contacts

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CPL Administrative Assistant

**For information regarding CPL please contact:**

[lpc-priorlearning@laspositascollege.edu](mailto:lpc-priorlearning@laspositascollege.edu)







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## Credit for Prior Learning For Students

Students please note that not every discipline has courses available for CPL.

If you do not see your discipline below, please reach out to [lpc-priorlearning@laspositascollege.edu](mailto:lpc-priorlearning@laspositascollege.edu) for assistance.

## Credit for Prior Learning

### Contacts

[Melissa Korber](#)

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## What is Credit for Prior Learning?

Credit for Prior Learning (CPL) is college credit awarded for validated college-level skills and knowledge gained outside of a college classroom. This CPL definition does not include knowledge and skills already assessed and awarded credit through formal education at regionally accredited in-state and out-of-state institutions.

## Credit for Prior Learning at Las Positas College

A currently enrolled student in good standing with an educational plan on file may be awarded credit for prior learning with faculty consent. Request for credit may be made for general education, program, or elective coursework. Types of credit for prior learning include: credit by exam, credit by portfolio, credit by industry recognized training (IRT), and credit by military joint service transcripts (MJST).



# Credit for Prior Learning



## Credit for Prior Learning - Methods

Definition: Credit for prior learning (CPL) is credit awarded for validated college-level skills and knowledge gained outside of a college classroom—it's a strategy to grant students credit for what they already know and can do.

### Credit for prior learning may be obtained in the following ways:

- Credit through satisfactory completion of examination (CBE)
- Faculty assessment of a portfolio or documentation of college-level knowledge/skills and/or college-level training not acquired at an institution of higher learning, such as industry recognized credentials or training (IRT)
- Evaluation of a Military Joint Service Transcript (MJST)
- Achievement of a satisfactory score on the Advanced Placement (AP) examination
- Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination
- Achievement of a satisfactory score on the College Level Examination Program (CLEP)

# Credit for Prior Learning

## Credit for Prior Learning – Faculty Driven

Awarding credit for prior learning is a student-focused, faculty-driven process.

### How does it support our students?

- Validates work and learning already completed
- Helps students move through our pathways
- Avoids repetition
- Benefits the community where they live and work by creating closer communications with industry experts
- Helps working adults reskill and achieve quality credentials that increase their economic mobility
- Promotes degree completion because students are roughly twice as likely to complete a degree than those who do not have CPL.
- Saves students an average of 6-10 months in time to a degree compared to their non-CPL counterparts

### How does this benefit our college?

- Respects students and their work as well as our equity focus
- Builds enrollment
- Opens space for future community and industry partnerships
- Research shows that “Students accumulate more credits through coursework at the institution than their counterparts, which translates to increased enrollment for colleges.”

### How can it benefit your program?

- Can bring more students to your program
- Can get students to higher levels of your program
- Impacts on faculty mainly related to time



# Credit for Prior Learning



## Credit for Prior Learning - Equity

The equity paradox of CPL - it has the greatest potential to increase persistence and degree completion for those least likely to use it.

- The Chancellor's Office encourages all districts to ensure equity in the process of students obtaining credit for prior learning, and quality, integrity and rigor in assessment of prior learning.
- The district's credit for prior learning policy should ensure that all students have equitable access to consistent opportunities to earn credit for prior learning.

### **CLPCCD District Policies**

- **AP 4235 Credit for Prior Learning**

Reference(s):

Education Code Section 66025.71, 66700, 70901, 70902, 78212, 79500;  
Title 5 Section 55002, 55021, 55023, 55025, 55050 and 55052

- **BP 4235 Credit for Prior Learning**

Reference:

Title 5 Section 55050 and 55092

## Credit for Prior Learning - Student Eligibility

Students may petition for Credit for Prior Learning if they meet the following:

- The student must be currently registered in the District
- The student must be in good academic standing in the District and have a student educational plan on file
- The student is not currently enrolled in the course to be challenged
- The course to be challenged is listed in the current College Catalog
- Pertaining to Credit by Examination: The student is registered in the District and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by department)
- Note: Credits acquired by CPL assessment shall not be counted in determining the 12 semester hours of credit in residence required for an Associate Degree.



# Credit for Prior Learning



## Credit for Prior Learning – Faculty Process

*Prior to Step 1, faculty will have decided they want to offer their course as credit for prior learning.*

### **STEP 1: CREDIT FOR PRIOR LEARNING FACULTY REQUEST**

If you would like to make your course eligible for credit for prior learning, please fill out the CPL faculty request form and email it to the Credit for Prior Learning team at [lpc-priorlearning@laspositascollege.edu](mailto:lpc-priorlearning@laspositascollege.edu). This inbox is managed by the CPL Coordinator and administrative assistant. If this request is for a *new course*, then in addition to submitting this form to the Credit for Prior Learning team, please also include the request for CPL in your new course proposal on CurriQunet.

### **STEP 2: CURRICULUM COMMITTEE APPROVAL**

Once the CPL team receives your request, they will communicate the request to the Curriculum Chair and Curriculum Specialist who will then include the request on an upcoming Curriculum Committee (CC) meeting agenda for approval. It will be agendaized at one CC meeting for First Reading, and then come back for Voting at a second CC meeting with an immediate effective date upon approval. The requesting faculty must be present at First Reading to discuss their proposal and answer any committee questions.

