

# Taylor Hawkins

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## OBJECTIVE

IT Internship in which I can utilize my technical and customer service skills.

## HIGHLIGHTED SKILLS

LAN, WAN  
IP addressing  
Firewall, VPN

Troubleshooting  
Switches, routers  
Bilingual (Spanish/English)

Mac/ Windows OS  
Windows Server  
AWS, Azure, GCP

## EDUCATION/ TRAINING

**Associate of Science, Cybersecurity and Network Administration**, Expected May 2026  
Las Positas College, Livermore, CA

**COMPTIA A+ Certification**, August 2025  
COMPTIA

**Google IT Support Professional Certificate**, May 2025  
Coursera

## PROJECTS

PC Build Project, May 2025

- Built a PC from scratch with custom motherboard, graphics cards, CPU cooler

## EXPERIENCE

**Student Assistant (Business Department)** August 2025 – present  
Las Positas College, Livermore, CA

- Troubleshoot issues with department computers, laptops, and copier
- Enter data from over 500 surveys into Excel spreadsheets

**Cashier** June 2023 – August 2025  
Burger Bling, Livermore, CA

- Provided excellent customer service to both in person customers
- Used headset to take accurate orders for drive-thru customers while multi-tasking to prepare meals

## EXTRACURRICULAR ACTIVITIES

**Treasurer**, Cybersecurity Club August 2024 – May 2025  
Las Positas College, Livermore, CA

- Maintained financial records and annual budget of \$1,000
- Provided budget insights and made financial recommendations to leadership

## AWARDS

- Merit Award Scholarship (\$1500), Oakland Community Service Club, 2022