### **STEP 3: CREDIT FOR PRIOR LEARNING DOCUMENTATION/TRACKING**

Once approved by the Curriculum Committee, the Curriculum Specialist will communicate the course's approval to the CPL team and document the approval in CurriQunet by uploading an attached file. The CPL team will then work with faculty to support them with next steps specific to the type of CPL they requested and update the student-facing webpage with the newly approved course.

# Credit for Prior Learning Faculty Request Form



## CREDIT FOR PRIOR LEARNING REQUEST FORM

Faculty

Revised 1/31/2024

Credit for Prior Learning (CPL) is credit awarded for validated college-level skills and knowledge gained outside of a college classroom. It's a strategy to grant students credit for the skills and knowledge they already have. Credit for Prior Learning can be offered by exam, portfolio, industry training, and military training.

**DIRECTIONS:** If you would like to make your course eligible for credit for prior learning, please fill out this form and email it to the Credit for Prior Learning team at [lpc-priorlearning@laspositascollege.edu](mailto:lpc-priorlearning@laspositascollege.edu). If this request is for a new course, in addition to submitting this form please also include the CPL request in your new course proposal on CurriQunet.

This is a new course

This is an existing course

Faculty Name (Last, First)

Today's Date

Faculty Email

Course

Course Title

Units

Please select the method(s) of credit for prior learning that students can use to earn credit for this course at Las Positas College:

Credit by Exam

Credit by Portfolio

Credit by Industry Recognized Training

Military Joint Service Training

If you selected credit by Industry Recognized Training, please state the license / certification / credential / coursework, the required recency, and the agency having jurisdiction, along with a list of the courses (including this one) for which a student will earn credit.

If you selected credit by Military Joint Service Training, please work with the Articulation Officer to identify any ACE course(s) that is/are equivalent to this course.

I have met with my Department Coordinator and Academic Dean to discuss offering this course as CPL.

Faculty Signature

Date

# Credit for Prior Learning

## Credit for Prior Learning - Courses

### Credit by Exam

AUTO A1	Engine Repair
AUTO A2	Automatic Transmissions
AUTO A3	Manual Drivetrains
AUTO A4	Suspension and Steering
AUTO A5	Brakes
AUTO A6	Electrical/Electronic Systems
AUTO A7	Heating and Air Conditioning
AUTO A8	Engine Performance
AUTO A9	Light Vehicle Diesel Engine
AUTO INTR	Automotive Service and Introduction
AUTO L1	Advanced Engine Performance
AUTO L3	Light Duty Hybrid/Electric Vehicles
FREN 1A	Beginning French
FREN 1B	Elementary French
MUS 10A	Music Theory and Musicianship 3
MUS 21A	Beginning Piano
MUS 21B	Intermediate Piano
MUS 8A	Music Theory and Musicianship 1
MUS 8B	Music Theory and Musicianship 2

### Credit by Portfolio

FREN 1A	Beginning French
FREN 1B	Elementary French

# Credit for Prior Learning

## Credit for Prior Learning - Courses

### Credit by Industry Recognized Training

AUTO A1	Engine Repair
AUTO A2	Automatic Transmissions
AUTO A3	Manual Drivetrains
AUTO A4	Suspension and Steering
AUTO A5	Brakes
AUTO A6	Electrical/Electronic Systems
AUTO A7	Heating and Air Conditioning
AUTO A8	Engine Performance
AUTO A9	Light Vehicle Diesel Engine
AUTO INTR	Automotive Service and Introduction
AUTO L1	Advanced Engine Performance
AUTO L3	Light Duty Hybrid/Electric Vehicles
FST 20 CO 2A	Human Resource Management for Company Officers
FST 21 CO 2B	General Administrative Functions for Company Officers
FST 22 CO 2C	Fire Inspections and Investigation for Company Officers
FST 23 CO 2D	All - Risk Command Operations for Company Officers
FST 24 CO 2E	Wildland Incident Operations for Company Officers
FST 25	Instructor 1
CIS 66	Networking Fundamentals
CNT 51	CompTIA's A+ Certification Computer Technician
CNT 52	Networking Fundamentals
CNT 68	Digital Forensics Fundamentals
CNT 69	Network Security; CompTIA Security + Certification
CNT 7401	Red Hat Linux Administration I
CNT 8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)
CS 41	Red Hat Linux Administration I

# Credit for Prior Learning

## Credit for Prior Learning - Courses

### Credit by Military Joint Services Training

AJ 50	Introduction to Administration of Justice
AJ 55	Introduction to Correctional Science
AJ 60	Criminal Law
AJ 61	Evidence
AJ 63	Criminal Investigation
AJ 64	Patrol Procedures
AJ 68	Police Ethics and Leadership
APIS 51	CompTIA's A+ Certification Computer Technician
APIS 52	Networking Fundamentals
APIS 53	Network Security; CompTIA Security + Certification
APIS 54	Red Hat Linux Administration I
APIS 55	Digital Forensics Fundamentals
APIS 56	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)
AUTO A6	Electrical/Electronic Systems
AUTO A9	Light Vehicle Diesel Engine
AUTO INTR	Automotive Service and Introduction
CIS 66	Networking Fundamentals
CNT 51	CompTIA's A+ Certification Computer Technician
CNT 52	Networking Fundamentals
CNT 68	Digital Forensics Fundamentals
CNT 69	Network Security; CompTIA Security + Certification
CNT 7401	Red Hat Linux Administration I
CNT 8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)



# Credit for Prior Learning

## Questions?

